

**NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES
JANUARY 4, 2021**

I. CALL TO ORDER

- A. President Sue Osborn called the meeting to order via zoom at 6:40pm.
B. Additional Board members attending were: Mary Ash, Sandra Bonifield, Carol Coawette, Roxann Gracia, Debbie Hilton, Linda Luchsinger, and Stefanie Meinhardt,

II. TREASURER'S REPORT

Savings: \$22,343.78
Checking: \$27,460.34
PayPal: \$1407.07
Year Net Loss: \$17,939

The Treasurer supplied reports for Board Members to review prior to the meeting. It was discussed that a year comparison of 2019 to 2020 would be helpful so as to get an idea of line item changes for the year.

III. SECRETARY'S REPORT

Corrections were entered for the minutes of the prior Board meeting on December 7, 2020 as follows:
Section VI. NEW BUSINESS, item H The vouchers for Anne and Donna are to be \$40 each, and for Chelsea \$20.
Section VI NEW BUSINESS, item J Contingency Plan: It was agreed that should the club have to close due to COVID, all classes would be cancelled.

IV. BOARD AND COMMITTEE CHAIR REPORTS

A. PRESIDENT - Sue Osborn

Sue read a letter of resignation from Marian Segal effective January 2021. Sandy having worked on the nominating committee last fall, will reach out to membership for a replacement.

Sue did sign up for the Zoom monthly plan after getting input from the Board via email.

During the last meeting, there was not a majority vote due to two members abstaining, for the passage of "Dog Related Activities" The Motion was again brought to vote as: Change "dog related activities to animal related activities and hoofed animals must wear boots in the building." Vote passed with majority and two abstaining.

It was noted that the previous Board voted via Slack to close the club in January and carry over the classes and entries into February.

Sue will email links to the minutes/documents/AKC locations etc to members.
Marilane has volunteered to update Facebook.

B. VICE PRESIDENT - Sandy Bonifield No Report

C. MEMBERSHIP - Carol Coawette

Rosters were emailed to Board Members.
Discussion was held as to the payment of vouchers to Board Members. It was decided to pay Board members \$30 quarterly.

D. OFFICE - Mary Ash

The office is up to date. Deposits for December have not been done and Sandy has agreed to make the deposits when each one is ready. Mary to communicate. Mary would like to have one person help one evening each week when classes resume. It was noted that 14 people have not paid to retain their place in class. It was agreed that per policy, they would lose their place and the wait list would be activated.

E. TRAINING

Much discussion was held regarding meeting date, however, it was decided to have a special Board meeting on Jan. 15th at 7pm, to decide first if the club would reopen in February. After that decision, a training meeting would be scheduled.

It was noted that several trainers and assistants have not paid dues which were due January 1st, and delinquent on February 1st. Carol to reach out to members to encourage payment.

F. PUBLICITY

Static clings were discussed. There were approximately a dozen people indicating that they would use the clings. Debbie was asked to provide quantity pricing for the vendors that had been researched, with size pricing.

Roxann reported that Embroidered Apparel is due in this week. She had ordered a polo shirt, vest and fleece jacket. Board members are encourage to visit Roxann to see quality. Pricing and details to follow.

G. BUILDING - Debbie Hilton

Debbie reported that a lot of the cleaning was done before the shut down. This will be revisited again once the club opens back up. The board thanked Debbie for all her hard work!

H. NEWSLETTER/WEBSITE - Sue Osborn

Deadline for Announcements is January 20th. There is a new Brags email for people to submit Brags and the Jan/Feb Newsletter should be out tomorrow .

I. AOCNC - No report

V. OLD BUSINESS

A. LEASE

Much discussion was held. Several changes as indicated on slack, as well as, the numbering of two sections labelled "5" and changing the \$4375 in the first part of number 5 to be: "TO Be DETERMINED". It was agreed to request the triple net to be \$435 along, with other strike through sections on slack. Sue to re-do and send out final copy on slack for members to review and approve. After this, she will send return receipt and follow up with a phone call. The Board indicated that this was a high priority to get the lease signed.

B. CONFORMATION

Mary will see Michelle Chaney this week and find out if there are times on the schedule that would fit with her training. It was indicated that membership is usually a requirement for trainers. It was also questioned as to Judy Gamat and her membership. It was noted that the By Laws state that trainers are required to be members.

C. SCENT WORK TRIAL

JMD will meet to decide if the trial will go forward due to COVID. The decision will be made before the trial registration opens in February.

D. PAYPAL CANCELLATION FEES

It was decided to continue the current policy to not charge a cancellation fee.

E. REACTIVE ROVER

Debbie to follow up with Marilane regarding renting the building. Board members expressed concern over liability issues.

VI. TABLED ITEMS FROM 12/7/2020

A. AB5 - Sue to follow up with Marion regarding changes to website and Guidelines and Procedures.

B. YEAR END BANQUET - Sandy and Mary
On hold

C. REVIEW OF RENTAL CHARGES - Tabled

VII. NEW BUSINESS

A. DOG/BIZ/PRO

Current charges for the program is \$69.99 per month for 4 users. For unlimited users the cost is \$119.99/month. (There is a small savings if paid on a yearly basis.) Users currently are: Donna, Sue, Stefanie and Anne. Chelsea would like access. It was determined that the lag in payment receipts for checks may not be actually solved by having access to the program, as it does take time for the mail and logging in payments. It was decided not to add additional users at this time due to costs.

B. EAGLE VINES GOLF CLUB REQUEST

Discussion was held regarding the opportunity to advertise in the golf club brochures but it was decided that the cost (\$425) was not in the budget at this time.

C. TOY EXPENDITURES

Discussion was held as the cost and need for toys. It was decided to revisit in 6 months.

D. AUDIT OF CLUB FINANCES

It was noted that the By Laws state that audits will be conducted yearly. Mary, who has had experience in this area and Sandy will conduct the audit in the near future to bring the club up to compliance.

E. BOARD POSITIONS AND ASSIGNMENTS PER BY LAWS - Tabled

F. STATUS OF FEBRUARY CLASSES

It was decided to hold an additional Board meeting to discuss whether to hold classes in February or continue to keep the club closed.

ADJOURNED: 9:12 PM

Minutes Submitted by Roxann Gracia

Attachments

6:02 PM

01/03/21

Accrual Basis

Napa Valley Dog Training Club
Balance Sheet
As of December 31, 2020

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · Cash - Mechanics Bank	27,460.34
105 · Savings - Mechanics Bank	22,343.78
110 · Paypal Clearing Account	<u>1,407.07</u>
Total Checking/Savings	51,211.19
Other Current Assets	
120 · Cash - Joy Wood Memorial	<u>-200.00</u>
Total Other Current Assets	-200.00
Total Current Assets	<u>51,011.19</u>
TOTAL ASSETS	<u>51,011.19</u>
LIABILITIES & EQUITY	
Equity	
300 · Equity	52,972.13
32000 · Unrestricted Net Assets	15,978.08
Net Income	<u>-17,939.02</u>
Total Equity	<u>51,011.19</u>
TOTAL LIABILITIES & EQUITY	<u>51,011.19</u>

Napa Valley Dog Training Club
Profit & Loss YTD Comparison
December 2020

	Dec 20	Jan - Dec 20
Ordinary Income/Expense		
Income		
400 · Class Fees		
401 · Ado Dog	875.00	15,846.80
402 · Puppy	2,325.00	15,812.50
403 · GM1	1,500.00	10,607.50
404 · GM2	600.00	4,157.50
405 · Rally	700.00	7,501.77
408 · Scent Work	825.00	13,839.71
409 · Dog Dancing	400.00	8,295.00
410 · CGC	0.00	1,172.50
411 · Beyond Basics	0.00	100.00
413 · Tricks & Games	0.00	300.00
415 · Trick Dog	0.00	437.50
418 · Agility	200.00	2,367.50
419 · Delightful Distractions	0.00	0.00
Total 400 · Class Fees	7,425.00	80,438.28
425 · Equipment	0.00	1,147.75
430 · Dues	0.00	1,137.00
435 · Miscellaneous	0.00	97.25
440 · Building Rental	0.00	495.00
445 · Donation	0.00	0.50
490 · Class Credit	0.00	-375.00
Total Income	7,425.00	82,940.78
Cost of Goods Sold		
448 · Instructor Fees	10.00	19,153.00
450 · Discounts	0.00	1,067.60
460 · Vouchers	0.00	6,055.00
Total COGS	10.00	26,275.60
Gross Profit	7,415.00	56,665.18
Expense		
500 · AOCNC	0.00	130.00
503 · Advertising	0.00	113.12
505 · Building		
506 · Repairs & Maintenance	203.33	1,332.57
507 · Renovation	0.00	296.59
Total 505 · Building	203.33	1,629.16
510 · Bank Charges	241.72	1,758.42
513 · Class Supplies	531.86	1,400.33
515 · Events & Trials		
515a · Scentwork	0.00	807.80
Total 515 · Events & Trials	0.00	807.80
517 · Education	35.00	1,085.00
525 · Insurance	0.00	800.00
530 · Leashes/Collars/Treat Pouches	0.00	997.35
533 · Licenses & Permits	0.00	90.00
535 · Office Supplies	121.59	481.95
537 · Outside Services	270.00	3,140.50
538 · Postage/PO Box	0.00	229.14
539 · Property Taxes	0.00	61.89
540 · Rent	4,288.00	54,529.00
550 · Toys	0.00	346.73
555 · Storage	0.00	678.13
560 · Telephone	122.67	2,489.64
575 · Utilities		
575a · Electricity	91.00	805.00
575b · Gas	45.00	239.00
575c · Garbage	40.08	475.73
Total 575 · Utilities	176.08	1,519.73

6:03 PM

01/03/21

Accrual Basis

Napa Valley Dog Training Club
Profit & Loss YTD Comparison
December 2020

	<u>Dec 20</u>	<u>Jan - Dec 20</u>
580 · Special Events		
580a · Awards Dinner	0.00	267.08
580b · Open House	0.00	227.35
580d · Various	0.00	648.85
Total 580 · Special Events	0.00	1,143.28
583 · Donations	0.00	100.00
585 · Website	291.36	1,093.23
Total Expense	<u>6,281.61</u>	<u>74,624.40</u>
Net Ordinary Income	1,133.39	-17,959.22
Other Income/Expense		
Other Income		
910 · Interest Income	0.64	20.20
Total Other Income	<u>0.64</u>	<u>20.20</u>
Net Other Income	<u>0.64</u>	<u>20.20</u>
Net Income	<u><u>1,134.03</u></u>	<u><u>-17,939.02</u></u>

Napa Valley Dog Training Club
Profit & Loss Prev Year Comparison
December 2020

	Dec 20	Dec 19	\$ Change
Ordinary Income/Expense			
Income			
400 · Class Fees			
401 · Ado Dog	875.00	1,625.00	-750.00
402 · Puppy	2,325.00	2,250.00	75.00
403 · GM1	1,500.00	2,115.00	-615.00
404 · GM2	600.00	375.00	225.00
405 · Rally	700.00	375.00	325.00
408 · Scent Work	825.00	375.00	450.00
409 · Dog Dancing	400.00	324.00	76.00
411 · Beyond Basics	0.00	650.00	-650.00
418 · Agility	200.00	750.00	-550.00
419 · Delightful Distractions	0.00	125.00	-125.00
Total 400 · Class Fees	7,425.00	8,964.00	-1,539.00
425 · Equipment	0.00	29.00	-29.00
430 · Dues	0.00	315.00	-315.00
440 · Building Rental	0.00	165.00	-165.00
Total Income	7,425.00	9,473.00	-2,048.00
Cost of Goods Sold			
448 · Instructor Fees	10.00	960.00	-950.00
450 · Discounts	0.00	340.00	-340.00
460 · Vouchers	0.00	150.00	-150.00
Total COGS	10.00	1,450.00	-1,440.00
Gross Profit	7,415.00	8,023.00	-608.00
Expense			
505 · Building			
506 · Repairs & Maintenance	203.33	207.44	-4.11
Total 505 · Building	203.33	207.44	-4.11
510 · Bank Charges	241.72	213.10	28.62
513 · Class Supplies	531.86	487.94	43.92
517 · Education	35.00	100.00	-65.00
535 · Office Supplies	121.59	28.64	92.95
537 · Outside Services	270.00	327.84	-57.84
538 · Postage/PO Box	0.00	4.39	-4.39
540 · Rent	4,288.00	4,045.00	243.00
550 · Toys	0.00	475.32	-475.32
555 · Storage	0.00	119.00	-119.00
560 · Telephone	122.67	204.18	-81.51
575 · Utilities			
575a · Electricity	91.00	168.00	-77.00
575b · Gas	45.00	30.00	15.00
575c · Garbage	40.08	34.85	5.23
Total 575 · Utilities	176.08	232.85	-56.77
580 · Special Events			
580d · Various	0.00	281.10	-281.10
Total 580 · Special Events	0.00	281.10	-281.10
585 · Website	291.36	101.97	189.39
Total Expense	6,281.61	6,828.77	-547.16
Net Ordinary Income	1,133.39	1,194.23	-60.84

6:04 PM

01/03/21

Accrual Basis

Napa Valley Dog Training Club
Profit & Loss Prev Year Comparison
December 2020

	<u>Dec 20</u>	<u>Dec 19</u>	<u>\$ Change</u>
Other Income/Expense			
Other Income			
910 - Interest Income	0.64	2.93	-2.29
Total Other Income	<u>0.64</u>	<u>2.93</u>	<u>-2.29</u>
Net Other Income	<u>0.64</u>	<u>2.93</u>	<u>-2.29</u>
Net Income	<u><u>1,134.03</u></u>	<u><u>1,197.16</u></u>	<u><u>-63.13</u></u>

Napa Valley Dog Training Club
Profit & Loss by Class
December 2020

	<u>Ado Dog</u>	<u>Agility</u>	<u>Dog Dan...</u>	<u>GM1</u>	<u>GM2</u>	<u>Puppy</u>	<u>Rally</u>	<u>Scent W...</u>	<u>TOTAL</u>
Ordinary Income/Expense									
Income									
400 · Class Fees									
401 · Ado Dog	875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	875.00
402 · Puppy	0.00	0.00	0.00	0.00	0.00	2,325.00	0.00	0.00	2,325.00
403 · GM1	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	1,500.00
404 · GM2	0.00	0.00	0.00	0.00	600.00	0.00	0.00	0.00	600.00
405 · Rally	0.00	0.00	0.00	0.00	0.00	0.00	700.00	0.00	700.00
408 · Scent Work	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00	825.00
409 · Dog Dancing	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	400.00
418 · Agility	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Total 400 · Class Fees	<u>875.00</u>	<u>200.00</u>	<u>400.00</u>	<u>1,500.00</u>	<u>600.00</u>	<u>2,325.00</u>	<u>700.00</u>	<u>825.00</u>	<u>7,425.00</u>
Total Income	875.00	200.00	400.00	1,500.00	600.00	2,325.00	700.00	825.00	7,425.00
Cost of Goods Sold									
448 · Instructor Fees	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
Total COGS	<u>10.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10.00</u>
Gross Profit	<u>865.00</u>	<u>200.00</u>	<u>400.00</u>	<u>1,500.00</u>	<u>600.00</u>	<u>2,325.00</u>	<u>700.00</u>	<u>825.00</u>	<u>7,415.00</u>
Net Ordinary Income	<u>865.00</u>	<u>200.00</u>	<u>400.00</u>	<u>1,500.00</u>	<u>600.00</u>	<u>2,325.00</u>	<u>700.00</u>	<u>825.00</u>	<u>7,415.00</u>
Net Income	<u><u>865.00</u></u>	<u><u>200.00</u></u>	<u><u>400.00</u></u>	<u><u>1,500.00</u></u>	<u><u>600.00</u></u>	<u><u>2,325.00</u></u>	<u><u>700.00</u></u>	<u><u>825.00</u></u>	<u><u>7,415.00</u></u>

Napa Valley Dog Training Club General Ledger As of December 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
101 · Cash - Mechanics Bank							26,650.21
Check	12/6/2020	3006	Debbie Hilton		-SPLIT-	-222.01	26,428.20
Transfer	12/8/2020			Funds Transfer	110 · Paypal ...	4,500.00	30,928.20
Bill Pmt -C...	12/12/2020	3013	Stephanie's Web Design / Dog Biz Pro	pd to Sandy Bonifie...	20000 · Accou...	-139.98	30,788.22
Check	12/12/2020	3013	Sandy Bonifield		-SPLIT-	-189.39	30,598.83
Check	12/12/2020	3008	Carol Coawette		517 · Education	-35.00	30,563.83
Check	12/12/2020	3009	Minuteman Press	covid waivers	535 · Office S...	-2.91	30,560.92
Check	12/12/2020	3010	Cheryl Meyer	HD bait bags	513 · Class S...	-31.97	30,528.95
Check	12/12/2020	3011	Bob & Duff's Pest Control		506 · Repairs ...	-100.00	30,428.95
Check	12/12/2020	3012	NRWS-Collections		575c · Garbage	-40.08	30,388.87
Check	12/12/2020	3007	Mechanics Bank	void	101 · Cash - ...	0.00	30,388.87
Check	12/12/2020	3007	Mechanics Bank	void	101 · Cash - ...	0.00	30,388.87
Check	12/12/2020	3014	Kim Leslie		448 · Instructo...	-10.00	30,378.87
Check	12/14/2020		Dreamhost	nvdte.org	585 · Website	-15.99	30,362.88
Check	12/14/2020		Dreamhost	nvdte.com	585 · Website	-15.99	30,346.89
Transfer	12/16/2020			Funds Transfer	110 · Paypal ...	2,500.00	32,846.89
Check	12/20/2020	3015	Comcast	8155 30 017 11978...	560 · Telephone	-122.67	32,724.22
Check	12/27/2020		Stephanie's Web Design / Dog Biz Pro		585 · Website	-69.99	32,654.23
Check	12/29/2020	3016	Sawyer Properties		-SPLIT-	-4,424.00	28,230.23
Check	12/31/2020	3017	Marilane Bergfelt	handouts	513 · Class S...	-440.74	27,789.49
Check	12/31/2020	3018	Napa Valley PSI		537 · Outside ...	-270.00	27,519.49
Check	12/31/2020	3019	Minuteman Press		513 · Class S...	-59.15	27,460.34
Total 101 · Cash - Mechanics Bank						810.13	27,460.34
105 · Savings - Mechanics Bank							22,343.14
Deposit	12/31/2020			Deposit	910 · Interest I...	0.64	22,343.78
Total 105 · Savings - Mechanics Bank						0.64	22,343.78
110 · Paypal Clearing Account							1,223.79
Transfer	12/8/2020			Funds Transfer	101 · Cash - ...	-4,500.00	-3,276.21
Transfer	12/16/2020			Funds Transfer	101 · Cash - ...	-2,500.00	-5,776.21
Deposit	12/31/2020			Deposit	-SPLIT-	7,183.28	1,407.07
Total 110 · Paypal Clearing Account						183.28	1,407.07
120 · Cash - Joy Wood Memorial							-200.00
Total 120 · Cash - Joy Wood Memorial							-200.00
20000 · Accounts Payable							-139.98
Bill Pmt -C...	12/12/2020	3013	Stephanie's Web Design / Dog Biz Pro	pd to Sandy Bonifie...	101 · Cash - ...	139.98	0.00
Total 20000 · Accounts Payable						139.98	0.00
24000 · Payroll Liabilities							0.00
Total 24000 · Payroll Liabilities							0.00
300 · Equity							-52,972.13
Total 300 · Equity							-52,972.13
30000 · Opening Balance Equity							0.00
Total 30000 · Opening Balance Equity							0.00
32000 · Unrestricted Net Assets							-15,978.08
Total 32000 · Unrestricted Net Assets							-15,978.08
400 · Class Fees							-73,013.28
401 · Ado Dog							-14,971.80
Deposit	12/31/2020			Deposit	110 · Paypal ...	-875.00	-15,846.80
Total 401 · Ado Dog						-875.00	-15,846.80
402 · Puppy							-13,487.50
Deposit	12/31/2020			Deposit	110 · Paypal ...	-2,325.00	-15,812.50
Total 402 · Puppy						-2,325.00	-15,812.50
403 · GM1							-9,107.50
Deposit	12/31/2020			Deposit	110 · Paypal ...	-1,500.00	-10,607.50
Total 403 · GM1						-1,500.00	-10,607.50
404 · GM2							-3,557.50
Deposit	12/31/2020			Deposit	110 · Paypal ...	-600.00	-4,157.50

Napa Valley Dog Training Club
General Ledger
As of December 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
			Total 404 · GM2			-600.00	-4,157.50
			405 · Rally				-6,801.77
Deposit	12/31/2020			Deposit	110 · Paypal ...	-700.00	-7,501.77
			Total 405 · Rally			-700.00	-7,501.77
			406 · Puppy Playtime				0.00
			Total 406 · Puppy Playtime				0.00
			407 · Small Dog Social				0.00
			Total 407 · Small Dog Social				0.00
			408 · Scent Work				-13,014.71
Deposit	12/31/2020			Deposit	110 · Paypal ...	-825.00	-13,839.71
			Total 408 · Scent Work			-825.00	-13,839.71
			409 · Dog Dancing				-7,895.00
Deposit	12/31/2020			Deposit	110 · Paypal ...	-400.00	-8,295.00
			Total 409 · Dog Dancing			-400.00	-8,295.00
			410 · CGC				-1,172.50
			Total 410 · CGC				-1,172.50
			411 · Beyond Basics				-100.00
			Total 411 · Beyond Basics				-100.00
			412 · Community Walks				0.00
			Total 412 · Community Walks				0.00
			413 · Tricks & Games				-300.00
			Total 413 · Tricks & Games				-300.00
			414 · Tracking				0.00
			Total 414 · Tracking				0.00
			415 · Trick Dog				-437.50
			Total 415 · Trick Dog				-437.50
			416 · Obedience				0.00
			Total 416 · Obedience				0.00
			417 · Jumps & Tunnels				0.00
			Total 417 · Jumps & Tunnels				0.00
			418 · Agility				-2,167.50
Deposit	12/31/2020			Deposit	110 · Paypal ...	-200.00	-2,367.50
			Total 418 · Agility			-200.00	-2,367.50
			419 · Delightful Distractions				0.00
			Total 419 · Delightful Distractions				0.00
			400 · Class Fees - Other				0.00
			Total 400 · Class Fees - Other				0.00
			Total 400 · Class Fees			-7,425.00	-80,438.28
			425 · Equipment				-1,147.75
			Total 425 · Equipment				-1,147.75
			430 · Dues				-1,137.00
			Total 430 · Dues				-1,137.00
			435 · Miscellaneous				-97.25
			Total 435 · Miscellaneous				-97.25
			440 · Building Rental				-495.00

Napa Valley Dog Training Club
General Ledger
As of December 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 440 · Building Rental							-495.00
445 · Donation							-0.50
Total 445 · Donation							-0.50
470 · Scent Work Trial							0.00
Total 470 · Scent Work Trial							0.00
490 · Class Credit							375.00
Total 490 · Class Credit							375.00
448 · Instructor Fees							19,143.00
Check	12/12/2020	3014	Kim Leslie		101 · Cash - ...	10.00	19,153.00
Total 448 · Instructor Fees						10.00	19,153.00
450 · Discounts							1,067.60
Total 450 · Discounts							1,067.60
460 · Vouchers							6,055.00
Total 460 · Vouchers							6,055.00
500 · AOCNC							130.00
Total 500 · AOCNC							130.00
503 · Advertising							113.12
Total 503 · Advertising							113.12
505 · Building							1,425.83
506 · Repairs & Maintenance							1,129.24
Check	12/6/2020	3006	Debbie Hilton		101 · Cash - ...	103.33	1,232.57
Check	12/12/2020	3011	Bob & Duff's Pest Control		101 · Cash - ...	100.00	1,332.57
Total 506 · Repairs & Maintenance						203.33	1,332.57
507 · Renovation							296.59
Total 507 · Renovation							296.59
505 · Building - Other							0.00
Total 505 · Building - Other							0.00
Total 505 · Building						203.33	1,629.16
510 · Bank Charges							1,516.70
Deposit	12/31/2020			Deposit	110 · Paypal ...	241.72	1,758.42
Total 510 · Bank Charges						241.72	1,758.42
513 · Class Supplies							868.47
Check	12/12/2020	3010	Cheryl Meyer	HD bait bags	101 · Cash - ...	31.97	900.44
Check	12/31/2020	3017	Marilane Bergfelt	handouts	101 · Cash - ...	440.74	1,341.18
Check	12/31/2020	3019	Minuteman Press		101 · Cash - ...	59.15	1,400.33
Total 513 · Class Supplies						531.86	1,400.33
515 · Events & Trials							807.80
515a · Scentwork							807.80
Total 515a · Scentwork							807.80
515b · Tracking							0.00
Total 515b · Tracking							0.00
515 · Events & Trials - Other							0.00
Total 515 · Events & Trials - Other							0.00
Total 515 · Events & Trials							807.80
517 · Education							1,050.00
Check	12/12/2020	3008	Carol Coawette		101 · Cash - ...	35.00	1,085.00
Total 517 · Education						35.00	1,085.00

Napa Valley Dog Training Club
General Ledger
As of December 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance	
525 · Insurance							800.00	
Total 525 · Insurance							800.00	
530 · Leashes/Collars/Treat Pouches							997.35	
Total 530 · Leashes/Collars/Treat Pouches							997.35	
533 · Licenses & Permits							90.00	
Total 533 · Licenses & Permits							90.00	
535 · Office Supplies							360.36	
Check	12/6/2020	3006	Debbie Hilton	sunshine flowers/ca...	101 · Cash - ...	118.68	479.04	
Check	12/12/2020	3009	Minuteman Press	covid waivers	101 · Cash - ...	2.91	481.95	
Total 535 · Office Supplies							121.59	481.95
537 · Outside Services							2,870.50	
Check	12/31/2020	3018	Napa Valley PSI		101 · Cash - ...	270.00	3,140.50	
Total 537 · Outside Services							270.00	3,140.50
538 · Postage/PO Box							229.14	
Total 538 · Postage/PO Box							229.14	
539 · Property Taxes							61.89	
Total 539 · Property Taxes							61.89	
540 · Rent							50,241.00	
Check	12/29/2020	3016	Sawyer Properties		101 · Cash - ...	4,288.00	54,529.00	
Total 540 · Rent							4,288.00	54,529.00
542 · Reimbrsmnts Misc Class Supplies							0.00	
Total 542 · Reimbrsmnts Misc Class Supplies							0.00	
550 · Toys							346.73	
Total 550 · Toys							346.73	
555 · Storage							678.13	
Total 555 · Storage							678.13	
560 · Telephone							2,366.97	
Check	12/20/2020	3015	Comcast	8155 30 017 11978...	101 · Cash - ...	122.67	2,489.64	
Total 560 · Telephone							122.67	2,489.64
575 · Utilities							1,343.65	
575a · Electricity							714.00	
Check	12/29/2020	3016	Sawyer Properties		101 · Cash - ...	91.00	805.00	
Total 575a · Electricity							91.00	805.00
575b · Gas							194.00	
Check	12/29/2020	3016	Sawyer Properties		101 · Cash - ...	45.00	239.00	
Total 575b · Gas							45.00	239.00
575c · Garbage							435.65	
Check	12/12/2020	3012	NRWS-Collections		101 · Cash - ...	40.08	475.73	
Total 575c · Garbage							40.08	475.73
575 · Utilities - Other							0.00	
Total 575 · Utilities - Other							0.00	
Total 575 · Utilities							176.08	1,519.73
580 · Special Events							1,143.28	
580a · Awards Dinner							267.08	
Total 580a · Awards Dinner							267.08	
580b · Open House							227.35	
Total 580b · Open House							227.35	
580c · Walk for Animals							0.00	

Napa Valley Dog Training Club
General Ledger
As of December 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance	
Total 580c · Walk for Animals							0.00	
580d · Various							648.85	
Total 580d · Various							648.85	
580 · Special Events - Other							0.00	
Total 580 · Special Events - Other							0.00	
Total 580 · Special Events							1,143.28	
583 · Donations							100.00	
Total 583 · Donations							100.00	
585 · Website							801.87	
Check	12/12/2020	3013	Sandy Bonifield	stephanie's web de...	101 · Cash - ...	69.99	871.86	
Check	12/12/2020	3013	Sandy Bonifield	dream host reib for ...	101 · Cash - ...	119.40	991.26	
Check	12/14/2020		Dreamhost	nvdte.org	101 · Cash - ...	15.99	1,007.25	
Check	12/14/2020		Dreamhost	nvdte.com	101 · Cash - ...	15.99	1,023.24	
Check	12/27/2020		Stephanie's Web Design / Dog Biz Pro		101 · Cash - ...	69.99	1,093.23	
Total 585 · Website							291.36	1,093.23
66000 · Payroll Expenses							0.00	
Total 66000 · Payroll Expenses							0.00	
910 · Interest Income							-19.56	
Deposit	12/31/2020			Deposit	105 · Savings ...	-0.64	-20.20	
Total 910 · Interest Income							-0.64	-20.20
No acct							0.00	
Total no acct							0.00	
TOTAL						0.00	0.00	