

NAPA VALLEY DOG TRAINING CLUB GENERAL MEETING MINUTES

November 9, 2020

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I. CALL TO ORDER

- A. Secretary, Sue Osborn, called the meeting to order at 6:33 PM.
- B. Board members present: Carol Coawette, Debbie Hilton,, Stefanie Meinhardt, Sue Osborn, and Marion Sigel. Absent: Sandy Bonifield and Linda Luchsinger
- C. Zoom Attendees: Sandy Bonifield, Roxann Gracia, Chris Mayer, and Linda Wargo.

II. TREASURER'S REPORT—Stefanie Meinhardt

- A. As of October 2nd:
 - 1. Savings: \$33,934.25
 - 2. Checking: \$22,342.19
 - 3. Paypal: \$549.09
- B. Net loss for year is approximately \$12,300.

III. SECRETARY'S REPORT—Sue Osborn

MSC to approve October 12, 2020 General Meeting Minutes as published.

IV. BOARD, COMMITTEE & CHAIR REPORTS

A. PRESIDENT—Linda Luchsinger

1. Property Manager's Written Agreement:

Sandy will follow up with Linda about contacting Sawyer Properties once she is back from New York.

2. Board Meeting Report:

- a. MSC by board to **not** give out vouchers for Zoom attendance of meetings.
- b. Year End Awards chair will be Linda Wargo. In order for a member to receive an award, they must have attended at least one club meeting in 2020—MSC by board.

B. VICE-PRESIDENT—Sandy Bonifield

No Report

C. MEMBERSHIP/VOUCHERS—Carol Coawette

- 1. Carol will be mailing out hardcopies of membership application which will include a reminder flyer created by Sue.
- 2. **Member Distribution of Membership Packets:**

Thanks to Debbie Hilton, membership packets have been updated! A 2020 version will be given to new members until the end of the year and a 2021 version will be given to all members (to replace outdated versions members now have). These packets will not be mailed out, they will be given to members who attend meetings.

D. OFFICE—Sandy Bonifield

Sandy thanked Marilane and Mary for their help in the office.

E. TRAINING—Linda Luchsinger

- 1. 2021 Session schedules for first three sessions of 2021 are set except for some instructors are still needed to teach classes.
- 2. Members Anne Stanley and Chelsea Murdock are willing to help with DogBizPro payments and shot records. Meeting to be set up to work out details.
- 3. Next training meeting: **Saturday, December 5th at 1:00 PM at clubhouse.** The original 11:00 time was changed because of morning classes now scheduled for Saturdays.
- 4. Session 1, 2021 now online. Registration opens Dec. 7th and closes Dec 21st.
- 5. Donna will be posting registration guidelines for instructors in the office.

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F. PUBLICITY—Marion Sigel

1. Marion will be distributing a newly designed poster/flyer advertising our club to pet stores, groomers and, where possible, vets. This piece will be available in letter size and 2-up online at nvdtc.org/flyers/.
2. A procedural guide for creation of flyers for classes has been set up by Marion, Marilane, and Sue, and has been sent to all instructors by both email and by USPS.
3. Marion Sigel will look into static clings for use in promoting the club.

G. BUILDING—Debbie Hilton

1. MSC to give a key to Anne Stanley to have access to building to pick up records for entering into DogBizPro.
2. Free access to WiFi is available for anyone through Xfinity by virtue of NVDTTC now having WIFI service. Private access has been provided to board members and office staff only. Thank you to Debbie Hilton for her work on getting the WIFI up and going!
3. Reminder: Pest spraying will be done on November 24th.

H. NEWSLETTER/WEBSITE—Sue Osborn

1. November 20th is deadline for news items for the December 14th Meeting Announcement.
2. Forms for year end awards and service award now online.
3. Session 1 for 2021 is now online as a printer ready PDF.
4. Website posting of agendas:
Deadline for submission of agenda items will be noted on website where past minutes are posted, as follows: ***“Submit agenda items by 12 noon the Friday before a scheduled board or general meeting. Agendas will be posted at nvdtc.org/agendas a day or two before a meeting.”*** Agenda items can be submitted to: [agendas@nvdtc.org/](mailto:agendas@nvdtc.org).

I. AOCNC—Sue Osborn, Mary Ash

AOCNC's 2021 Winter Workshop will not be held.

J. HOSPITALITY

Thank you to Debbie Hilton for the watermelon!

K. SUNSHINE

Debbie Hilton is now the Sunshine Chair.

V. OLD BUSINESS

A. April 17 & 18, 2021 Scent Work Trial—Chair Mary Ash.

1. A committee meeting was held on November 7th with committee members Mary Ash, Donna Golemon, De Brilz, Sandy Bonifield, and Sue Osborn in attendance. Committee member Roxann Gracia was unable to attend due to surgery.
2. Ann Wendland is JMD's volunteer coordinator; a club member is also needed to be club's contact person signing up club member volunteers and to work with Ann. Sue will send out an email blast to ask for someone to fill this role.
3. Judges Pat Moffitt and Kelly Boyer have been secured.
4. Trial will be held at PSI and all guidelines for County and for PSI will be followed.
5. All committee members must be on site April 16th, Friday, for set up and during the entire trial days on April 17th and April 18th.

B. Joy Wood Memorial Ideas—Tabled.

C. AB5 and instructors being classified as independent contractors:

Marion and Marilane are working on the wording to insure they are compatible with AB5 in our

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2021 instructor contracts.

D. Awards Banquet:

Sandy Bonifield and Mary Ash volunteered to be on committee with Sandy as chair.

E. Forms for the Gerry Glantz Club Memorial Service Award (chaired by Marilane) and Year End Awards (chaired by Linda Wargo) are available in the office as well as online.

VI. NEW BUSINESS

A. Election of 2021 Board of Directors:

The following members were voted in as follows: President, Sue Osborn, Vice President: Sandy Bonifield, Secretary: Roxann Gracia, Treasurer: Stefanie Meinhardt, Members at Large: Mary Ash, Carol Coawette, Debbie Hilton, Marion Sigel, Past President: Linda Luchsinger.

B. Conformation Practice Sessions:

1. Michelle Chaney has requested use of our building for conformation practice sessions and to make them available for anyone who wants to work on conformation skills.
2. Michelle would like to start conformation practice sessions in January 2021.
3. Marilane will give Michelle our session 1 schedule for availability of days/time slots.
4. Once Michelle receives schedule, Mary Ash will talk to her about board working on guidelines for holding such conformation practice sessions.

VII. BRAGS

Carol Coawette and Sandy Bonifield

VIII. MEETING ADJOURNED at 7:45`PM.

Minutes formatted from Mary Ash's
notes and respectively submitted
by Sue Osborn,
NVDTC Secretary