I. CALL TO ORDER

A. President, Linda Luchsinger, called the meeting to order a 6:35 PM.

B. Board members present: Sandy Bonifield, Carol Coawette, Debbie Hilton, Linda Luchsinger, Stefanie Meinhardt, Sue Osborn. and Marion Sigel.

II. TREASURER'S REPORT—Stefanie Meinhardt

A. As of 7/31/20:

    1. Savings: $22,339.40

    2. Checking: $32,372.86

    3. Paypal: $834.00

B. Profit for July: $6,700

C. Year to date loss: $15,500

D Fifty percent ($2100) for August rent was mailed 7/27/2020.

III. SECRETARY'S REPORT—Sue Osborn

MSC to approve July 13, 2020 General Meeting Minutes as published.

IV. BOARD, COMMITTEE & CHAIR REPORTS

A. PRESIDENT—Linda Luchsinger

    1. Status of Property Manager Terms/Written Agreement:

       a. Stephen & Guy from Sawyer Properties called back on July 15th (after initial teleconference on July 10 to negotiate half rent) with the following proposal, which Linda accepted:.

         i. Reduced rent July, August, Sept with an option to continue through Dec 2020.

         ii. A new lease for 3 years beginning May 2021.

         iii. Repayment of reduced rent as soon as finances permit or at the beginning of 2021.

         iv. Sawyer Properties was to email Linda a written proposal of agreement, which has not yet been received. Linda will send a follow up email to request written agreement.

       b. Linda is recommending the club pay as much back as soon as able to keep club financially stable as much as possible should there be another setback due to the pandemic.

    2. Phone Bill:
Sandy will follow up on obtaining a quote for a lower 2-line phone rate with internet and voice mail options and present to Board for review. Current cost for club phone service is approximately $200.

    3. August 3, 2020 Board Meeting Report:
No report as items are covered in other areas.

    4. Status of Membership Packets:
Linda Luchsigner and Carol will review what needs to be done to update the membership packet.

B. VICE-PRESIDENT—Sandy Bonifield

No report.

C. MEMBERSHIP/VOUCHERS—Carol Coawette

MSC to accept Pauline Seago as a returning member.

D. OFFICE—Sandy Bonifield

Sandy lets people who call into the office to go online to register and if they cannot pay through Paypal, to send a check to the Box 7 mailing address.

E. TRAINING—Linda Luchsinger

    1. Session 5, 6, & 7 Status:
All three sessions have been set and sent to Sue, Donna, and instructors. Session 5 is online.

2. Posting of flyers for Beginning Tricks (Session 5), Small Dog Ado/GM 1 (sessions 5 & 7) Delightful Distractions (Session 6), Beyond Basics (Session 7) will happen soon. Board decided Instructor names will now be included on flyers

3. Session 5 adolescent classes are filling up, Session 5 puppy classes are not filling up very fast.

4. Next training meeting will be held Wednesday, September 2nd at 6:00PM.

5. Recommendation was made for visitors observing classes to sit in the area near the crates when it gets too crowded to sit outside the rolling door in the interest of social distancing.

6. Sue Sternberg online class:
   Cheryl recommended Sue's Zoom classes, a lot of good information is being presented. Two more Saturday classes are scheduled. Go to puppyworks.com for more information.

7. Student Amy Martenson is donating a new tunnel that folds up into a disc which can be used in classes.

F. **PUBLICITY**—Marion Sigel

1. Napa Humane Virtual Walk for Animals
   a. Video taping a walk by members as suggested by Marion was cancelled due to time constraints.
   b. NVDTC will donate a medium size leash and one class session for the event.
   c. If anyone wants to take part in the virtual walk or donate, visit Napa Humane's website.

2. Business Cards, Totes, Shirts
   a. Ordering of 50th Anniversary shirts is on hold until September.
   b. 50th Anniversary Totes were passed out tonight to those who did not yet have one.

G. **BUILDING**—Debbie Hilton

1. New fire extinguisher now in place

2. Agility equipment has been organized; Debbie and Stefanie worked together to organize agility equipment.

3. Big thank you to Debbie for all she has done to brighten and organize the clubhouse: awards and plaque display, board and instructor photo display, Debbie is always down at the club cleaning and improving things.

H. **NEWSLETTER/WEBSITE**—Sue Osborn

1. Building use page updated to address when building is available. Cleaning day to be changed to Fridays.

2. Deadline for September-October newsletter is August 20th.

3. Flyer page being eliminated. Flyers will now be available as a list of documents in a directory on website. Go to nvdtc.org/flyers to view current class flyers.

I. **AOCNC**—Sue Osborn, Mary Ash
   All current activities and meetings on hold. Winter workshop is still undecided even with Cow Palace agreeing, to rent one bay instead of two to AOCNC.

J. **HOSPITALITY**
   None

K. **SUNSHINE**
   None

V. **OLD BUSINESS**

A. AB5:
   Marion will get together with Sue to go over updating website and other materials to reflect NVDTC as an animal service.

B. COVID-19 Documents: Waiver, Cleaning Procedures, Reopening Guidelines:
    All has been taken care of. Thank you to Marilane and Debbie for taking care of posting all needed signage. If there are any questions on these materials, contact Linda Luchisnger, Marilane or Sue,

VI. NEW BUSINESS

A. Elections
    Sandy is the board member for the nomination committee. She will be sending out an email to the current board to see where they stand for 2021 board positions.
B. Inventory of Equipment
    1. Mary and Sandy have inventoried all the leashes, collars, and bait bags, this inventory will serve as the baseline for future purchases.
    2. Thirty-four large martingales with heavy chains will be donated to Napa Humane.

VII. BRAGS

Sandy Bonifield, Carol Coawette, and Stefanie Meinhardt.

VIII. MEETING ADJOURNED 7:28 PM

Respectively submitted by Sue Osborn,
NVDTC Secretary