

Napa Valley Dog Training Club  
 Board Meeting Minutes – January 24, 2023

**Board Members in Attendance:**  - Mary Ash     - Donna Golemon     - Lori Jackson  
 - Karen Jackson     - David LeCourt (by phone)     - Sue Osborn

**Meeting Called to Order** at 4:35 pm by Mary

<u>Item</u>	<u>Comments/Actions</u>	<u>Status</u>
<b>Additions to Agenda:</b>		
<b>Treasurer's Report:</b>	<p><b>Checking Account: \$17,309.77</b></p> <p><b>Savings Account: \$22,365.85</b></p> <p><b>Certificate: \$20,080.56</b></p> <p>Money Requests:</p> <ul style="list-style-type: none"> <li>- Sue Osborn requests money for 2 rems of paper <b>Approved (6/6)</b></li> <li>- Vange submitted a class refund request for Roxann Gracia for Delightful Distractions. The form was not complete, and it was decided to <b>return the form to Vange (6/6)</b> to complete. Donna will let Roxann know status of refund.</li> <li>- Lea Ronald request for balance of her 2022 stipends to be used on purchase of a class in 2023. Per the G&amp;P funds are for a calendar year, request <b>denied (6/6)</b>, Mary to notify           <ul style="list-style-type: none"> <li>- Lea Ronald requests reimbursement for 3 Webinars/classes, <b>Approved (6/6)</b></li> </ul> </li> <li>- Marilane Bergfelt submitted a request for reimbursement for copies and training treats for classes, <b>Approved (6/6)</b></li> <li>- Debbie Hilton submitted a request for reimbursement for water purchased in 2022. Reimbursement <b>approved (6/6)</b> money to be taken out of water fund. Request for reimbursement for paint, purchased in January 2023 to paint door. Debbie is no longer the building person, request <b>denied (6/6)</b> Mary is to inform Debbie</li> </ul>	<p>On-Going</p> <p>Pending</p> <p>Closed</p> <p>Closed</p> <p>Closed</p>

<b>Item</b>	<b>Comments/Actions</b>	<b>Status</b>
<b>Approval of Previous Board Minutes:</b>	No changes, approved (5/5, Donna Abstained)	On-Going
<b>Board, Committee and Chair Reports</b>		
<b>Membership/Voucher:</b>	Membership payments will be accepted at the General meeting. Sue will place notice in Meeting notice. After that payments are delinquent. (6/6) Status of member paid unknown at this time.	On-Going
<b>Office – Mary</b>	Registration opened yesterday, all classes have at least 1 student registered. GM1 Classes are already full.	On-Going
<b>Training - David</b>	Need to schedule meeting to set session 3 and 4. Next meeting date will be February 20 <sup>th</sup> at 5 pm. David to let trainers know.	On-Going
	Dena Parish currently doing her provisional assistant assignment. All accounts are that she is doing a good job. Due to the need for assistants Dena has been <b>approved</b> (6/6) as an assistant for Puppy, Adolescent and GM1.	Closed
	Received an application for a new assistant, this will be presented to the training committee at the next meeting.	Pending
	Judy's contract needs to be reviewed and given to Judy to sign. Sue emailed the contact to board member to review and comment by email. Need to get the contract signed ASAP. <b>Pending</b>	Pending
	Trainers and Assistants list have been updated	Closed
<b>Publicity:</b>	Facebook seems to be lacking in announcements of Registration openings. Sue to help get things posted.	On-Going
<b>Building – Karen</b>	Cleaning, do we need this done weekly? We will ask for volunteer(s) to sweep the building every other week, trying to cut down on costs.	Pending
	Karen will check with Ross on status of wall, has not been completed yet. Will also check with Ross on leaks in roof.	Pending
	Spraying, change to every 14 weeks, will start on April 14 <sup>th</sup> . Approved (6/6)	Approved

<u>Item</u>	<u>Comments/Actions</u>	<u>Status</u>
<b>Newsletter/Website - Sue</b>	Nothing to report	On-Going
<b>Old Business -</b>	<p>Business License, the license is current, should be receiving in mail</p> <p>Laura Dalton, no further contact has been received</p> <p>Agility Equipment will be disposed of by a silent auction. Equipment will be set up for viewing on Sunday March 12 from 2 to 4pm and left up for the General Meeting on March 13<sup>th</sup>. People can place a bid for the equipment on March 12<sup>th</sup>, or on the 13<sup>th</sup> during the meeting. All equipment must be picked up by March 19<sup>th</sup>, on the 19<sup>th</sup>, the building will be open from 1 to 4pm for pick-up. Robert Osborn has offered to make PVC jumps if needed.</p> <p>AB5, special meeting scheduled February 10<sup>th</sup> at 4pm. At which time a process will be developed to implement AB5.</p> <p>Building Coordinator Position, no change currently.</p> <p>Napa Humane Training Classes, no updated, no contact from them, closing currently due to lack of contact</p> <p>Up AKC with a list of officers, Discussion held regarding Mary being interim president, voted her into the President position (5/5, Mary abstained) Donna will update AKC and Mary will inform Linda so the Secretary of State can be updated</p> <p>Review of By-Laws</p> <p>DogKind, discussion held, after looking at several factors, the board denied (6/6) promoting this group</p>	<p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Pending</p> <p>Closed</p> <p>Closed</p> <p>Pending</p> <p>Pending</p> <p>Closed</p>

<u>Item</u>	<u>Comments/Actions</u>	<u>Status</u>
<b>New Business</b>	Annual Banquet, to be scheduled end of April, first of May so the plaques will be ready. Mary will check with Linda to see if the end of March is possible. Sandy volunteered to work on, need another volunteer	Pending
	2022 Financial Meeting, will wait to schedule after all information is received	Pending
	Amazon aprons, discussion held, since we already offer a bait bag at a reasonable price this is <b>Denied</b> (6/6)	Closed
	Member Recognition, the board was asked about someone receiving honorable mention for the Gerry Glance award, it was discussed and decided it was not a good idea as it could cause hurt feeling by other who have also done things for the club. <b>Denied</b> (6/6)	Closed
<b>Business conducted by email -</b>	The following items were discussed and voted on via email: Board <b>approved</b> LAPS exact times for building use as outlined in 12/5/22 minutes. Board <b>approved</b> Cancellation of General Meeting on 1/9/2023 due to weather conditions. Board <b>approved</b> , announcement to members that Donna joined the Board as Secretary	Closed
<b>Next Board Meeting:</b>	February 28 <sup>th</sup> at 4:30	

**Meeting Adjourned at 7:02 pm**

**Respectfully Submitted by: Donna Golemon**