

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 01/22/07

- I. Following a meeting for the obedience 2007 trial, board meeting was called to order by Linda Luchsinger-Adamich at 7:15 p.m. Board Members Present: Linda Luchsinger-Adamich, Sandy Bonifield, Mary Joy Davis, Bobbie Honsvick, Tom Dowd, Mary Ash, Sue Osborn, and Teresa Russell. Absent: Gerry Glantz.
- II. M/S/C to approve minutes from the November 27, 2006 board meeting.
- III. TREASURER'S REPORT—Sandy Bonifield
  - A. A printed report dated 01/08/07 was provided to all members.
  - B. As of 12/31/06 balance in checking account: \$7,935.25
  - C. Two CDs taken out on 12/15/06, one for 11 months for \$10,406.80 and one for 7 months for \$10,550.33.
  - D. M/S/C to accept Treasurer's Report.
  - E. Budget and audit plans are in works; Linda, with Sandy's help, anticipates having ready for presentation at February board meeting.
    1. Idea to set up classes as a department for accounting to see if a particular class is holding its own was discussed.
    2. Audit to be performed by a board and general member combined committee.
- IV. BUILDING—Teresa Russell
  - A. Request by Joy Wood to give a key to Judy Gamet was Okayed by board—M/S/C.
  - B. When there is extra garbage usage, a call needs to be made to garbage service to request extra can pick up.
  - C. Issue about P.G. & E. and garbage services need to built into agreement for building usage was brought up—Discussion of this tabled for a future meeting.
- V. TRAINING—Mary Ash
  - A. Board Okayed refund to student (as requested by Joy)—M/S/C.
  - B. Linda gave schedule for advanced Monday night Session 2 classes to Mary.
  - C. Mary to continue as Training Chair—M/S/C.
  - D. A training meeting will be scheduled between session one and two. Topics to include:
    1. New agility class scheduling
    2. Guidelines and job descriptions for assistants
  - E. In answer to Stefanie Meinhardt's request to become a training assistant, letter was sent recommending steps needed by Stefanie before becoming an assistant.
  - F. Due to possibility of losing assistants, Mary Ash to follow up with those who have not yet paid dues.

- VI. TRACKING —The Napa Valley Dog Training Club will hold the 10th Annual Tracking Dog Excellent (TDX) Test on Sunday, March 11, 2007.
- VII. OBEDIENCE TRIAL-2007—Linda Luchsinger-Adamich
  - A. To be held June 23, 2007 at Napa Exposition
  - B. New jumps need to be built, existing ones need refurbishing. Sue to ask for volunteers in newsletter.
  - C. Raffle donations needed, Sue to request donations in newsletter.
  - D. Judges panel is complete; application faxed off today.
  - E. Trophies: By omitting breed and group awards and giving awards 1st through 4th for each class, event will run more smoothly and nicer awards can be offered.
  - F. Request for rally and obedience stewards to be put in newsletter.
  - G. Next meeting for obedience trail committee will be at the end of February or the first part of March.
  - H. Discussion ensued about whether or not to allow club members to show their own dogs at NVDTC trials, follow up to occur at a future meeting.
- VIII. CASHIERS—Bobbie Honsvick,  
Job descriptions to be reviewed.
- IX. SUNSHINE—Mary Joy Davis  
A note was written to Gerry Glantz.
- X. ACONC—Gerry Glantz
  - A. Interclub match to be held February 4, 2007.
  - B. Board agreed on \$25 voucher to be given to members for working at Feb. 4th interclub event—M/S/C.
- XI. WEBMASTER—Tom Dowd  
Tom is interested in taking pictures of board and trainers to post on the website along with their individual bios. He requested a bio from each board member.
- XII. NEWSLETTER—Sue Osborn  
Nothing new
- XIII. SPEAKERS AT MEETINGS—Gerry Glantz
  - A. February meeting: Gerry reportedly has something lined up
  - B. April meeting: Tentatively could be a report on seminars
  - C. May meeting: May Madness
- XIV. NEW BUSINESS
  - A. On March 4th, LAPS can use the building for free for therapy team evaluations but must pay \$10/day for heat—M/S/C.
  - B. Policies and procedures manual needs to be written, a goal for 2007.

- C. Job descriptions for each board member to be updated and placed in a binder.
  - D. New Member Packet to be updated:
    - 1. To include how members qualify for awards, etc.
    - 2. Once updated and once bylaws have been approved, a one time mailing to go to all members
    - 3. To be given to every new member when they join.
    - 4. The club brochure has recently been updated by Sue Osborn
  - E. AKC requesting a public relations person from NVDTC to work as a liaison. Tom Dowd was appointed as that public relations person.
  - F. Debbie Crain will need to pick up tables and chairs for weekend of March 10th, arrangements need to be made with her for key.
  - G. Tom Lam, Aussie Cattle Dog Club, is requesting use of NVDTC building for a seminar September of 2007. A firm price of \$200/day plus \$10/day utilities was established to be relayed to Tom. Exact date needs to be settled on before board can make a decision.
  - H. Portuguese Water Dog Club may want to use building sometime in the future.
  - I. Year-end banquet a success, many thanks to Sandy and Mary!
- XV. OLD BUSINESS  
Due to lack of time, discussion of voucher system moved to special meeting to be held at Linda's at 6:30 on Tuesday, January 30th.
- XVI. MEETING ADJOURNED 9:00 p.m.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB SPECIAL BOARD MEETING MINUTES 01/30/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President called special board meeting to order at 6:40 p.m.
  - B. Board Members present: Linda Luchsinger-Adamich, Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell. Absent: Tom Dowd
- II. M/S/C to approve minutes from the January 22, 2007 board meeting.
- III. PURPOSE OF MEETING: To establish voucher categories, amounts and guidelines.
- IV. PROTOTYPES
  - A. Mary Ash introduced prototype vouchers in \$12.50 and \$40 amounts for presentation to the board.
  - B. Board in agreement that final voucher design to be based on presented prototypes.
  - C. Vouchers to be made and preprinted with Linda Luchsinger-Adamich's name (quantity of 25 to 30) ahead of time for the general membership meetings. Leftover vouchers to be destroyed.
  - D. Other vouchers, other than those for general membership meetings, will have name, purpose, etc. filled in depending on end use.
- V. VOUCHER CATEGORIES/AMOUNTS
  - A. **General Membership Meeting Attendant** to be awarded a **\$12.50** voucher - M/S/C
  - B. **Committee Chair** to be awarded a **\$50** voucher.
  - C. **Committee Member** to be awarded a **\$40** voucher.
  - D. **Training Assistant** to be awarded a **\$50** voucher.
  - E. **Cashier/Office Assistant** to be awarded a **\$50** voucher.
    - 1. Minimum of one person needed every night except Monday wherein no help is needed; training assistants can always help especially when class sessions are first starting up (busiest time)
    - 2. One to two hours per night
    - 3. Duties; To take care of phones, log in money and sell equipment
    - 4. To ensure others have opportunity to be a cashier or office assistant sign up sheets will be made available.
  - F. **Obedience Trials, Tracking Test, and Agility Trial**
    - 1. Committee chair and committee member vouchers to be awarded per event.
    - 2. Event workers to be awarded a **\$25** voucher per each day of event worked (loading up & helping night before counts as part of first day of event).

**G. Seminars and Special Events**

1. Voucher set up to be decided on a case by case basis
2. Approval by board on an as needed basis

**H. Board Members/Officers** to receive **\$150** voucher yearly; to be given out in any denomination combinations in February.

**I. ACONC Workshop Participants** to be awarded a **\$25** voucher.

**J. Designated Dollar Amounts**—Vouchers to be created in \$12.50, \$25.00, \$40.00, & \$50.00 amounts.

**K. New Ideas for Vouchers**—Guidelines to be developed on how to handle new ideas for earning vouchers.

**L. CGC Coordinator** will be awarded a **\$12.50** voucher per test—The person doing the paperwork for the evaluations is the one who will receive the voucher.

**VI. FINAL PROPOSAL**—Linda to type up proposed voucher categories, amounts and guidelines as discussed in tonight's meeting for presentation and approval at the next general membership meeting.

**VII. MEETING ADJOURNED** 8:35 p.m.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB GENERAL MEETING MINUTES 02/12/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:31 p.m.
  - B. Board Members present: Linda Luchsinger-Adamich, Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell. Absent: Tom Dowd.
- II. MINUTES—Minutes from the December 11, 2006 general meeting as published in the January newsletter were accepted. M/S/C
- III. TREASURER’S REPORT, Sandy Bonifield
  - A. Printed copies of financials, including check register report, was made available to members by Sandy.
  - B. Balance to bank as of 1/31/07: \$12,401.34
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell

Joy reported heater has been acting up, repair person coming out tomorrow (February 13). If instructors need instruction on heater operation, Joy will be happy to show them. Heater needs to be shut off at end of each class.
  - B. TRAINING, Mary Ash—A meeting has been set up for 6 p.m., Wednesday, February 21, 2007.
  - C. TRACKING TEST 2007, Debbie Crain
    - 1. Stefanie Meinhardt requested information on anyone who has a TD or TDX so such can be added to catalog.
    - 2. Gerry Glantz volunteered to drive judge to Sacramento airport on March 11th.
    - 3. Stefanie has a sign up sheet posted requesting food donations which can be left at the club, a box has been provided
    - 4. Workers are all set up for the tracking test
    - 5. Printing of judges book: Stefanie to look into other alternatives outside of Minuteman since only four books are required.
  - D. AGILITY 2007, Mary Ash
    - 1. August 18th and 19th, 2007
    - 2. Core committee meeting was held Wednesday, February 8th
    - 3. Judges are from Southern California
    - 4. There will be a *Fast Class* both days (600 runs expected)
    - 5. Lots of workers needed: a sign up sheet to be posted.
  - E. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
    - 1. Saturday, June 23rd, 2007
    - 2. Except for neglecting to address limits, approval from AKC has been received
    - 3. Rally has been approved and all judges have been secured
    - 4. Change in trophy donations
      - i. There will **not** be *special* awards however donations “in the honor of or name of” will be listed on dedicated page



A. Vouchers

1. A special board meeting was held on January 30th to draft proposed voucher types and amounts to present to the general membership tonight.
  - a. Voucher system presented: Committee Chair-\$50, Committee Member-\$40, Training Assistant-\$50, Cashier/Office-\$50, Event Workers (obedience trial, agility trial, tracking test, etc.)-\$25 per event day, Board Members/Officers-\$150 yearly, AOCNC Workshop Participant-\$25 per event, CGC Coordinator-\$25 per test, General Membership Meetings-\$12.50 per meeting
  - b. Board members will receive general membership meeting vouchers in addition to the yearly \$150.
  - c. Questions and discussion ensued regarding laying track for tracking test, minimum number of hours to work an event, ways to track and get feedback on vouchers, and fairness considerations.
  - d. With respect for the decisions, time and consideration put forth by the board, no additions or changes were made to the voucher system. The voucher system, as presented by the board, was accepted. M/S/C
2. Since there was not a January general meeting, vouchers will be mailed to all members who paid their 2007 dues on time.

VI. NEW BUSINESS

- A. Request received by the board for LAPS to use building March 14th
- B. Board will be working on a policies and procedures manual
- C. There is a possible seminar in September by the Aussie Cattle Dog Club
- D. Mary Ash is putting together a *new members* packet that will include an officers and members list, latest version of by-laws, and the new policies and procedures manual.
- E. Mary Joy Davis requested funds to purchase an additional 500 labels for Critter Comforters. Board voted in favor to purchase 500 labels not to exceed \$200. M/S/C

VII. NEW MEMBERS

Karen Jackson who has a Golden Retriever named Maddie, Lori Jackson who has a Black Lab named Darcy, Dennis & Vange Leonis who have a Corgie named Radar, Risha Martin who has Border Collies named Zoe and Brandi, Pat Martin who has a Australian Shepard named Lexie, and Rose Miller Spencer were all voted in as new members! M/S/C WELCOME!

VIII. BRAGS—Teresa Russell, Steve Ward, Joy Wood, Ellen Gariaeff, Stefanie Meinhardt, Linda Luchsinger-Adamich and Lynda Rhyno all presented brags!

IX. MEETING ADJOURNED 7:40 p.m.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 02/26/07

- I. The board meeting was called to order by Linda Luchsinger-Adamich at 6:35 p.m. Board Members Present: Linda Luchsinger-Adamich, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Tom Dowd, Mary Ash, Sue Osborn, and Teresa Russell.
- II. M/S/C to approve minutes from the January 30, 2006 special board meeting. Board meeting minutes from January 22, 2007 were previously approved at special board meeting.
- III. TREASURER'S REPORT, Sandy Bonifield
  - A. All invoices paid to date.
  - B. Balance: \$5,571.75
  - C. There was a loss of \$6,796.07 for year 2006.
    1. Loss indicates a definite need to create a budget
    2. Possible remedies for future are to raise class prices or to go to seven sessions per year.
  - D. A 2006 profit and loss packet and an income from classes packet was presented to board members by Linda and Sandy
    1. With completion, Linda and Sandy will now begin work on a budget.
      - i. Income from all classes to be projected for creating a budget.
      - ii. Sandy will indicate dollar amounts on vouchers
    2. Linda invited anyone interested to be on audit committee.
  - E. Linda and Sandy to revise cashier sheet to make picking up information easier by having separate columns for vouchers, cash, checks, etc. A template will be faxed to Gerry for her to set up.
- IV. BUILDING, Teresa Russell  
Professionals looking at heater due to recent problems.
- V. TRAINING, Mary Ash
  - A. Meeting held last Wednesday
    1. Passed out updated schedules
    2. Approved trainers for session 2 and 3
    3. Linda requested Sue to note in upcoming newsletter regarding advanced and beginning classes now available on Monday night.
    4. Foundation skills added to agility roster
    5. Two new provisional assistants recommended by training committee: Gary Walker and Sue Ingalls for Good Manners 1 and Puppy classes. M/S/C to accept Gary and Sue.

6. Diane Parness recommended by training committee for additional assistant duties. M/S/C to accept.

- VI. TRACKING TEST
  - A. To be held March 11th.
  - B. Question, because of an email from Deborah Crain, came up about whether the tracking test will be considered a one or two day deal.
  - C. As decided at general meeting, the event will earn a voucher for day of event only.
  - D. Vouchers will be issued after the event, so that a true count of people can be actuated.
- VII. AGILITY TRAIL-2007, Mary Ash
  - A. A committee meeting was held
  - B. Entry fee of \$14 for all classes was accepted
  - C. \$5 dollar lunch vouchers will still be issued.
- VIII. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
  - A. Everything approved except that AKC has a problem with 200 entries, Linda to follow up.
  - B. Curt Cunningham and Laura Cox are judges
  - C. Linda will do a mini-workshop for training stewards on last night of advanced classes—good for anyone who wants to steward and learn!
- IX. CASHIERS, Bobbie Honsvick,  
Sandy volunteered to help Bobbie with Tuesday nights since the person who offered can no longer help.
- X. ACONC, Gerry Glantz
  - A. Frances Harvey was approved as a second ACONC representative-M/S/C
  - B. Interclub competition coming up in June, Gerry will have form sent to Tom for inclusion on Web site.
  - C. Gerry asked if NVDTC is interested in sponsoring a ring, obedience and rally only
- XI. SUNSHINE, Mary Joy Davis
  - A. Mary Joy had a few spelling corrections to Sunshine entry for general meeting notes: Should be Sharla Seaman not Charlotte Stevens and Dyane Ward not Diane Ward.
  - B. Marilane had Bear Bear put to sleep
  - C. Sandy Bonifield lost her brother
- XII. WEBMASTER—Tom Dowd  
Tom has been receiving inquiry emails, which he forwards to Mary Ash.

- XIII. NEWSLETTER—Sue Osborn  
Blurb from Linda on next general meeting speaker, Michael Blacksborg, should be available by tomorrow for inclusion in newsletter.
  
- XIV. SPEAKERS AT MEETINGS—Gerry Glantz
  - A. March: Michael Blacksborg speaking on estate planning for your pets
  - B. April: Greyhound Rescue
  - C. May: May Madness to be coordinated by Tom and Teresa
  - D. If those who have gone to seminars feel they have something of interest to present they are most welcome to do so.
  
- XV. NEW BUSINESS
  - A. Cattle Dog Club declined use of the clubhouse.
  - B. New Member Packets
    - 1. Mary is almost done with them
    - 2. Sue presented redesigned informational NVDTC brochure
      - i. Sue to make corrections after board members reviewed brochure, adding “Advanced for Fun or Competition,” correcting spelling error, and adding Rally to list of available classes.
      - ii. Linda interested in seeing 500 to 1000 printed
  - C. Dennis Wood from KVON called to see if NVDTC would come back again to talk about what club is doing. First available date is April 28th. Linda to follow up on specifics.
  - D. Issue regarding rescue and senior discounts came up, as forwarded by Lynda Rhyno, will need to go before general membership.
  
- XVI. MEETING ADJOURNED 8:35 p.m.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB GENERAL MEETING MINUTES 03/12/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:31 p.m.
  - B. Board Members present: Linda Luchsinger-Adamich, Mary Ash, Sandy Bonifield, Mary Joy Davis, Ton Dowd, Gerry Glantz, Bobbie Honsvick, and Sue Osborn. Absent: Teresa Russell.
  
- II. MINUTES—Minutes from the February 12, 2007 general meeting as published in the March newsletter were accepted. M/S/C
  
- III. TREASURER’S REPORT, Sandy Bonifield
  - A. Printed copies of financials made available to members by Sandy
  - B. Balance in bank as of 3/12/07: \$11,690.90
  - C. M/S/C to accept treasurer’s report
  
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    - 1. Lights on back row now fixed
    - 2. Heater still broken, repairs currently in process
    - 3. Mary Ash requested communication about any problems be reported to Joy or responsible party.
  - B. TRAINING, Mary Ash
    - 1. Session 2 has started, classes are full
    - 2. Training meeting to be scheduled after session 2 during week off
  - C. TRACKING TEST 2007, Debbie Crain
    - 1. Tracking test was held Sunday, March 11
    - 2. No passes this year
    - 3. Lots of help by members
    - 4. Expense of \$90 incurred to print judges books
    - 5. Total of \$98.47 in the red for overall cost of test
    - 6. Kay Hall donated her time, Debbie provided accommodations for judge, both of which saved the club money
  - D. AGILITY 2007, Mary Ash
    - 1. No changes since last report
    - 2. A sign up sheet will be posted
  - E. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
    - 1. All approvals received from AKC
    - 2. Changes to premium list almost ready to be sent to Debbi Best, list is expected to be available much earlier this year
    - 3. Donations from members requested
    - 4. Bobbi has posted a sign up sheet for food donations
    - 5. Chief ring stewards will have a training one week before trial
  - F. CASHIERS, Bobbie Honsvick
    - 1. Somebody is available to help every night
    - 2. Cashiers to start using newly formatted cashier sheets
  - G. AOCNC, Gerry Glantz
    - 1. Interclub competition coming up in June, Gerry anticipates representation from NVDTC in rings

2. AOCNC has an information table at Golden Gate Kennel Club every year
- H. HOSPITALITY
  1. Thank you to Julie Vader and Frances Harvey for tonight's goodies!
  2. Sue Bunte and Linda Young volunteered to provide hospitality for the April 9th meeting
- I. SUNSHINE, Mary Joy Davis—Thank you, get well and sympathy cards sent as appropriate to Joyce Brace, Gwenn McKenzie, Laura Ecklin, Chris Mayer, Sandy Bonifield, and Marilane Bergfelt.
- J. WEBMASTER, Tom Dowd
  1. There are now 400 registered users
  2. Newsletter posting question to be brought up at board meeting
  3. In response to question about a FAQ section on site, it can be added if the same questions continue to come up
  4. Laura and Joy working on agility class description for posting on web site
- K. NEWSLETTER, Sue Osborn—Announced deadline for submittals for articles and information is the 20th of each month.
- L. SPEAKERS/SUBJECTS FOR MEETINGS, Gerry Glantz
  1. Tonight's presenter: Michael Blackburg, Attorney at Law, speaking on estate planning for pets
  2. April will be the Greyhound rescue presentation rescheduled from February
  3. May is slated for May Madness
  4. In June there is a tentative presentation on poison control
  5. The annual barbecue is scheduled for July
  6. Marilane Bergfelt will follow up on availability of a seizure alert dog presentation for August
  7. A speaker on nutrition is a possibility for a presentation beyond August
- V. OLD BUSINESS—No old business
- VI. NEW BUSINESS
  - A. Membership Rosters
    1. Debbie Crain requested rosters be printed in newsletter once a year
    2. Current plan is to provide rosters in the new membership packets now being updated and organized for handout to all new members
  - B. Second Dog, Senior Discount Considerations: To be brought up at next board meeting
  - C. Request for Confirmation and Drop-in Classes
    1. Requires finding a time slot and someone who clearly knows more than one breed to teach confirmation classes
    2. Difficult to do drop-ins due the nature of disruption that can occur
    3. A Saturday workshop is a possibility
- VII. MEETING ADJOURNED 7:18 p.m.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 03/26/07

- I. The board meeting was called to order by Linda Luchsinger-Adamich at 6:30 p.m. Board Members Present: Linda Luchsinger-Adamich, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Tom Dowd, Mary Ash, and Sue Osborn. Absent: Sandy Bonifield, Teresa Russell
- II. M/S/C to approve minutes from the February 26, 2006 board meeting.
- III. TREASURER'S REPORT, Sandy Bonifield
  - A. In Sandy's absence, Linda reported, as of today, bank balance is \$12,318.60. M/S/C to accept treasurer's report.
  - B. Linda presented Profit Loss Monthly Statements for February & January for board's review
- IV. TRAINING, Mary Ash
  - A. Depending on class, a trainer or assistant does not have to be provisional if approved for additional classes
  - B. Mar was approved for Good Manners 2 and Novice 1 by board, M/S/C, as recommended by training committee
  - C. Kelly Finn approved for Puppy & Good Manners 1 as a provisional trainer by board, M/S/C, as recommended by training committee
  - D. Next training committee is scheduled for April 16 at which time class limits and number of assistants will be reviewed
  - E. Class Orientation—Board Decision:
    1. To hold spot in a class, students must attend orientation if only to at least do paperwork
    2. In order to take a class, each attendee must have a blue slip on file
  - F. Due to low enrollment numbers in current classes:
    1. Sue to finalize newly created brochure to have Minuteman print 1000 for distribution to vet offices and other outlets as well as for handouts and for membership packets
    2. Mary Ash to run an ad in paper the last week of session two
- V. TRACKING TEST, Debbie Crain—\$485 worth of vouchers issued
- VI. AGILITY TRIAL-2007, Mary Ash—Nothing new
- VII. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich—Nothing new
- VIII. CASHIERS, Bobbie Honsvick
  - A. There is someone to help out every night
  - B. It is important that there is rotation so that everyone interested in cashiering gets an opportunity

- IX. ACONC, Gerry Glantz—Gerry and Frances will attend the quarterly meeting April 14th
- X. SUNSHINE, Mary Joy Davis
  - A. Thank you, get well and/or sympathy cards sent as appropriate to Kaye Hall, Debbie Crain, and Sue Osborn
  - B. Critter Comforters received a donation of yarn, 2 boxes of fleece and \$20 to use toward yarn purchase from Napa County Office of Education; Mary sent a thank you card
- XI. WEBMASTER—Tom Dowd  
Tom to add a blurb on the site regarding club's evening office hours
- XII. NEWSLETTER—Sue Osborn
  - A. Question came up about handing out newsletters instead of mailing in order to save postage. Board members agreed postage cost is insignificant and mailing is still the best way to distribute newsletters
  - B. Board members agreed leaving their phone numbers on the newsletter version that is posted on the club web site is acceptable
- XIII. SPEAKERS AT MEETINGS—Gerry Glantz  
Gerry reported there are two possibilities for June general meeting presentation, one of which is a presentation from a vet on poison control
- XIV. NEW BUSINESS
  - A. Class Discount Policy Proposal
    - 1. Mary Ash presented several rate structure proposals on a discount system for second dog/second class, rescue and seniors
    - 2. Board's proposal for new discount policy to be presented to general membership for vote. Proposed policy is as follows:
      - i. Class discount to be increased from \$15 to \$20, across the board, and can be applied to senior, junior and multi dog/class categories. Using just one rate will ease confusion in tracking and bookkeeping.
      - ii. The rescue discount to be \$20 and will be a one time only use per a specific dog
      - iii. Discounts cannot be combined on any one class
      - iv. Non-members are eligible for discounts
  - B. New Cashier Sheets
    - 1. New cashier sheets are now in use
    - 2. Linda to create a sample cashier sheet for office help with all the different options filled out to aid cashiers in properly filling out sheets
  - C. Building Lease
    - 1. New lease is \$4459.22 per month plus gas usage, if any. Monthly rent includes \$125 toward utilities (electricity and water) and uses of bathroom

2. Napa Garbage Service to be contacted by NVDTC for pick up details.
    - i. Linda to call Joy to see if NVDTC can get their own billing for garbage cans & recycle bins
    - ii. Wednesday office help to be assigned to set garbage out Wednesday night
    - iii. Mary Ash volunteered to take in garbage cans Thursday mornings
  3. Board agreed to sign lease as presented
- D. Shortening of Agenda Items on General Meetings  
Discussion ensued whether agenda should be abbreviated. General consensus was that general meetings are much shorter than they used to be and most items on the agenda for general meetings still remain important points to cover for members
- E. Meeting Voucher Policy Proposal
1. Board's proposal for new meeting voucher policy to be presented to general membership for vote. Proposed policy is as follows:
    - i. Family membership is limited to those who live in the same household
    - ii. For each \$35 paid family membership, one adult member of a household will receive one \$12.50 voucher for attending general meetings. Members will still earn vouchers on an individual basis for participation in all other events and activities.
  2. Once passed by general, this new proposal will be added to the policy and procedures manual

XV. MEETING ADJOURNED 8:55 p.m.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB GENERAL MEETING MINUTES

04/09/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:36 p.m.
  - B. Board Members present: Linda Luchsinger-Adamich, Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Teresa Russell, and Sue Osborn.
- II. MINUTES—Minutes from the March 12, 2007 general meeting as published in the April newsletter were accepted. M/S/C
- III. TREASURER’S REPORT, Sandy Bonifield
  - A. As of March 1: \$8,735.45 in deposits, \$6,647.58 in expenses
  - B. Ending balance in bank as of 3/31/07: \$12,268.49
  - C. To date balance: \$11,690.90
  - D. Total of \$2,095 in vouchers have been turned in.
  - E. M/S/C to accept treasurer’s report
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell—Board has rental agreement in hand.
  - B. TRAINING, Mary Ash
    1. Training meeting scheduled for Monday, April 16, 6:00 at the club.
    2. Key to be given to Dog Dancing, Teresa to make five extra copies, those who are no longer with club need to return keys, a written list of who has keys with sign out needs to be reestablished.
  - C. TRACKING TEST 2007, Debbie Crain—Reported last month, nothing new
  - D. AGILITY 2007, Mary Ash—Nothing new
  - E. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
    1. Still need raffle donations. Money donations are acceptable too! Make check out to club, checks to be routed to Tami Russell.
    2. A sign up list will be posted when trial is closer.
    3. Linda Luchsinger reminded everyone about new setup of trophies.
    4. Mary Joy thanked everyone who has already donated to trophy fund.
  - F. CASHIERS, Bobbie Honsvick—All OK
  - G. AOCNC, Gerry Glantz
    1. Interclub competition June 3, 2007, Sunday
      - a. This competition is a ring competition not a team competition.
      - b. To be held at Cal State Hayward, there is always a great potluck, competition is usually over by 1 or 2
      - c. Sue Bunte and Teresa Russell volunteered. With these two volunteers Gerry will commit to participation by NVDTC; Linda Luchsinger will talk to classes since at least three people are needed for NVDTC to sponsor a ring,
      - d. Flyers will be available after next AOCNC meeting.
      - e. This is not a NVDTC voucher event
  - H. HOSPITALITY
    1. Thank you to Sue Bunte and Linda Young for tonight’s hospitality!
    2. Marlene Soldavini and Anita Boyce will provide hospitality for next meeting, the May Madness event.
  - I. SUNSHINE, Mary Joy Davis
    1. Thank you, get well and/or sympathy cards sent as appropriate to Sue Ingalls, Amy Kitay, and Sue Osborn.
    2. Critter Comforters
      - a. A donation was received from Napa County Office of Education.
      - b. Over 750 blankets have been donated to date!

Page 2 of 2

- J. WEBMASTER, Tom Dowd—All is good
- K. NEWSLETTER, Sue Osborn—Deadline for submittals for articles and information is the 20th of each month.
- L. SPEAKERS/SUBJECTS FOR MEETINGS, Gerry Glantz
  - 1. Tonight's presentation is on Greyhound rescue.
  - 2. May will be May Madness
  - 3. June will be presentation by local vet, Amanda Vance.
  
- V. OLD BUSINESS
  - A. Discounts—Proposal to change discount rates for rescue, junior handler, seniors, and multi-class from \$15 to \$20 was presented to members:
    - 1. The discount will be one flat fee for multiple dogs
    - 2. Discounts do not apply to drop in rates which is \$20 (vouchers are okay though and can be applied)
    - 3. Above discount change accepted by membership—M/S/C
  - B. Vouchers/Memberships—Clarification in voucher use/membership definition presented to members:
    - 1. One voucher per general meeting per membership
    - 2. Family membership to be specified as those who live in the same household.
    - 3. Above voucher/membership change accepted by membership—M/S/C
  
- VI. NEW BUSINESS
  - A. Logo Apparel:
    - 1. Mary Ash introduced Chris' Stitches; a company she uses that creates custom logo wear. She modeled a Chris' Stitches jacket showcasing NVDTC's logo.
      - a. Mary has their catalog—email or call her if interested.
      - b. To order online go directly to [www.chrisstitches.com](http://www.chrisstitches.com)
    - 2. Logo wear can also be purchased at Nita's at the bowling alley, where club jacket and shirt templates are already set up.
  - B. Joy Wood's sister has a Jack Russell that needs a home.
  - C. Trudy Brutche asked about drop ins for rescue dogs; usually this is not allowed in puppy and CGC classes, further discussion to occur at training committee meeting.
  
- VII. BRAGS: Amanda Vance, Mary Ash, Sandy Bonifield, Ellen Gariaeff, Stefani Meinhardt, Sue Bunte, Frances Harvey, Mary Joy Davis, Diane Parness, Lynda Rhyno, Joy Wood, Nadine Shortall, and Bobbie Honsvick.
  
- VIII. MEETING ADJOURNED at 6:40 p.m. Meeting was followed by a presentation from Deb Chadbourne on Greyhound rescue.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 04/23/07

- I. The board meeting was called to order by Linda Luchsinger-Adamich at 6:35 p.m. Board Members Present: Linda Luchsinger-Adamich, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Mary Ash, and Sue Osborn. Absent: Sandy Bonifield, Tom Dowd, and Teresa Russell.
- II. M/S/C to approve minutes from the March 26, 2006 board meeting.
- III. TREASURER'S REPORT, Sandy Bonifield—No report due to Sandy's absence.
- IV. BUILDING, Teresa Russell—A committee needs to be organized to power spray everything, this is to be brought up at next general meeting.
- V. TRAINING, Mary Ash
  - A. Board approved request for increase in pay scale for Laura Ecklin and Joy Wood to level 4, master trainer—M/S/C
    1. Training committee to revisit what is required for pay scale increases i.e., continuing education.
    2. Wording is important regarding trainers: consultant versus employee. It is important trainers are not construed as employees.
    3. Invoices from trainers should be in a more professional format showing class listings with charges per class not per hour.
  - B. Classes are fairly full.
  - C. CGC Discussion
    1. Duties of CGC coordinator (not necessarily the chief evaluator):
      - a. Responsible for securing the dogs, the people and having the paperwork.
      - b. Signs off paperwork (not the assistant)
    2. The evaluator fills out the paperwork.
  - D. Drop-ins—Board approved policies # 1 and #2 below regarding drop ins—M/S/C
    1. Anybody who has been through classes or is a club member and has training experience can do a CGC test drop-in at a cost of \$20. per test This to be part of CGC policy.
    2. Drop-ins will not be allowed for puppy and good manners 1, in other words, from novice one and down, even for rescue and foster dogs.
      - a. Because of student safety issues.
      - b. Because of the disruption to other dogs who have already been orientated to class.
  - E. Newspaper ad not working.
- VI. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
  - A. Premium list is at printer, anticipated to be in mail by weekend.
  - B. Regarding special rewards, being same judge, same classes, should not be an issue.
- VII. CASHIERS, Bobbie Honsvick—Stefanie Meinhardt to be trained.
- VIII. ACONC, Gerry Glantz—Interclub competition coming up June 3rd.
  - A. NVDTTC is sponsoring a ring, several club members have volunteered.

- B. Includes a drop-in class for practicing, \$10 for 10 minutes, rally and wildcard novice rings
  - C. Entry form is on NVDTC website
- IX. SUNSHINE, Mary Joy Davis
- A. Thank you, get well and/or sympathy cards sent as appropriate to Bobbie Honsvick, Patricia Mattera, and Teresa Russell.
  - B. A thank you was sent to Annie and Barbara from the Veterans Home for making critter comforter blankets.
- X. NEWSLETTER, Sue Osborn—On track for May newsletter.
- XI. MEETING SPEAKERS/EVENTS—Gerry Glantz
- A. May Madness—May 14th Meeting
    1. Tom Dowd is working with Teresa Russell and Marilane Bergfelt to organize details for the event.
    2. All dogs must be on leash and have their own crate.
  - B. June 11th Meeting—Amanda Vance, local vet will give a presentation on toxics and poisons.
  - C. Future presentation ideas and suggestions: seizure detection dogs, dog nutrition, dog dancing, therapy assistance dogs, rally demonstration (possibly publish a letter to the editor to invite the public to the rally demo)
- XII. NEW BUSINESS
- A. Unused Vouchers
    1. Vouchers not used by club members can be turned into Mary Ash
    2. Unused vouchers to be used as part of the club's hardship fund
    3. Use of such vouchers to be determined on a case-by-case basis (may need a committee for this).
  - B. Trial Equipment Refurbish
    1. Equipment needs to be cleaned, repaired and repainted
    2. May 12 h, 10:00 a.m. tentatively set for refurbishing equipment.
    3. Volunteers needed!
- XIII. MEETING ADJOURNED 8:00 p.m.—*The board meeting for June 25th to be held at the clubhouse.***

Respectively submitted,  
Sue Osborn, Secretary

# UNAPPROVED

## NAPA VALLEY DOG TRAINING CLUB GENERAL MEETING MINUTES 5/14/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:35 p.m.
  - B. Board Members present: Linda Luchsinger-Adamich, Mary Ash, Mary Joy Davis, Gerry Glantz, Teresa Russell, and Sue Osborn. Absent: Sandy Bonifield and Bobbie Honsvick
- II. MINUTES—Minutes from the April 9, 2007 general meeting as published in the May newsletter were accepted. M/S/C
- III. TREASURER'S REPORT, Sandy Bonifield
  - A. Sandy on vacation
  - B. Balance as of today: \$7,757.52
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    - 1. Need to set up a committee to spray and power clean building
    - 2. The above to be brought up at next meeting, so as not to be too close to obedience trial.
  - B. TRAINING, Mary Ash—Nothing new
  - C. TRACKING TEST 2007, Debbie Crain— Nothing new
  - D. AGILITY 2007, Mary Ash—Nothing new
  - E. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
    - 1. Raffle and trophy donations still needed
    - 2. A tentative meeting set for Monday, May 28th for trial committee
    - 3. Volunteers needed for set up
    - 4. May 27th, 10:00 a.m. set as paint equipment day; very few people showed up for last paint equipment work party on Saturday.
    - 5. M/S/C to purchase a new broad jump set, unpainted, \$140 + shipping
  - F. HOSPITALITY
    - 1. Thank you to Marlene Soldavini and Anita Boyce for tonight's hospitality!
    - 2. Mary Ash will provide hospitality for June meeting.
  - G. WEBMASTER, Tom Dowd—All is good
  - H. NEWSLETTER, Sue Osborn—Everything is fine
  - I. SPEAKERS/SUBJECTS FOR MEETINGS, Gerry Glantz
    - 1. Tonight is May Madness, organized by Tom Dowd and Marilane Bergfelt
    - 2. June will be a presentation on toxins and poisons for dogs by local vet, AmandaVance.
- V. OLD BUSINESS—None
- VI. NEW BUSINESS—Mary Ash requested volunteers for Coyote Hills Show for upcoming weekend in Vallejo.
- VII. NEW MEMBER—Welcome to new member, Janet Davis. Janet's dog is a Chesapeake Bay Retriever named Seneca. M/S/C to accept Janet.
- VIII. BRAGS: Ellen Gariaeff, Diane Parness, Marr, Mary Ash, and Joy Wood
- IX. MEETING ADJOURNED at 6:55 p.m. Meeting was immediately followed by May Madness!

Respectively submitted,  
Sue Osborn, Secretary

NAPA VALLEY DOG TRAINING CLUB  
GENERAL MEETING MINUTES

06/11/07

- I. CALL TO ORDER
  - A. Gerry Glantz, Vice President, called meeting to order at 6:30 p.m.
  - B. Board Members present: Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Teresa Russell, and Sue Osborn. Absent: Linda Luchsinger-Adamich, and Tom Dowd.
  
- II. MINUTES—Minutes from the May 14, 2007 general meeting as published in the June newsletter were accepted. M/S/C
  
- III. TREASURER’S REPORT, Sandy Bonifield (Reported by Mary Ash in Sandy’s absence)
  - A. Balance as of end of May: \$9,986.02, all bills paid as of today.
  - B. Balance as of today: \$1,357.93 (cash-checking account)
  - C. A complete statement of profit and loss to be prepared for next board meeting
  - D. End of June is good time to evaluate whether or not to go from 6 to 7 class sessions/year (a board decision)
  - E. M/S/C to accept treasurer’s report
  
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    - 1. Lease has been renewed, good until next April
    - 2. There has been a mouse problem, the refrigerator cord has been chewed through a second time, Rick Wood fixed, suggestion was made to possibly run cord through a pipe
    - 3. Five light bulbs out, Rick Wood replaced and will submit a bill to NVDTTC
    - 4. Because of smoking fumes from neighboring business, door between office & bathroom needs to be kept closed, Teresa Russell to post a sign
  - B. TRAINING, Mary Ash
    - 1. Training meeting scheduled for 6:30 on May 12th at the club, sessions 5 & 6 to be set.
    - 2. New classes start next week, still room in some classes, Mary Ash to review with Bobbie which classes still have space
  - C. TRACKING TEST 2007, Debbie Crain—Debbie working on 2008 event, Gerry is looking at assisting Debbie with paper and computer work
  - D. AGILITY 2007, Mary Ash
    - 1. Entry can now be downloaded from Abbadogs site
    - 2. Tom will be contacted to add ability to download entry from NVDTTC site
    - 3. Volunteers needed, Mary Ash to put up a sign-up sheet after June 24th, suggestion was made to put sign-up in newsletter, which can be cut out and sent in. Trial volunteers are provided drinks and lunch.
  - E. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
    - 1. Entries closed June 6th
    - 2. Mary to pass sign-up sheet after tonight’s meeting for volunteers for loading equipment at 4:00 at club Friday night before the trial
    - 3. A car will be rented for show judge, Curtis Cunningham. Expenses for Curtis being shared with Deep Peninsula Dog Training Club
    - 4. Fewer entries than anticipated: 75 rally, 41 obedience
    - 5. Mary Ash requested Easy Ups for food and seating areas
    - 6. Since Kathy Dietrich’s entries start later, committee is looking into the possibility of canceling her hotel room
    - 7. There will be no steward training since there are enough experienced stewards available
    - 8. Broad jump was ordered and has been delivered, Linda Luchsinger-Adamich to put numbers on jumps
  - F. CASHIERS, Bobbie Honsvick—Returning cashiers confirmed by Bobbie
  - G. AOCNC, Gerry Glantz
    - 1. Interclub competition was held June 3, 2007, over early at 1:30 p.m.
    - 2. AKC Wild Card was introduced wherein one exercise is allowed to be skipped.

Page 2 of 2

3. AOCNC is looking at combining future club competition with workshops all on same day
4. Next quarterly meeting: July 7th
- H. HOSPITALITY
  1. Thank you to Ellen Gariaeff and Mary Ash for tonight's hospitality!
  2. Laura Ecklin and Dee McNeil volunteered to provide hospitality for July meeting.
- I. SUNSHINE, Mary Joy Davis—Thank you, get well and/or sympathy cards sent as appropriate to Bobbie Honsvick, Linda Luchsinger-Adamich, and Dee McNeil
- J. WEBMASTER, Tom Dowd—Report not available due to absence
- K. SPEAKERS/SUBJECTS FOR MEETINGS, Gerry Glantz
  1. Tonight's presentation on poison control to be given by Amanda Vance
  2. Gerry working on upcoming presentations, one of which may be about AB 1634
    - a. If anyone is interested in AB 1634, Gerry has emails and names of all the legislators people can write to about the bill
    - b. Mary Ash has buttons and handouts
    - c. If anyone is interested in attending a PetPac meeting let Gerry know
    - d. More info about AB 1634 is on AKC site
    - e. Stefani Meinhardt has letter she has written that she is willing to share, suggestion was made to put sample letter on NVDTC website
- L. NEWSLETTER, Sue Osborn
  1. Deadline for submittals for articles and information is the 20th of each month.
  2. Suggested features were solicited for future newsletters: Possible items: Article on AB 1634, article on a specific breed, profile of a club member
- V. OLD BUSINESS—None
- VI. NEW BUSINESS
  - A. Keeshond Club is looking for obedience judges for July 7th in Vallejo: Novice, Open, Utility—Contact: Ronnie Sue Keith, 650-3349-4623
  - B. Request from Marilane Bergfelt to use building on Sunday, August 26th for Therapy Assistance testing was approved. M/S/C
- VII. NEW MEMBERS  
Five new members accepted M/S/C, Welcome to all!
  - A. Le-An Elgie—owns Bostons and Borders, runs a small training company and works with deaf dogs
  - B. Elaine McGee—has a Rottweiler and a 17-month-old Bull Mastiff
  - C. Nicole Matheson—her dog is an American Eskimo
  - D. Gordon Warlock—has a Border pup
  - E. Torri Shane—owns a Portuguese Water Dog
- VIII. BRAGS
- IX. MEETING ADJOURNED at 7:30 p.m. Meeting was immediately followed by Amanda Vance's presentation.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 05/28/07

- I. The board meeting was called to order by Linda Luchsinger-Adamich at 6:18 p.m. Board Members Present: Linda Luchsinger-Adamich, Mary Ash, Mary Joy Davis, Tom Dowd, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell. Absent: Sandy Bonifield.
- II. M/S/C to approve minutes from the April 23, 2007 board meeting with following correction: Teresa Russell is also on the May Madness committee.
- III. TREASURER'S REPORT, Sandy Bonifield—No report due to Sandy's absence.
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell—Cleaning of building to be discussed at next general meeting.
  - B. TRAINING, Mary Ash
    - 1. Meeting to be scheduled Tuesday or Thursday on the week off between session 3 & 4.
    - 2. Now taking sign ups for Session 4.
  - C. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
    - 1. Broad jumps ordered, purchasing painted for \$20 more.
    - 2. Equipment all in good shape, has been painted, thank you to volunteers!
    - 3. Raffle: Tami has items however could still use more, little stuff like balls, dog toys, etc.
    - 4. Bobbie reported hospitality is good
    - 5. Sign ups will be solicited at next general meeting for Friday night set up
  - D. AGILITY TRIAL-2007—Premium can now be downloaded from abbadogs site
  - E. SUNSHINE. Mary Joy Davis
    - 1. Mary to send a card to Dee McNeil
    - 2. Linda reported Cheri Barnes (now in Grass Valley) has terminal cancer, she will get a card for people at general meeting to sign
  - F. WEBSITE, Tom Dowd
    - 1. Linda will look into having premium list for Obedience Trial available from web
    - 2. Puppy class clarifications to be made to web by Tom. Suggested wording: "NVDTC takes puppies at a minimum of ten weeks to age 6 months, must have two sets DHLPP shots three weeks apart but to be certain, follow your vet's recommendations."
  - G. NEWSLETTER, Sue Osborn—June newsletter publication is running late.
  - H. ACONC, Gerry Glantz—Reiterated interclub competition event last weekend was not a NVDTC voucher event.
  - I. MEETING SPEAKERS/EVENTS—Gerry Glantz
    - 1. Amanda Vance to speak about poison control at June meeting.
    - 2. Gerry looking into a seizure detection dog group for a future presentation

- V. OLD BUSINESS
  - A. Board agreed vouchers will be given to May Madness committee members: Tom Dowd, Marilane Bergfet, and Teresa Russell.
  - B. For clarification of when to give out vouchers, a list of events that are to receive vouchers is to be added to the Policy & Procedures Manual
  
- VI. NEW BUSINESS
  - A. Teresa Russell given permission to take 20+ ring standards for use for graduation ceremonies at Ben Franklin School–M/S/C
  - B. Dog Dancing is requesting use of club for a trial competition on December 1st & 2nd. This request is to brought back to board again since minutes need to be reviewed to determine exact charge decided on for groups requesting use of building.
  - C. Executive decision made by Linda-Luchsinger-Adamich to no longer make decisions by email. Emailing allows for misinterpretation, documentation does not get into the minutes, and there is no room for discussion. Only exception is when there is an absolute dire need and even so, a special board meeting can be scheduled or board can be asked to come fifteen minutes early.
  - D. Judges for next year's obedience trial need to be set up now. Names suggested: Kathy Dietrich for rally, Laura Delfino and Luan Videk.
  
- VII. MEETING ADJOURNED 7:50 p.m.—*The board meeting for June 25th to be held at the clubhouse.*

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 06/25/07

- I. The board meeting was called to order by Vice President Gerry Glantz at 6:30 p.m. Board Members Present: Mary Ash, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell. Absent: Linda Luchsinger-Adamich, and Tom Dowd.
- II. M/S/C to approve amended minutes from the May 28, 2007 board meeting with the following spelling corrections: Cathy Dutra and Luane Vidak.
- III. TREASURER'S REPORT, Sandy Bonifield
  - A. To date, there is approximately \$8,000 in checking account, all bills are paid.
  - B. A handwritten rundown of the obedience trial report was handed out, everyone is paid except for Debi Best. Currently a profit of over \$500 is being shown. NVDTTC may get a \$500 credit from Napa Expo.
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    1. Invoice for light bulbs, as brought up at last general meeting, has not been submitted yet.
    2. Microphone clip needs replacement, Mary Ash recommended purchasing one that matches rest of system. Teresa Russell will check on price.
  - B. TRAINING, Mary Ash
    1. Next two sessions have been set.
    2. Novice 1 Class name changed to CGC Class—M/S/C
    3. The following training positions, as recommended by the training committee, were approved—M/S/C:
      - a. Kelly Finn: Puppy & Good Manners 1 Trainer
      - b. Gary Walker: Puppy and Good Manners 1 Assistant
      - c. Sue Ingals: Puppy and Good Manners 1 Assistant
    4. A Quarterly CGC Test was approved, M/S/C, as follows:
      - a. CGC test , now given on last night of CGC class (formerly known as Novice 1 class), to also be held quarterly on a Saturday by the training committee.
      - b. Designed for the general public, for people who don't want to go through the CGC class and those who didn't pass
      - c. Charge to be a \$20 drop-in fee.
      - d. Suggestion was made to send out flyers to all the AOCNC clubs announcing NVDTTC's quarterly CGC test.
    5. Classes started with fair enrollment, no ad was placed in newspaper, most calls came through website.
    6. A raise from \$24 to \$28 for Sandy Bonifield starting with session five was approved—M/S/C.
  - C. TRACKING TEST 2008—Debi Crain
    1. Debi Crain is in the process of forwarding information to AKC.
    2. Gerry Glantz will be the trial secretary for this event.
  - D. AGILITY TRIAL-2007, Mary Ash
    1. Sign up sheet for workers to go up by Wednesday, June 27th.
    2. July newsletter to include a sign up sheet to send to Mary Ash.

3. Workers will receive a \$5 voucher toward lunch, and drinks are provided
  4. Vendors' donated items and leftover items from obedience are used for raffles; raffle is for workers only.
  5. More help, including help for Friday night before the trial, will be solicited closer to the trial
- E. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
1. No negative comments, everyone thought site was great
  2. Turnout surprisingly low, could be due to so many shows in the Bay Area and shorter drives to the other shows
  3. Abundance of workers especially so because one rally ring was canceled.
  4. Show ran very smoothly because of all the workers and how the judges made the courses fast.
  5. Ran short on catalogs
  6. Proposed changes for 2008:
    - a. Go to one rally ring
    - b. Eliminate high priced awards, people don't come to win the fancy prizes.
    - c. Two shows or trials in same day—Mary Ash to put together a game plan for doing this. Discussion points that came up:
      - i. One in a.m., one in p.m.
      - ii. Catalog & premium would list both, eliminating double mailing
      - iii. Most people would stay for p.m.
      - iv. Limits would need to be set.
      - v. Judges have to be different making it important to get going on this in the next month
      - vi. Co-chairing will be required.
- F. CASHIERS, Bobbie Honsvick—Same cashiers as last session.
- G. ACONC, Gerry Glantz—Next ACONC meeting July 7th.
- H. SUNSHINE. Mary Joy Davis—Linda Luchsinger-Adamich's mother-in-law passed away.
- I. WEBSITE, Tom Dowd—No Report
- J. NEWSLETTER, Sue Osborn
1. Board gave okay to put article in newsletter about AB 1634 with stance to vote against it.
  2. Mary Ash and Teresa to send thank you articles for the obedience trial.
- K. MEETING SPEAKERS/EVENTS—Gerry Glantz
1. July: Speaker on carting canceled
  2. August: Judy Gamet will do a presentation on Paws 4 Fitness
  3. September: Barbecue
- V. OLD BUSINESS
- A. Vouchers
1. Clarification needed as to when vouchers are to be given out, what events are covered.
  2. Voucher system needs to be reviewed at end of six months, Sandy to put together data to assist in analyzing the voucher system. Comparison should not be made using cashiers, assistants and meeting vouchers
- B. Use of Building

1. A fee of \$200 minimum to be charged for use of the NVDTC building—M/S/C
2. ACONC not to be charged for use of building since they are membership based, unless they are doing a fund-raiser
3. Building usage policy to go into the Policy and Procedures Manual

VI. NEW BUSINESS

- A. Policy and Procedures Manual—Gerry Glantz volunteered to start organizing the manual.
- B. New Members Packets
  1. Held up due to approval of By-Laws from AKC (see next item)
  2. Packet to include Cover Letter, Policy & Procedures, By-Laws, Current Membership List
  3. Packets need to be made available on night new members join.
- C. By-Laws
  1. Held up due to voucher system/membership quorum issue
  2. With membership situation resolved, By-Laws are now to be submitted, Linda Luchsinger-Adamich to write a cover letter.
  3. NVDTC is currently operating under the old by-laws until new ones are approved.
- D. Swiss Dog Fanciers CGC
  1. To be held at Fort Mason in San Francisco on July 1st
  2. Teresa Russell will be judging, Mary Ash will be assisting.

VII. MEETING ADJOURNED 9:20 p.m

Respectively submitted,  
Sue Osborn, Secretary

NAPA VALLEY DOG TRAINING CLUB  
GENERAL MEETING MINUTES

07/09/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:34 p.m.
  - B. Board Members present: Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, and Sue Osborn. Absent: Mary Ash, Tom Dowd, and Teresa Russell.
- II. MINUTES—Minutes from the June 11, 2007 general meeting as published in the July newsletter were accepted. M/S/C
- III. TREASURER’S REPORT, Sandy Bonifield
  - A. Balance as of end of June: \$13,040.19.
  - B. Took in \$14,244.25 with expenses totaling \$11,200.08
  - C. Checking account balance as of today: \$8,323.78, all bills paid.
  - D. M/S/C to accept treasurer’s report.
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell—Pricing for replacement microphone being obtained by Teresa. Suggestion given to try video store near Papa Joe’s in Napa.
  - B. TRAINING, Mary Ash—Meeting held, all is okay.
  - C. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
    - 1. Great turnout by volunteers, made a big difference having so many people help!
    - 2. Low entry participation
    - 3. A post trial meeting will be held.
    - 4. Napa Valley Expo will be giving about a \$500 credit back to NVDTC.
    - 5. Expenditures of several hundred dollars not incurred due to loss of one judge.
    - 6. Ballpark figures for trial financials:
      - a. Income: \$4,222, Expenses: \$3,728.79, Profit: \$513.29 (not including fairground deposit),
      - b. Debi Best’s cost came in at \$996.00 and Nan’s at \$265.92, both low because of the size of the trial.
    - 7. Mary Joy did an outstanding job with the trophies!
    - 8. Next year, trial committee looking at two judges instead of three.
    - 9. Even with the word out how nice the fairgrounds are, shaded and grassy, it still needs to be talked up to increase entries in 2008.
  - D. AGILITY 2007, Mary Ash
    - 1. August 18th and 19th.
    - 2. Sign-up sheet is posted and published in the July newsletter. Members are encouraged to sign up sooner than later.
    - 3. Linda Wargo is chief ring steward.
    - 4. Handouts and training for volunteers available.
    - 5. Volunteers: Bring a chair and umbrella. Receive a lunch voucher, drinks and a NVDTC voucher.
    - 6. Trial, and request for volunteers, needs to be talked up at classes.
    - 7. Workers raffle can still use donations (a donation box is located at the club). Items do not have to be dog items.
    - 8. If you are working the trial, do not bring un-entered dogs!
  - E. AOCNC, Gerry Glantz
    - 1. Interclub AOCNC will have a table at Bark in the Park event in San Jose
      - a. September 15th at Williams Street Park
      - b. Gerry Glantz will be at the event and is looking for more volunteers.
      - c. Volunteers can take their dog
    - 2. Gerry Glantz is looking for suggestions for future AOCNC seminars
      - a. Other than a meal charge, seminars would be free to members
      - b. Call or email Gerry with your ideas
  - F. CASHIERS, Bobbie Honsvick—Every night is taken care of, please call Bobbie if you cannot make it.
  - G. HOSPITALITY
    - 1. Thank you to Laura Ecklin for tonight’s hospitality!

Page 2 of 2

2. Sue Bunte and Marilane Bergfelt volunteered for August's hospitality
- H. SUNSHINE, Mary Joy Davis
  1. All members extended their sympathy to Stephen Ward for his loss of Kandi and Marcie Miller for her loss of Sandy.
  2. Mary Joy Davis extended a heartfelt thank you to all who donated to trophy sponsorships, items were lovely and people reported they were the best ever this year, that they really do enjoy receiving them.
- I. WEBMASTER, Tom Dowd\Report not available due to absence
- J. SPEAKERS/SUBJECTS FOR MEETINGS, Gerry Glantz
  1. August: Paws 4 Fitness for senior, overweight and retired champion dogs\to be presented by Judy Gamet
  2. September: Barbecue
- V. OLD BUSINESS:
  - A. By-Laws\After giving it six months and seeing results of membership and required AKC quorum balancing out due to new voucher system, Marilane Bergfelt will now modify letter and send to AKC for final approval of new By-Laws.
  - B. Vouchers\question came up as to how vouchers are working out in relation to club income, answer: it is too soon for results, to be analyzed soon.
- VI. NEW BUSINESS
  - A. Seminars and Rally Fun Matches
    1. Good ways to raise money for the club
    2. Members are asked to come up with ideas for what they want to do, including a budget and an action plan
    3. Request to members for ideas to go into the newsletter
  - B. Annual AOCNC Show Calendar
    1. Gerry will forward details for NVDTC's sponsorship ad to Sue Osborn to design. Gerry will then send it in with \$10 sponsorship fee.
    2. On top of \$10 cost for calendar ad, NVDTC is to buy a minimum of ten calendars.
- VII. BRAGS: Amanda Vance and Hogan, Linda Wargo and Cruiser, Mary Joy Davis and Amy (Now a Therapy Assistance Dog), and Sue Bunte with eight brand new Rotweiller pups.
- VIII. MEETING ADJOURNED at 7:15 p.m.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 07/23/07

- I. The board meeting was called to order by President Linda Luchsinger-Adamich at 6:37 p.m. Board Members Present: Linda Luchsinger-Adamich, Mary Ash, Mary Joy Davis, Tom Dowd, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell.
- II. M/S/C to approve minutes from the June 25, 2007 board meeting with the following corrections.
  - A. Item VI.D: The event was actually called Swiss Dog Workshop and Fun Day not Swiss Dog Fanciers CGC. Mary Joy was the assistant (as a ring steward) not Mary Ash.
  - B. Item IV.B.6: Mary Ash was also approved for a raise.
- III. TREASURER'S REPORT, Sandy Bonifield
  - A. Sandy passed out financial packets
  - B. As of June 30th, all is in balance at \$13, 037.19.
  - C. Deposits: \$14,244.25
  - D. Expenses: \$11,203.08
  - E. Total as of today: Approximately. \$9,000.
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    - 1. Teresa volunteered to blow and clean up dog hair at club
    - 2. A work party to be held during next session break will be organized at the next general meeting to also take care of mats. Volunteer work only, no vouchers.
    - 3. Microphone: Teresa checked all four headsets. The clip one needs replacement. Teresa to look for compatible head unit and purchase.
  - B. TRAINING, Mary Ash
    - 1. Not a lot of sign ups yet.
    - 2. Register ad not getting a response thus ad for next session will not be run in newspaper.
    - 3. Mary Ash to provide copy for rally class to Sue for brochure to be finalized so they can be distributed to vet offices so as to get more press and bring in more sign ups.
    - 4. Since Steve Ward lost his dog, Kandi he requested an \$80 class refund, M/S/C.
  - C. TRACKING TEST 2008, Debi Crain —The judge panel has been accepted.
  - D. AGILITY TRIAL-2007, Mary Ash
    - 1. August 18 and 19
    - 2. Sign up sheet for workers has been posted and a sign up form was in last newsletter and will also be in the August newsletter.
    - 3. A trial committee is to be set up at which time workers, lunch, worker's raffle, vouchers and running free will be discussed.
    - 4. Discussion ensued about what to give workers, decision was made to give everyone both voucher and raffle tickets as in the past.
    - 5. Linda Wargo and Laura Eklin are chief ring stewards
    - 6. This year's agility trial includes a fast class on each day.
    - 7. Sandy Bonifield will run the workers raffle and Gerry Glantz will take care of the ribbons.

- E. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
  - 1. Financial accounting of trial passed out by Sandy Bonifield. Donation of \$50 for stamps *was* incorporated.
  - 2. Linda Luchsinger-Adamich checking on refund status from fair, once received the trial will break even.
  - 3. Possibilities for 2008 trial
    - a. Keep rally at one judge creating less expense
    - b. Two shows, A.M. and P, M.
      - i. Mary Ash worked up figures, which included eliminating high price trophies.
      - ii. Limits would need to be lower however a lot of entrants likely would stay for the second show.
      - iii. Debi Best can do a single catalog.
      - iv. Mary Ash to call AKC to verify if two shows can actually be held on same day
      - v. Board is in favor of doing two shows. This means judges must be lined up NOW.
    - c. Move trial to another location while considering the impact of travel time and the hauling of equipment
  - 4. Leftover awards
    - a. Mary Ash suggested selling at next general meeting
    - b. Sue Osborn to include a blurb in newsletter announcing sale of leftover awards
- F. CASHIERS, Bobbie Honsvick
  - 1. Mary Ash expressed concern about no continuity as to how cashiers/office take messages.
    - a. Messages need to be dated
    - b. Messages need to have a clearer description with more information and an indication as to type of message.
  - 2. Outgoing phone message needs to be changed.
- G. ACONC, Gerry Glantz
  - 1. On behalf of ACONC, Gerry Glantz will be attending Bark in the Park in San Jose in September.
  - 2. Next meeting is in September at which time ACONC will discuss putting on a workshop.
- H. SUNSHINE. Mary Joy Davis—A note was sent to Marcie about Sandy.
- I. WEBSITE, Tom Dowd
  - 1. *Contact Us* information is now shown in upper left hand corner.
  - 2. Tom requested 2008 class schedules for posting. Response: Scheduling for next year is dependent on decision to go to 7 sessions (after evaluating the six month financials)
  - 3. Premium lists and forms for trials will no longer require a user to register in order to download.
- J. NEWSLETTER, Sue Osborn—to be forwarded to printer on 7-24.
- K. MEETING SPEAKERS/EVENTS—Gerry Glantz
  - 1. August: Judy Gamet will do a presentation on Paws 4 Fitness
  - 2. September: Barbecue
  - 3. October: Pet Food Express: Nutrition for Dogs
- V. OLD BUSINESS—By-Laws are in the process of being submitted.
- VI. NEW BUSINESS

- A. Booth at Sebastiani Winery August 4th and 5th
    - 1. NVDTC not able to participate
    - 2. Linda Luchsinger-Adamich will check with Marilane to see if she is interested.
  - B. Linda Ryno made a \$10 aluminum can donation to the club.
  - C. Vacaville Dog Walk–Sue Bunte
    - 1. Non-profit rescue group is staging this dog walk on September 22nd.
    - 2. Good opportunity for NVDTC to pass out brochures
    - 3. Anybody interested in going can bring an EZ up and their dogs
- VII. MEETING ADJOURNED 8:20 p.m

Respectively submitted,  
Sue Osborn, Secretary

NAPA VALLEY DOG TRAINING CLUB  
GENERAL MEETING MINUTES

08/13/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:30 p.m.
  - B. Board Members present: Mary Ash, Sandy Bonifield, Mary Joy Davis, Tom Dowd, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell.
  
- II. MINUTES—Minutes from the July 9, 2007 general meeting as published in the August newsletter were accepted. M/S/C
  
- III. TREASURER’S REPORT, Sandy Bonifield
  - A. Income for month of July: \$1,077.50
  - B. Expenses: \$4,971.79
  - C. Balance as of July 31st: \$9,142.90
  - D. CD total as of July 31st: \$21,562.52
  - E. Obedience Trial Report: Refund of \$437.00 from fair. Funds were held out for two hours of clean up and one garbage can in spite of club leaving place spotless. Final accounting was a negative \$26,66.
  - F. M/S/C to accept treasurer’s report.
  
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    - 1. Teresa has spent a couple of hours vacuuming dog hair, there’s a little more left to do.
    - 2. Work party to be scheduled for more in-depth cleaning, to be headed up by Teresa. Several people volunteered and were asked to give Teresa their names at end of tonight’s meeting.
    - 3. Jim Spiva volunteered to fix the two flat tires on club’s hand truck.
    - 4. Propane heaters: Discussion as what to do with them was tabled.
    - 5. Teresa will fix broken puppy ladder
    - 6. Squirrel holes in building to be checked out
  - B. TRAINING, Mary Ash—New session starts next week. Classes are basically full.
  - C. TRACKING TEST 2008, Debbie Crain
    - 1. Scheduled for March 9th, 2008
    - 2. Both judges are lined up: Kaye Hall and Barbara Wolcott
    - 3. Information on test is now up on the AKC website
    - 4. Gerry Glantz is the 2008 tracking test secretary
  - D. AGILITY TRIAL-2007, Mary Ash
    - 1. Coming up this weekend
    - 2. Worker schedule is currently being worked out.
    - 3. Classes are full, 300 dogs each day, more than last year.
    - 4. All help is appreciated for hauling equipment and working the trial itself.
  - E. OBEDIENCE TRIAL-2007, Linda Luchsinger-Adamich
    - 1. Holding two trials in one day for 2008 was approved by members, M/S/C
      - a. By holding two trials in one day (8 to 12 and 1 to 5), using the same judges, and eliminating expensive awards, a rough estimate of around \$2,000.00 could be cleared.
      - b. The opportunity to enter two trials on the same day will bring in more people.
      - c. Trial is slated for June 21st.
      - d. Kelly Finn volunteered to be on the 2008 obedience committee. Mary Ash to co-chair with Linda Luchsinger-Adamich.
        - i. There will be one committee for both trials. Committee members receive exact assignments in hospitality, awards & ribbons, grounds, equipment, obedience chief ring steward, rally chief ring steward, trophy donations, and raffle.
        - ii. Within the next month a committee meeting will be held.
      - e. Linda Luchsinger-Adamich will send application for 2008 trial to AKC this week.

Page 2 of 2

- f. Judges are pretty much selected however not confirmed; official letters need to be sent.
- F. CASHIERS, Bobbie Honsvick—Same people are working next session. If anyone is interested in the opportunity to be a cashier, please leave name in the office.
- G. AOCNC, Gerry Glantz
  - 1. Next meeting in October
  - 2. If anyone is willing to sponsor a workshop in February let Gerry know before October meeting.
- H. HOSPITALITY
  - 1. Thank you to Sue Bunte and Marilane Bergfelt for tonight's hospitality—ice cream sundaes!
  - 2. Since the upcoming September 10th meeting is the club's annual barbecue, no volunteers were needed for September hospitality. For the barbecue:
    - a. Club will provide drinks, hamburgers and hot dogs.
    - b. Members and their families are to bring their own plates & silverware.
    - c. Bring a dish to share.
- I. SUNSHINE, Mary Joy Davis—No activity to report. Mary requested members to let her know of anyone who needs special attention or a card.
- J. WEBMASTER, Tom Dowd—No report
- K. NEWSLETTER, Sue Osborn—Since Sue will be out of town until the 22nd, deadline for August newsletter has been extended two days.
- L. SPEAKERS/SUBJECTS FOR MEETINGS, Gerry Glantz
  - 1. September: Barbecue
  - 2. October: Presentation on dog nutrition
  
- V. OLD BUSINESS—By-Laws: Not submitted yet, Marilane Bergfelt is in the process of recovering cover letter from an older computer system.
  
- VI. NEW BUSINESS
  - A. Nominating Committee
    - 1. Gerry Glantz, as the one required board member, volunteered.
    - 2. Janet Davis, and Anita Boyce, as the two required general members, volunteered.
  - B. Awards Banquet
    - 1. Marilane Bergfelt volunteered to work with Mary Ash on awards for the banquet.
    - 2. Sandy Bonifield will mentor Kelly Finn who volunteered to work on organizing this year's banquet.
  - C. Use of Building
    - 1. M/S/C to approve use of building by Marilane Bergfelt on a Sunday in September for an animal-assisted therapy session.
    - 2. Session to be either on the 23rd or 30th of September.
  
- VII. BRAGS: Mary Joy Davis, Linda Wargo, Stefanie Meinhardt, and Ellen Gariaeff
  
- VIII. MEETING ADJOURNED at 7:35 p.m. The Paws 4 Fitness presentation by Judy Gamet followed the meeting.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 08/27/07

- I. The board meeting was called to order by President Linda Luchsinger-Adamich at 6:43 p.m. Board Members Present: Linda Luchsinger-Adamich, Mary Ash, Mary Joy Davis, Tom Dowd, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell.
- II. M/S/C to approve minutes from the July 23, 2007 board meeting.
- III. TREASURER'S REPORT, Sandy Bonifield
  - A. Financial statements for May, June, & July handed out
    1. Net profit as of June 31 is \$5,102.00 compared to \$1,409.00 last year.
    2. Based on these reports, given the positive flow, decision was made to continue with six class sessions for 2008.
  - B. Total as of today: \$11,738.14, all deposits made, all bills paid.
  - C. M/S/C to approve treasurer's report.
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    1. Teresa priced a new headset at \$65 from Audio Video Center on Industrial Way. The headset is compatible with NVDTTC's equipment. M/S/C for Teresa to purchase.
    2. Rally signs used during week off are missing. A note to be included in September newsletter asking if anyone knows where they are; they *need* to be returned to effectively run rally classes. In the meantime Mary Ash to look into cost for replacements at J & J.
    3. Teresa is still planning to organize floor matt cleaning detail.
    4. There is still an issue with squirrels in the building.
  - B. TRAINING, Mary Ash
    1. Classes are basically full.
    2. Marlene Soldavini requested approval of Jim Spiva as a provisional assistant in Wednesday a.m. classes. Board approved on the basis Sandy Bonifield to be the first assistant to work with Jim.
    3. From January to April 2008, Linda Luchsinger-Adamich will not be teaching. M/S/C to approve Teresa as an advanced obedience trainer to take over for Linda during this period.
    4. Next training meeting will be held during next week off
    5. Teresa requested additional assistants for classes
  - C. TRACKING TEST 2008, Debi Crain —Judges have been selected.
  - D. AGILITY TRIAL-2007, Mary Ash
    1. Mary passed out final report for trial. Net for trial was \$3,359.43.
    2. Addition of fast track classes made days longer resulting in more work
    3. There was a shortage of workers
    4. Mary Ash wishes to step aside as chair, however she is willing to remain on core committee if needed.
    5. Linda Wargo has expressed a strong interest in the chair position for 2008 agility trial. The board decided to have Mary Ash first talk to Joy Wood and Laura Ecklin to see where their interests are; followed by discussion at next general meeting.
  - E. OBEDIENCE TRIAL-2008, Linda Luchsinger-Adamich

1. Linda has filled out paperwork for 2008 obedience trial listing Mary Ash as first chair and herself as second.
  2. Linda called Delores confirming two shows in one day can be held.
  3. \$300 in application fees sent in (a significant increase over last year).
  4. Letters need to be sent off to judges, trial committee to meet August 31 to decide on judges.
  5. Linda has delivered the \$500 check to reserve the fairgrounds for 2008.
- F. CASHIERS, Bobbie Honsvick—Codes need to be more specific and consistent. Use code sheet for guidance.
- G. ACONC, Gerry Glantz—October meeting is slated as club president's meeting; likely to be held in San Francisco. Flyers to be available soon.
- H. SUNSHINE. Mary Joy Davis—A card was sent to Bobbie Honsvick wishing her a speedy recovery from her most recent fall.
- I. WEBSITE, Tom Dowd—Lots of pictures taken of recent agility trial are now online.
- J. NEWSLETTER, Sue Osborn—Mary Ash to send Sue articles on 2007 agility trial and yearend banquet information.
- K. MEETING SPEAKERS/EVENTS—Gerry Glantz
1. September: Barbecue
  2. October: Pet Food Express: Nutrition for Dogs
  3. Possibility for November: Seizure Detection Dogs
- V. OLD BUSINESS
- A. Nominating committee:
1. Committee members; Gerry Glantz, Anita Boyce, and Janet Davis
  2. Reminder to take nominations from floor at October general meeting & to vote at general November meeting to be published in October newsletter.
- B. September barbecue—Bobbie Honsvick and Mary Ash volunteered to buy food for BBQ. No need for members to RSVP.
- VI. NEW BUSINESS
- A. Chef's Market
1. August 31st, 5 to 7:30
  2. Mary Ash volunteered to be attend on behalf of NVDTTC and will round up people to help.
- B. CGC (Canine Good Citizen)—M/S/C to appoint Teresa Russell as CGC Coordinator.
- VII. BRAGS—Mary Ash's Amie awarded first RN leg at Lake County Kennel Club, and Reserve in Breed at Mensona Kennel Club Shows, both in Santa Rosa.
- VIII. MEETING ADJOURNED 8:13 p.m.

Respectively submitted,  
Sue Osborn, Secretary

**UNAPPROVED**

**NAPA VALLEY DOG TRAINING CLUB  
GENERAL MEETING MINUTES**

09/10/07

- I. **CALL TO ORDER**  
A. Linda Luchsinger-Adamich, President, called meeting to order at 6:35 p.m.  
B. Board Members present: Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell. Absent: Tom Dowd.
- II. **MINUTES**—Minutes from the August 13, 2007 general meeting as published in the September newsletter were accepted. M/S/C
- III. **TREASURER'S REPORT**, Sandy Bonifield  
A. Print out of budgets made available to members.  
B. Balance as of end of August: \$14,209.14  
C. All invoices paid to date, balance as of 9/10/07: \$9,315.36  
D. M/S/C to accept treasurer's report.
- IV. **COMMITTEE REPORTS**  
A. **BUILDING**, Teresa Russell  
1. Fire extinguishers are now out of date, expired July 31, 2007. Someone needs to have them recharged to stay in compliance with fire department.  
2. Squirrels continue to be an issue. Sue Bunte has live animal traps she can loan to club. Everyone is advised not to leave food out anytime anywhere!  
3. P.G. & E. bill, at \$173 last month, above higher than normal. NVDTC reimburses Joy \$125 a month. Everyone is asked to be aware of utility usage, turn off lights when not in use in bathroom, office and outside to keep costs down.  
4. Teresa will be organizing a group of people to tape mats on Sunday, 9/16/07.  
5. Off leash Border Collie belonging to a neighboring tenant is a concern. Joy Wood to speak to owner about related safety issues.  
B. **OBEDIENCE TRIAL-2008**, Linda Luchsinger-Adamich  
1. Two trials to be held in one day on June 21, 2008.  
2. Gerry Glantz has secured judges for both 2008 and 2009.  
3. Limited entries.  
C. **CASHIERS**, Bobbie Honsvick—Nothing new.  
D. **AOCNC**, Gerry Glantz—Next meeting, a meeting of all club presidents, will be held second weekend in October.  
E. **HOSPITALITY**—Joy Wood and Mary Ash volunteered for October's hospitality.  
F. **SUNSHINE**, Mary Joy Davis—No activity.  
G. **WEBMASTER**, Tom Dowd—No report due to Tom's absence.  
H. **NEWSLETTER**, Sue Osborn—All is fine.  
I. **SPEAKERS/SUBJECTS FOR MEETINGS**, Gerry Glantz  
1. October: Presentation on dog nutrition  
2. November: Tentative
- V. **OLD BUSINESS**—Nominating Committee information needs to be forwarded to Sue Osborn for publishing in the October newsletter.
- VI. **NEW BUSINESS**—The net profit for agility was \$3,359.43, as published in the September newsletter.
- VII. **BRAGS**: Marcie Neller, Amanda Vance, Teresa Russell, Frances Harvey, Sandy Bonifield, Mary Ash, Mary Joy Davis, Stefani Meinhardt, Kelly Finn, Diane Parness, Kathryn Young, Jim Spiva, Le-Ann Elgie, and Stephen Ward.
- VIII. **MEETING ADJOURNED** at 7:03 p.m. The annual barbecue followed the meeting.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 09/24/07

- I. The board meeting was called to order by President Linda Luchsinger-Adamich at 6:30 p.m. Board Members Present: Linda Luchsinger-Adamich, Sandy Bonifield, Mary Ash, Mary Joy Davis, Tom Dowd, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell.
- II. M/S/C to approve the August 27, 2007 board meeting minutes with following correction: On item IV D 2, should read F.A.S.T. not fast. Additional corrections: Sandy Bonifield was in attendance at the 9/27/07 meeting and on item VII, it should read Mary Joy Davis not Mary Ash; Also RN not RN leg.
- III. TREASURER'S REPORT, Sandy Bonifield—As of today: \$10,013.13. M/S/C to approve treasurer's report.
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    1. One squirrel has been trapped and removed from the building.
    2. Janet Davis and Gary Walker came down Sunday to help Teresa tape the mats; water bowls now on a mat & moved out of main traffic area.
    3. Head set not purchased yet, Teresa to receive funds from Sandy to purchase.
  - B. TRAINING, Mary Ash
    1. A meeting to be scheduled.
    2. New rally signs not yet ordered by Mary Ash.
    3. CGC brochures ordered by Teresa still have not arrived.
    4. Class voucher credit for a class attendee as requested by Mar Soldavini & Mary Ash was approved. M/S/C. This voucher is to encourage the owner of a problem rescue dog to return to NVDTC for classes once dog completes private training.
  - C. AGILITY TRIAL 2008—Joy Wood is officially the chairperson for the '08 agility trial.
  - D. OBEDIENCE TRIAL-2008, Linda Luchsinger-Adamich
    1. Basically all approvals received except for the limits and the fact co-chairs are not allowed in rally.
    2. Linda received '09 judges letters back, has not heard from '08 judges yet.
    3. Judges list needs to be sent in, Linda will follow up in another week.
    4. Collection of raffle items can be started.
    5. Mary Ash to look into having about 24 permanent stewards badges made up.
    6. There is a need to have a binder with all the basic instructions for trials at the club, which brings up the need for a way to check in and check out such items from the club.
  - E. CASHIERS, Bobbie Honsvick—All is okay, no one new has asked to cashier.
  - F. ACONC, Gerry Glantz
    1. Upcoming October 13th meeting is presidents meeting. Event plans for '08 to be discussed at this meeting
    2. NVDTC's ad for calendar will be in the June section of calendar; check has been mailed; ten calendars to be ordered which could be used as door prizes
    3. Anyone interested in sponsoring a class at upcoming ACONC workshop to contact Gerry.

- G. SUNSHINE. Mary Joy Davis—A card was sent to Teri Taylor
- H. WEBSITE, Tom Dowd—Classes have been updated on the site
- I. NEWSLETTER, Sue Osborn—On track.
- J. MEETING SPEAKERS/EVENTS—Gerry Glantz
  - 1. October: Pet Food Express: Nutrition for Dogs
  - 2. November: Seizure detection dogs speaker still tentative.

V. OLD BUSINESS

- A. Nominating committee:
  - 1. The slate is as follows: President: Laura Ecklin; Vice-President: Joy Wood; Secretary: Sue Osborn; Treasurer: Lynda Rhyno; Immediate-Past President: Linda Luchsinger-Adamich; Board members: Mary Ash, Kelly Finn, Gerry Glantz and Gary Walker
    - a. Slate to be published in October newsletter
    - b. Any other members interested in running for '08 positions are to be nominated from the floor at October general membership meeting
    - c. Any club member interested in board meeting business is welcome to attend board meetings at any time and/or can request to have board meeting minutes sent to them.
  - 2. Discussion ensued regarding having more than one person presented for an officer or board position by the nominating committee
    - a. Current by-laws, and the new by-laws still to be approved by AKC, state only one person is to be presented by the nominating committee for each position
    - b. Board agreed to leave things as they are, that it is best to get the new set of by-laws approved first, so as not to slow the process down any longer, before making a change such as this. M/S/C
- B. By-Laws—Mary Ash volunteered to retype cover letter for submitting the new by-laws now being held up due to a search of cover letter on Marilane's old computer. Linda will contact Marilane first before having letter retyped.
- C. NVDTTC Brochure
  - 1. Sue Osborn presented a new draft of brochure after including information on rally.
  - 2. Board had only one change: remove the first sentence in the rally description.
  - 3. Sue to have 1000 brochures printed on yellow paper at Minuteman
- D. Canine Good Citizens Coordinator, Teresa Russell  
Teresa requested evaluators for the CGC test on October 2nd. Mary Ash, Mary Joy Davis Sandy Bonifield and Bobbie Honsvick volunteered.

VI. NEW BUSINESS

- A. Christmas Parade 2007: General membership to be polled at next general meeting to see if anyone is interested in participating this year.
- B. Christmas Gifts at annual Christmas party: General membership to be polled on how to handle cost for gifts for gift exchange.

VII. MEETING ADJOURNED 8:15 p.m.

Respectively submitted,  
Sue Osborn, Secretary

**UNAPPROVED**

NAPA VALLEY DOG TRAINING CLUB

GENERAL MEETING MINUTES

10/08/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:35 p.m.
  - B. Officers and Board Members present: Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Sue Osborn, and Teresa Russell. Absent: Bobbie Honsvick & Tom Dowd.
  
- II. MINUTES—M/S/C to accept minutes from the September 9, 2007 general meeting as published in the October newsletter.
  
- III. TREASURER’S REPORT, Sandy Bonifield
  - A. Balance as of end of September: \$10,092.93
  - B. As of tonight: \$4,515.59
  - C. M/S/C to accept treasurer’s report.
  
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    - 1. Joy Wood reported maintenance man to replace bulbs tomorrow night. Club still owes Joy for five light bulbs, Joy to invoice NVDTTC for all replaced light bulbs.
    - 2. Two squirrels have been caught and released. Thank you to Sue Bunte for providing trap!
    - 3. Heater situation still not resolved. Joy Wood will once again talk to landlord. Jim Spiva volunteered to help. Linda Luchsinger-Adamich will also contact Bryan Curd, a sheet metal and heater expert.
    - 4. Building recently cleaned up by Marilane Bergfelt for the Pet Partners Program meeting.
  - B. TRAINING, Mary Ash
    - 1. All sessions for 2008 and class schedule for session 1 and 2 to be set up at upcoming training committee meeting on Thursday.
    - 2. There is room for sign ups in the upcoming session starting next week.
    - 3. Trainers were requested to not take boards home until after Thursday night meeting.
  - C. CASHIERS, Bobbie Honsvick
    - 1. Bobbie will not be in for a while.
    - 2. Office work is all lined up for next session.
  - D. TRACKING, Debbie Crain—Classes started Friday, 7 or 8 people have signed up.
  - E. AGILITY 2008
    - 1. Joy Wood is officially the agility trial chair for 2008.
    - 2. Agility trial to be held August 16 and August 17, 2008 in Dixon.
    - 3. There is now a contract. A few things need to be resolved. Obtaining officer signature is next step.
    - 4. Meeting to be held soon
  - F. OBEDIENCE TRIAL-2008, Mary Ash, Linda Luchsinger-Adamich
    - 1. Two trials to be held in one day on June 21, 2008.
    - 2. Judges have been named, judges panel can now be submitted.
    - 3. A committee has been selected, a meeting will be set up.
    - 4. With an early start and a late finish on trial day, more commitment will be needed from members.
    - 5. Kelly Finn is chief rally steward and Gerry Glantz is chief obedience steward.
  - G. AOCNC, Gerry Glantz
    - 1. Presidents appreciation meeting to be held this weekend
    - 2. Gerry is looking for help with functions i.e., the annual workshop and the interclub rally event.
  - H. HOSPITALITY
    - 1. Thank you to Joy Wood and Mary Ash for October’s hospitality!
    - 2. Janet Davis and Vange Leonis volunteered for November’s hospitality.
  - I. SUNSHINE, Mary Joy Davis—Cards were sent to Sheryl McNamare for the loss of Mindy & to Bobbie Honsvick, who is bedridden.
  - J. WEBMASTER, Tom Dowd—No report due to Tom’s absence.
  - K. NEWSLETTER, Sue Osborn—All is fine.
  - L. SPEAKERS/SUBJECTS FOR MEETINGS, Gerry Glantz
    - Gerry to contact seizure alert gentleman this week for November meeting. Marilane Bergfelt volunteered to pick him up if he needs a ride.

Page 2 of 2

- V. OLD BUSINESS
- A. Nominations for 2008 Officers and Board
1. The nominating committee presented the following slate: President: Laura Ecklin, Vice President: Joy Wood, Treasurer: Lynda Rhyno, Secretary: Sue Osborn, Past President: Linda Luchsinger-Adamich, Board members: Mary Ash, Kelly Finn, Gerry Glantz, and Gary Walker.
  2. There were no additional nominations from the floor.
  3. Official voting for slate of nominees to take place at the November general meeting.
  4. Linda asked all nominees to submit a small paragraph about them to Sue Osborn for publishing in the next newsletter.
- B. By-Laws
1. Marilane Bergfelt has letter written, just needs to add the numbers.
  2. A write-up to be included in newsletter about by-laws.
- C. NVDTC Brochures
1. 1000 brochures have been printed.
  2. Linda Luchsinger-Adamich encouraged distribution, especially to vet offices. Amanda Vance will take some to Silverado Vet. Linda will take some to her vet and Gerry Glantz will take some to AOCNC.
- D. Year End Awards
1. Applications need to be received by November 1, 2007.
  2. Applications and plaques (for new tags) to go to Mary Ash.
- VI. NEW BUSINESS
- A. Club Service Award—Marilane Bergfelt to send information about club service award nominations to Sue Osborn for publication in the newsletter.
- B. Loving Animals Providing Smiles (LAPS)—St. Helena Harvest Festival
1. Festival to be held October 20th, 2007
  2. Marilane Bergfelt requested handouts such as brochures, class schedules, business cards, and other information from the club for the event.
  3. Marilane will borrow a canopy from the club to use at the event.
- C. Year End Awards Dinner, Kelly Finn
1. Jonesy's has been contacted & a tentative date of January 26th, 2008 has been set. Prices have gone up at Jonesy's so alternatives are being explored.
  2. Kelly presented Compadres. Cuvée-Napa, and Zio Fraedos of Vallejo as alternate dinner locations.
  3. Kelly MacDonald suggested the Wine Train Culinary Arts Center.
  4. Kelly to review all options.
- D. Halloween Party—No interest.
- E. Christmas Parade
1. Scheduled for November 24, 2007
  2. Joy Wood volunteered to chair organization of a NVDTC parade entry.
  3. Teresa Russell, Frances Harvey and Deassa Binstock volunteered to assist.
- VII. NEW MEMBERS
- A. Katie Susemihl with her 11-month-old Pit Bull Terrier named Isabella
- B. Kelly MacDonald with his Malti Schnauzer
- C. Barb McPherson with her two Border Collies, 9-month-old Callie & 12-year-old Tenaya
- D. M/S/C to accept new members. Welcome to all!
- VIII. BRAGS: Linda Wargo, Teri Taylor, Kelly Finn, Diane Parness, Frances Harvey, and Mary Ash
- IX. MEETING ADJOURNED at 7:30 p.m. A very fine presentation on nutrition by Sue Tasa followed the meeting.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 10/22/07

- I. The board meeting was called to order by President Linda Luchsinger-Adamich at 6:30 p.m. Board members present: Linda Luchsinger-Adamich, Sandy Bonifield, Mary Ash, Mary Joy Davis, Tom Dowd, Sue Osborn, and Teresa Russell. Absent: Gerry Glantz and Bobbie Honsvick.
- II. M/S/C to approve the September 24, 2007 board meeting minutes.
- III. TREASURER'S REPORT, Sandy Bonifield
  - A. As of today: \$7,872.65
  - B. CD 1: \$10,972.99
  - C. CD 2: \$10,839.94
  - D. M/S/C to approve treasurer's report.
- IV. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    1. Linda Luchsinger-Adamich called & left a message with Brian Curd about the main heater.
    2. Jim Spiva filled the tanks of the two little heaters. Both are working.
    3. Letter from Joy Wood, One & Only Creations, regarding rental deposit of approximately \$4300 was presented. M/S/C to table and discuss in person with Joy,
      - a. A special board meeting to be set with Joy in attendance. Definitive date for meeting not set, exact date is dependent on Joy's availability.
      - b. Final decision about deposit will need to be presented at general meeting.
      - c. Board members are to send questions to Linda to forward to Joy before special board meeting.
    4. Teresa has obtained new headset.
  - B. TRAINING, Mary Ash
    1. Training committee presented the following recommendations:
      - a. Approval of Jim Spiva as a certified approved assistant for Good Manners.
      - b. Approval of Stefani Meinhardt as a provisional assistant for Puppy & Good Manners, starting in January '08.
      - c. Approval of Katie Susemihl as a provisional assistant for Puppy & Good Manners One, starting in January '08.
      - d. M/S/C to approve Jim, Stefani, and Katie as recommended above.
    2. Classes are fairly full.
    3. 2008 Sessions, Sessions 1 and 2 for 2008 sent to Tom & Sue for the website and the newsletter.
    4. Training committee made the following recommendation: All students must attend orientation unless they can fill out paperwork ahead of time (before second week of class). M/S/C to *strongly* encourage (not absolutely require) students to attend orientation and to get their paperwork completed in advance.
    5. Mary Ash to call Laura Ecklin or Marilane Bergfelt to find out when clicker classes will be held.
  - C. AGILITY TRIAL 2008, Joy Wood—Everything is in Joy's hands.

- D. OBEDIENCE TRIAL-2008, Linda Luchsinger-Adamich—Everything currently at a standstill.
  - E. CASHIERS, Bobbie Honsvick—Since Bobbie is still ill, Mary Ash & Sandy Bonifield are standing in for her.
  - F. SUNSHINE. Mary Joy Davis
    - 1. Bobbie has improved greatly and is walking around.
    - 2. Card sent to Eva Johnson who fell and was hurt.
  - G. WEBSITE, Tom Dowd
    - 1. Added announcement for 2008 Obedience Trial.
    - 2. 500 people are registered on site.
    - 3. Added an AKC link.
  - H. NEWSLETTER, Sue Osborn—Bios are still needed for nominees Mary Ash, Laura Ecklin, Joy Wood and Lynda Rhyno.
- V. OLD BUSINESS
- A. By-Laws—Marilane forward information on by-laws to Sue for newsletter.
  - B. Kelly MacDonald was voted in as new member but didn't turn in paperwork. Follow up needed.
  - C. Christmas Parade—Joy Wood, Teresa Russell, and Frances Harvey to meet next Monday.
  - D. Year End Awards
    - 1. Mary Ash asked for advice from board on how to handle two applications, one is to be sent back due to lack of information. In the second case, applicant was not able to attend enough meetings due to illness. She will be allowed to attend the next two meetings to qualify.
    - 2. As decided by board, applications are to be turned in by November 1st, as stated in the newsletter. Application (base paperwork) is to be completely filled out however a note can be added letting Mary know if a title is currently being worked on or will be worked on between Nov. 1st and Dec. 3rd. Once completed, the applicant is to let Mary know *in writing* by Dec. 3rd.
    - 3. Information about awards should be on website, in new members packet and part of policy and procedures.
    - 4. Tom to add information to website including a picture of a plaque. Tom suggested adding the awards application for members to fill in online next time around (in 2008).
- VI. NEW BUSINESS
- A. Seminar Reimbursements
    - 1. M/S/C to approve reimbursement for November 13th training seminar for Joy Wood for \$150.
    - 2. M/S/C to approve reimbursement for training seminar for Sandy Bonifield and Mary Ash for \$90.
  - B. PetPAC Donations—Linda Luchsinger-Adamich to look into political ramifications of the club donating to PayPac.
- VII. BRAGS—Mary Ash, Teresa Russell, and Sandy Bonifield
- VIII. MEETING ADJOURNED 8:32 p.m.

Respectively submitted,  
Sue Osborn, Secretary

**UNAPPROVED**

NAPA VALLEY DOG TRAINING CLUB  
SPECIAL BOARD MEETING MINUTES  
11/02/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called special board meeting to order at 6:30 p.m.
  - B. Board Members present: Linda Luchsinger-Adamich, Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, and Sue Osborn. Absent: Tom Dowd, and Teresa Russell. Guest: Joy Wood.
  
- II. PURPOSE OF MEETING: To discuss request by Joy Wood, One and Only Creations, for a last month's rent from NVDTC.
  
- III. BACKGROUND: Fourteen years ago, NVDTC began renting space from Joy Wood, One and Only Creations. At the time, NVDTC was not in a strong financial position, thus Joy Wood didn't ask NVDTC to pay any kind of deposit or monies for a last month's rent. Joy is now moving to Lixit and does not want to see NVDTC lose their space. To support NVDTC's ability to stay in their current space and in order to continue renting the building from the landlord, Joy is looking to reallocate/release funds. She is asking NVDTC to contribute their share for the last month's rent, monies she has essentially carried from the beginning of lease with NVDTC. The amount requested is approximately \$4300.
  
- IV. DISCUSSION:
  - A. The request for monies is for last month's rent not for any kind of deposit and is to be used toward the total amount of the last month's rent when NVDTC quits their lease from One and Only Creations.
  - B. NVDTC will continue to lease space from One and Only Creations.
  - C. NVDTC has a very good deal leasing from One and Only Creations. Current rate of 67¢ a square foot is far better then having to pay \$1.27 a square foot *or more* elsewhere. Most likely NVDTC would end up with half the space or less than they now have if they had to move out.
  - D. A last month's rent does not go into an escrow account as monies do for a deposit.
  - E. The amount of the last month's rent will not be increased or added to even when NVDTC's rent goes up.
  - F. Funds for the requested last month's rent can come out of a NVDTC CD currently up for renewal. The balance of monies from the CD can then be transferred into a new savings account.
  
- V. FINAL RESOLUTION:
  - A. Gerry Glantz made a motion as follows:  
"We [NVDTTC] issue a check to One and Only's landlord for last month's rent for the space sublet from One & Only Creations providing the landlord will supply a receipt reflecting the last month's rent as being from NVDTTC."  
Motion seconded by Mary Ash. Motion carried. M/S/C
  - B. The above resolution to be presented for approval by general membership at the November 12th, 2007 meeting.
  
- VI. MEETING ADJOURNED 7:30 p.m.

Respectively submitted,  
Sue Osborn, Secretary

**UNAPPROVED**  
NAPA VALLEY DOG TRAINING CLUB  
GENERAL MEETING MINUTES  
11/12/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:35 p.m.
  - B. Officers and Board Members present: Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, and Sue Osborn. Absent: Teresa Russell & Tom Dowd.
  
- II. MINUTES—M/S/C to accept minutes from the October 8, 2007 general meeting as published in the November newsletter.
  
- III. TREASURER'S REPORT, Sandy Bonifield
  - A. Books in balance as of end of October 31 with an ending balance of \$14,664.01
  - B. Of the two 10,000+ CDs, one for \$10,839.94 is up for renewal as of 15th of November.
  - C. M/S/C to move the funds from the CD now up for renewal to savings to take care of anticipated year-end expenses (December-January rent, telephone and trainers' fees).
  - D. New signature cards will need to be filled out by new 2008 officers.
  
- IV. OLD BUSINESS
  - A. 2008 Slate of Officers
    - M/S/C to vote in slate of 2008 officers as published in the November 07 newsletter
  - B. By-Law Changes as requested by AKC, and as published in the November 07 newsletter
    - 1. Change for how voting is done was originally requested by NVDTC. However, since this has been resolved by the voucher system, it was not included in the by-law changes
    - 2. Objection of use of *purebred* in the by-laws was heard from the floor. Response: NVDTC is an AKC sponsored club so the term must remain. AKC *promotes* not requires training of purebred dogs.
    - 3. M/S/C, with one opposed, to accept by-laws changes as published in the November 07 newsletter
    - 4. Marilane Bergfelt will now send approved by-laws changes into AKC
  - C. Awards Dinner
    - 1. M/S/C to change dinner from January to February to allow time for people to work on titles to the end of the year and to take pressure off the Awards Chair.
    - 2. Date for dinner to be determined at joint board meeting to be held in two weeks, consequently a general meeting will be held in January as well as February.
    - 3. Mary Ash encourages everyone, whether or not they are receiving an award, to attend the dinner. Everyone has a lot of fun and there will be lots of raffle prizes!
    - 4. Award Applications:
      - a. If you do not have dates/ribbons, attach a copy of your AKC certificate to application.
      - b. In order to receive a plaque, a member must have attended at least three general meetings in 2007 and have worked at least one major event or on a committee.
  - D. Christmas Parade
    - 1. To be held the Saturday after Thanksgiving
    - 2. Joy Wood, Frances Harvey, and Teresa Russell are on the committee
    - 3. Joy is posting a sign-up sheet. Everyone to sign up by Friday. Joy will call all sign-ups to get together during week off to decide what will be done
    - 4. Brings a lot of attention to the club and is a lot of fun.
    - 5. Parade starts at 5:00, line up starts a couple hours ahead of time
    - 6. Participating dogs need to be well controlled and self confident.
  - E. Last Month Rent Request
    - 1. When NVDTC moved into current space, they were not required to pay a security deposit or a last month's rent. Joy Wood, One and Only Creations, is now asking for monies for a last month's rent, approximately \$4300.
    - 2. This last month's rent will only be paid once.
    - 3. M/S/C to accept Joy Wood's request for last month's rent.
      - a. Joy to go to landlord to get in writing
      - b. Joy to find out if monies are to be paid to her or to landlord.

Page 2 of 2

- V. NEW BUSINESS—Desiree Snellman
  - A. Terri Taylor presented information on seminars given by Desiree, an agility specialist, for dog fitness.
  - B. Terri to put together more information on Desiree and her company to bring back to club for presentation in pursuit of possibly holding a seminar at NVDTC.
  
- VI. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    - 1. Heating: Jim Spiva has propane heaters working. Main heater fired up nicely on Wednesday, Friday it didn't work. There is a pressure issue.
    - 2. Headphone has been fixed, new microphone purchased.
  - B. TRAINING, Mary Ash
    - 1. Now taking sign-ups for January
    - 2. All sessions for 2008 and class schedule for session 1 and 2 completed and published in newsletter and on website.
    - 3. No ad to be run in paper since January is always a very popular month.
  - C. AGILITY TRIAL-2008, Joy Wood
    - 1. Moving along, judges are set
    - 2. Dates to be published in newsletter every month as a reminder to everyone.
  - D. OBEDIENCE TRIAL-2008, Mary Ash, Linda Luchsinger-Adamich
    - 1. Panels for all judges sent to AKC.
    - 2. Dates to be published in newsletter every month as a reminder to everyone.
  - E. CASHIERS, Bobbie Honsvick
    - 1. Sandy Bonifield and Mary Ash are filling in during Bobbie's recovery.
    - 2. Office is all staffed for next session.
    - 3. Bobbie will return after first of year.
  - F. AOCNC, Gerry Glantz—Annual workshop scheduled for Sunday, February 3rd at Cow Palace
    - 1. Sandy Bonifield has entries, she will make sure they are available to class attendees.
    - 2. Volunteers are needed for rally and obedience rings.
  - G. HOSPITALITY
    - 1. Thank you to Janet Davis and Vange Leonis Ash for November's hospitality!
    - 2. December is Christmas Potluck so no volunteers needed for hospitality.
      - a. For the potluck, bring your own place settings, club will provide drinks.
      - b. Gift Exchange or Steal: Since money spent on gifts has gotten out of hand, the following has been recommended by board:
        - i. \$10 to \$15 price range
        - ii. Gift to be related to a dog, like a dog toy or other dog item
  - H. SUNSHINE, Mary Joy Davis—Laura lost Jasmine, Bobbie Honsvick is slowly recovering, Donna and Sidney, past members, lost their dogs.
  - I. WEBMASTER, Tom Dowd—No report due to Tom's absence.
  - J. NEWSLETTER, Sue Osborn—Articles and information due the 20th of the month.
  
- VII. NEW MEMBER  
M/S/C to accept new member Monika Thill. Monika has a Cocker Spaniel mix named Girish. Welcome Monika!
  
- VIII. BRAGS: Mary Joy, Stephen Ward, and Jim Spiva
  
- IX. PETPAC
  - A. Club cannot donate to PetPAC because of political reasons.
  - B. If anyone is interested in donating to PetPAC on an individual basis, Linda has forms and will leave some at the club.
  
- X. MEETING ADJOURNED at 7:30 p.m. A very interesting, and intriguing presentation by Brian Revheim and his seizure alert dog, Arthur, followed the meeting.

Respectively submitted,  
Sue Osborn, Secretary

## UNAPPROVED

### NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES 11/26/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called joint board meeting to order at 6:45 p.m.
  - B. Board members present: Linda Luchsinger-Adamich, Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell. Absent: Tom Dowd.
  
- II. PURPOSE OF JOINT MEETING: To fill in new board members with what is going on with the old board. Newly elected 2008 board members were all in attendance: President: Laura Ecklin; Vice President: Joy Wood; Treasurer: Lynda Rhyno; Secretary: Sue Osborn; Immediate Past-President: Linda Luchsinger-Adamich; Board Members: Mary Ash, Kelly Finn, Gerry Glantz, and Gary Walker.
  
- III. MINUTES
  - A. M/S/C to approve both the October 22, 2007 board meeting minutes and the November 2, 2007 special board meeting minutes.
  - B. Past and most current typed minutes can be accessed on the Internet by going to [www.osborngraphics.com/minutes/](http://www.osborngraphics.com/minutes/).
  
- IV. TREASURER'S REPORT, Sandy Bonifield
  - A. As of today: \$10,980.83
  - B. Linda Luchsinger-Adamich & Sandy Bonifield closed CD to open a money market account of \$10,883.51 on October 19th.
  - C. New officers will need to be listed on accounts for 2008.
  
- V. COMMITTEE REPORTS
  - A. BUILDING, Teresa Russell
    1. Heater still does not work—same problem with pressure valve. Joy continuing to work on getting this resolved.
    2. Portuguese Waterdog Club of Northern California interested in using the building for a workshop from 8 to 5 on February 2nd and 3rd.
      - a. Sixteen working dogs per day.
      - b. This is a *for profit* event. People will be charged to attend.
      - c. Contract for rental agreements has been redone by Gerry Glantz
        - i. Chairs and tables included
        - ii. \$200 per day plus cost of utilities
        - iii. Accumulated garbage to be taken out by renter.
      - d. Board Okayed use of building by PWDCNC as outlined above
      - e. Mary Ash to contact PWDCNC and ensure everything is specifically spelled out in contract with PWDCNC.
    3. Everyone: be sure to write use of building on calendar, especially for class specific potlucks.
  - B. TRAINING, Mary Ash
    1. New sign ups are coming in.
    2. Currently there are ongoing rally interest and agility interest lists
    3. Laura Ecklin & Joy Wood to assess action on agility interest list.
    4. Lights are being left on after classes, mostly in the office; an eye needs to be kept on this!
    5. Flashlights need to be checked to be sure they are available & working for people who need to potty their dogs at night.

6. Tracking
  - a. There are people on the interest list who were never called.
  - b. Premium list is sent to the same people every year.
  - c. More communication needed with Debbie Crain
    - i. Contact with Debbie needs to be made to find out if there will be a second tracking class
    - ii. Gerry Glantz is tracking test secretary this year; so would make a good liaison.
- C. AGILITY TRIAL 2008, Joy Wood
  1. Committee will meet sometime during the Christmas break.
  2. Application to be reviewed.
  3. Lynda Rhyno requested a committee list be posted somewhere, such a list could also be posted on the website.
- D. OBEDIENCE TRIAL-2008, Linda Luchsinger-Adamich—Nothing back on judges panel yet; all else going well.
- E. CASHIERS, Bobbie Honsvick
  1. Mary Ash & Sandy Bonifield had lesson plans & class credits printed at Minuteman
  2. Everyone needs to be aware a carbon is to be used to make duplicates.
  3. Schedule for answering phones during Christmas break to be worked out by Mary & Sandy.
  4. Inventory of all equipment done.
    - i. There are plenty of toys.
    - ii. All sizes of Martingale collars to be ordered.
    - iii. Additional regular collars and gentle leaders to be ordered.
    - iv. Mary will put up a list for people to add needed items.
- F. AOCNC, Gerry Glantz
  1. Next meeting to be the first weekend in January.
  2. Workshop is scheduled for February 3rd, 2008.
    - i. NVDTTC sponsoring a novice ring, 3 or 4 volunteers needed.
    - ii. Announcement of workshop and request for volunteers to be published in the December newsletter.
    - iii. Sandy Bonifield will make copies of entries; Linda Luchsinger-Adamich to hand out in her classes.
  3. If AOCNC flyers were available to inform people about AOCNC they could be added to the new member packet. Gerry to follow up.
- G. SUNSHINE, Mary Joy Davis—Nothing new.
- H. WEBSITE, Tom Dowd—No report from Tom due to his absence.
  1. In an effort to handle the overabundant amount of information that is now on the site, everyone was asked to look at the NVDTTC site, compare it to others like the Vallejo dog club site, and bring suggestions and ideas to the next meeting as to how to better organize it all.
  2. Tom runs the site entirely on a volunteer basis, monies paid to him are for domain registration and web hosting only.
- I. NEWSLETTER, Sue Osborn
  1. Photos of the outgoing and incoming board members to be taken by Sue after tonight's meeting for publication in the January newsletter.
  2. December newsletter to go to printer by November 29th.
- J. SPEAKERS, Gerry Glantz—No speaker scheduled for December since it is the annual holiday potluck. (Gifts are to be dog related and cost no more than \$15.)

- VI. OLD BUSINESS
  - A. Last Month's Rent
    - 1. Monies have been transferred.
    - 2. Joy still needs to talk to landlord.
  
- VII. NEW BUSINESS
  - A. Steward Buttons
    - 1. Gerry presented a number of designs she made
    - 2. M/S/C for Gerry to get buttons made at 50 cents each.
      - i. The exact design will be decided at the trial meetings.
      - ii. Training committee will decide on CGC buttons and quantities.
  - B. Wendy Wallace "Fun With Healing" Seminar
    - 1. After attending Wendy's very impressive seminar, Mary Ash & Sandy Bonifield proposed NVDTC sponsor a trainer's training by Wendy for NVDTC trainers and assistants.
      - i. Purpose: To get all NVDTC trainers & assistants on the same page,
      - ii. Seminar would not be booked as a moneymaker.
      - iii. Focus is on training with fun
    - 2. Board gave approval to proceed.
      - i. Mary Ash to gather more information
      - ii. Exact amount to be allotted toward seminar will be decided once additional information is gathered.
  - C. Awards Dinner—Date for dinner to be February 9th. Best alternative, if needed, is to have it during the week off between classes.
  - D. 2008 Board
    - 1. Officers are set; see Item II for listing.
    - 2. Duties for each board member passed out to everyone, each person now holding a position, as well as those about to take on a 2008 position, was asked to review and update where needed.
    - 3. Copy of existing by-laws passed out to everyone
    - 4. Additional 2008 assignments:
      - i. Building: Gary Walker
      - ii. Head Cashier: Mary Ash
      - iii. Membership: Linda Luchsinger-Adamich
      - iv. Publicity: Gerry Glantz
      - v. Training Chair: Kelly Finn
  - E. CGC Test
    - 1. To be held at 7:30, Friday, December 7th.
    - 2. Lynda Rhyno, Teresa Russell, Mary Ash, Sandy Bonifield, Bobbie Honsvick, & Mary Joy all agreed to help out.
  
- VIII. MEETING ADJOURNED 8:10 p.m. Next board meeting to be held at the clubhouse.

Respectively submitted,  
Sue Osborn, Secretary

**UNAPPROVED**

**NAPA VALLEY DOG TRAINING CLUB**

**GENERAL MEETING MINUTES**

12/10/07

- I. CALL TO ORDER
  - A. Linda Luchsinger-Adamich, President, called meeting to order at 6:30 p.m.
  - B. Officers and Board Members present: Mary Ash, Sandy Bonifield, Mary Joy Davis, Gerry Glantz, Bobbie Honsvick, Sue Osborn, and Teresa Russell. Absent: Tom Dowd.
  
- II. MINUTES—M/S/C to accept minutes from the November 12, 2007 general meeting as published in the December newsletter.
  
- III. COMMITTEE REPORTS—Skipped.
- IV. OLD BUSINESS
  - A. Club Service Award
    - 1. To recognize a person who has helped the club
    - 2. Forms are available at the club; also form was included in newsletter.
    - 3. Deadline is December 20th to turn in club service award nominations
  - B. Awards Dinner
    - 1. To be held February 9th at the Culinary Arts Center.
    - 2. Dinner includes salad and dessert.
    - 3. Ten percent needed to be given to the Culinary Arts Center by next week.
    - 4. \$500 setup fee waived by the Culinary Arts Center
    - 5. M/S/C to charge \$30 for non-members and \$25 for members based on cost of entrées as provided by CAC.
    - 6. January 15th is deadline for reservations, a big announcement to go in the January newsletter. Kelly to forward information and entrée choices to Sue Osborn.
    - 7. Sign up list for tonight's meeting included a column for people to sign up for the awards dinner.
    - 8. Cut off date to turn request for awards into Mary Ash is December 31st. Mary reiterated form must be filled out in FULL otherwise there will be no award.
  - C. Vouchers—Mary Ash is passing out all vouchers tonight for both the November and December general meetings
  
- V. NEW BUSINESS
  - A. Trainer Reimbursement Requests
    - 1. M/S/C for \$200 to Kelly Finn to attend an APDTA conference.
    - 2. M/S/C for \$65 to Sandy Bonifield and Mary Ash for rally seminar. NVDTTC.
  - B. Office Coordinator
    - 1. Mary Ash is officially the office coordinator as assigned by Laura Ecklin
    - 2. If anyone is interested in office work, please sign up!
  
- VI. TREASURER'S REPORT, Sandy Bonifield
  - A. As of November 30th: \$11,793.83
  - B. After bills, current balance: \$5,077.09
  - C. Savings: \$10,997.76
  
- VII. NEW MEMBERS
  - A. M/S/C to accept two new members.
  - B. Welcome to Kathleen Sutherland who owns Greyhounds!
  - C. Welcome to Lynne Dilsaver. Lynne has 3 Greyhounds, 1 Chihuahua and 2 Borzois
  
- VIII. MEETING ADJOURNED at 6:45 p.m. A yummy potluck and a fantastic gift exchange followed the meeting. Next general membership meeting to be held January 14th, 2008.

Respectively submitted,  
Sue Osborn, Secretary