

NAPA VALLEY DOG TRAINING CLUB TRAINING COMMITTEE MEETING MINUTES

June 3, 2020

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I. CALL TO ORDER

- A. Training Chair, Linda Luchsinger called the meeting to order at: 6:06 pm.
- B. Members present: Sandy Bonifield, Debbie Hilton, Linda Luchsinger, Stefanie Meinhardt, Sue Osborn, Marion Sigel, Mary Ash, Marilane Bergfelt, De Brilz, Donna Golemon, and Cheryl Meyer. Judy Gamet joined meeting via Zoom.

II. FINANCES

- A. Current status unavailable due to move to Mechanics Bank.
- B. Letter to property manager to ask for a reduction in rent was sent by registered mail with no response as of yet.
- C. Stefanie has put a stop on all automatic payments, has received bill from property management and will write a check.

III. AB5

- A. Failure to comply can result in a \$5000 penalty per occasion.
- B. Decision to put trainers on payroll is on hold until Marion Sigel speaks with an expert for advice.

IV. REOPENING CLASSES

- A. Response from Napa County—Gatherings are still not permitted if people are from separate households.
- B. Of utmost importance, before any classes can start, guidelines have to be developed and made available. Linda Luchsinger will work on developing NVDTTC's policy, training plan and protection guidelines using examples from other groups to email to Sue and Marilane for review before finalizing and sending out to everyone.
- C. It will be up to each instructor as to how to structure their classes to coincide with guidelines and safety considerations.
- D. PSI cleaning of building: PSI staff willing to do cleaning until their crews return to work. Let Lea know.
- E. Locate disinfecting products, sanitizer, masks, and gloves at entrance to clubhouse.
- G. Student online registration waiver to be edited to include student agreement to abide to COVID-19 restrictions and that they have no COVID-19 symptoms. Sue will update online waiver.
- H. Marilane will write up script for video taping orientation presentation with several different instructors to upload to the internet. Students to sign off they have watched the video.
- I. Donna requested scent work classes be held Monday mornings. Lea Ronald will be asked if PSI can come later in the day than they have been.
- J. Rally, scent work, dog dancing, and Pat White's classes can start as soon as guidelines are in place. Other classes will require more in-depth notification, PR, and system scheduling.

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K. When classes start, most likely in phase 3, the following will be put into place:

1. Orientation video online for puppy, adolescent, and good manners 1 classes
2. Classes will be 45 minutes in length to allow time between classes to disinfect everything.
3. All classes will be limited to six students.
4. Discounts will not be accepted through the end of the year.
5. Classes will be set up in four week sessions at a cost of \$100. Marilane will provide worksheets for setting up class schedules.
6. No drop-ins.
7. Payment required before classes start.
8. Only members can use vouchers.
9. Students must have agreed to terms of waiver (see item V-G & V-I above).

V. PHOTOS FOR SLAT WALL DISPLAY

- A. Presentation by Debbie Hilton, who has done an outstanding job on displays on the slat walls and bulletins, spoke about the importance of having photos of board members, and instructors for our students and members. There are now 10 photos in place.
- B. Sue passed around a sign-up appointment sheet for board members and trainers to come to the clubhouse to have photos taken with their dogs for the slat wall display.

VI. DISBURSEMENT OF TOTE BAGS

- A. Tote bags are for PR of club and 50th Anniversary.
- B. MSC by Board members to give to advance students first.
- D. One per person

VII. FOLLOW UP TRAINING MEETING has been scheduled for 6:00 pm on June 17, 2020 at the clubhouse.

VIII. MEETING ADJOURNED at 7:52 PM