

unapproved

NAPA VALLEY DOG TRAINING CLUB, INC

BOARD MEETING

JANUARY 20, 2026, PSI OFFICE

PRESENT: President Linda Luchsinger; Secretary Sara DeCrevel; Members at large: Sandy Bonifield, Debbie Hilton; Past President Linda Wargo

ABSENT: Miranda Clark, Vange Leonis

Meeting was called to order at 12 noon.

BOARD MINUTES, DECEMBER 2025: A motion by Linda W , seconded by Sandy B, to approve those minutes. All present voted aye.

TREASURER'S REPORT: from Linda per message from Vange Leonis,

Treasurer:

CHECKING ACCOUNT: \$14,278.97

SAVINGS ACCOUNT: #22,371.71

CD: \$21,631.13

December P&L of YTD 12/31/25 is (\$4364.40). Statement of Profit and Loss from Linda L is attached.

Board discussed the checkbook and recommended that it should be in the office especially because of the upcoming surgery 2/19 of the treasurer. Sandy has signed as back up signer on the bank account. Sara signed the bank paperwork to acknowledge the account changes.

PRESIDENT AND TRAINING CHAIR REPORT: Linda L

- A. She indicated that we need to increase our income with events, classes, etc. Sandy B offered to do additional Saturday classes in session 2: Puppy Saturday at 9:30 and ADO Saturday at 10:30 (except March 14 when there is an event scheduled).
- B. A training meeting was held January 6th to go over sessions 3 and 4 with several suggestions for new classes to be offered such as crate games, attention class, etc. Other classes have been approved and could be put into the schedule. Sandy changed her time for the Session 3 Saturday classes to 9:30 puppy and 10:30 Ado (for 5 weeks) to accommodate afternoon rentals of the facility. Training meeting notes are attached. Also updated and improved class evaluation form is attached.
- C. Dave Else schedule as a provisional instructor was described as follows:
 - 1) Session 1 teach with Dena Parrish
 - 2) Session 2 teach with Mary Ash
 - 3) Session 3 will be on his ownOther instructors are encouraged to observe him in Sessions 1 and 2. He has been approved for Puppy, Ado, and GM1 classes. A motion was made and seconded , with all voting aye, to approve the plan the Training Committee has made on his path to be Instructor.
- D. Linda W will produce Session 2 flyer soon with sign up for new scent work classes. She already has 8 interested in this class.
- E. Judy Gamet contract has been finalized and was submitted and it will be taken to her for signature.
- F. Right now Linda L cannot get into info@NVDTC to answer questions. She thinks it is a computer issue and is working on it.

SECRETARY: Sara will try to do AKC update of officers per Sue Osborn's information.

VICE PRESIDENT: Position not filled. Vange L has suggested that we try to have a speaker per quarter. Discussion followed and suggested that we check the calendar to make sure that might work. Additional discussion regarding standard events because some of them are not well attended. Debbie will ask membership what kind of 'bring your dog nights 'events they would like to do.

PUBLICITY: Linda L per message from Vange L:

- A. Linda W had sent her a list of contacts to send our business cards and she is working on that.
- B. To encourage new students, coupons for classes to be presented to the Shelter for dog class coupons for Puppy, Ado, or GM1 Class in the amount of \$25. This is a previous procedure that we plan to reinstate. Motion made that we continue this by working with management team at the shelter, and was seconded, and approved that we proceed with this.
- C. There is a publicity meeting 1/21 with Vange L, Debbie H, Miranda Clark, Marilane Bergfelt to discuss the potential of pics at the artwalk and other publicity projects.
- D. Miranda is handling facebook and will add graduation pics but needs suggestions on what else to add.

OFFICE: Sandy: all going well. Two classes are full.

BUILDING: Debbie:

- A. Cairn Terrier /West Highland club have requested the facility March 7 from 11-3. After discussion, she will ask them to adjust the time to 12-4 to accommodate the Saturday morning classes. She will report back on this.
- B. The retaping of the worst part of the floor went well with 4 ½ rolls of tape but she ran out of tape. In order to complete the room we would need to order a minimum of 6 rolls next time.

OLD BUSINESS:

- A. Gerry Glantz award committee (Linda L, Lea Ronald, Dena Parrish, Cheryl Mayer, Joe Gracia) met and a selection has been made.
- B. Sue Osborn jobs: Miranda has assumed some of the responsibilities. Debbie will clarify at the publicity meeting 1/21 and will get back to us. It was requested that we have a list of Sue's jobs and who (if anyone) is assuming those responsibilities. Linda L said that would be another meeting agenda item.
- C. Perpetual Calendar jobs need to be addressed:
 - a. Business license needs to be renewed
 - b. Plan annual awards celebration: committee = Dena Parrish, Debbie Hilton, Soo Bozanno. They are working on proposal to hold celebration in the facility with 3 options: 1) total potluck, 2) NVDTC purchase entrée and rest

- bring dessert and sides, 3) NVDTTC cater event by preordering from a food truck. It will be held probably in April; date to be determined.
- c. Deadline for plaque submission has passed and Linda W is working on the plaques.
 - d. Annual audit committee selected at the General meeting: Dena Parrish, Debbie Hilton, Shari Newhart.
 - e. Purchase new Labor Law Poster: Debbie has done that and will post.
 - f. Update AKC Club info—Sara is working on that.
- D. Moving Forward toward Independence was contacted about their possible January attendee but they have not responded.
- E. Discussion regarding need for Human Resources person but Linda L said that her daughter has HR background and has been keeping us up to date for no charge.

NEW BUSINESS:

- A. Kiwanis Club has requested a class certificate as a raffle prize for their 1/31 crabfeed fundraiser. A motion was made, seconded, and approved to provide them with the certificate.
- B. Possible 2026 AKC scent work trial maybe. Linda W is now working with Lorrie Isaacson, event secretary, to work with the college on May 30-31. This is a huge maybe. Linda W needs help coordinating this.

MEETING ADJOURNED AT 1:50 PM

NEXT MEETING: WEDNESDAY 2/25 1230 PM AT PSI

Please note new day and date for meeting

RESPECTFULLY SUBMITTED, SARA DECREVEL

