

Approved

Napa Valley Dog Training Club
Board Meeting Minutes – March 27, 2023

Board Members in Attendance: - Mary Ash - Donna Golemon - Lori Jackson - Karen Jackson - David LeCourt-by phone - Sue Osborn

Item	Comments/Actions	Status
Meeting Called to Order	at 4:30 pm by Mary	None
Call for additions or changes to agenda:	Old Business: AB5; Officers update, Mary/Linda L; Class Refunds; Linda Wargo; New Business: Referrals; Building Rental Documents	
Treasurers Report – Lori	Checking \$20,349.54, for the rest see general Minutes March 2023 Refunds approved: Venus Tygart Session 1 2023 \$60.00 Hillary DePre \$125.00	Approved 6/6
Minutes- Approval of February Board Minutes	Approved with the following changes: Financial meeting April 8 th May/June newsletter, should be just May Discussion on posting of Board Minutes before approved, voted 5/6 for posting of minutes to wait until approved. Reminder, Secretary should be signing her name to the minutes and posting Board Minutes	Approved Approved Info
Board, Committee and Chair Reports		
Membership/Vouchers Lori Jackson	Membership Vouchers – Current membership is 43, will get 3 copies of membership for the office, and will email to board members and members soon.	On-going
Office – Mary	Office is running smoothly, with minor issues. Trainers changing class times, David to remind instructors that after the Session is posted any changes need to go through David, Mary and Sue prior to being made.	Info
Training – David	A. Session 4 status, Tuesdays, GM1 at 10 am, followed by GM2 at 11 am. David will also check with Lea about doing classes at 6 pm and 7 pm instead of 5 and 6 pm. Later time better for people getting off work. B. David is still trying to get ahold of Michael Patland to talk to him about his request to assist classes.	In process Info

	<p>C. List of assistants shows inactive assistants. No one knows the purpose behind this, so removing from list and David to contact assistants listed under this label. 6/6</p> <p>D. Inquiry was made to David about two people on the board under the same roof. There is nothing in the by-laws or anywhere else regarding this</p> <p>E. Changes of trainers, cancel of class, David to remind trainers to notify him if changes are made</p>	<p>Approved</p> <p>Info</p> <p>Info</p>
Publicity	Dr. Blevis will do a presentation for the April 10 th General Meeting. Sue to make flyers to give to students	Info
Building – Karen Jackson	<p>A. Ross Mini, wall project, it has not been forgotten, just other things more pressing will do when they have time</p> <p>B. Status, New cost of Napa Valley Support Services Schedule \$80,00 per hour, from \$77.00 per hour, now being done every other week. Mary signed contract</p>	<p>Info</p> <p>Info Closed</p>
Newsletter/Website Sue Osborn	Dr. Blevis presentation see above	Info
Old Business		
Agility Equipment Silent Auction	Income was \$245.00. The a-frame was sold. Vote of 6/6 to have Ross will pick up remaining jumps to give to metal recycling (will be done when Ross's crew has the time). Sue is going to compose a letter to trainers asking if they have any items, they would like to place on a wish list. Sue will compile the list and report back.	<p>Approved</p> <p>In Process</p>
Annual Banquet	Date: May 20 th at Zio Fraedo, Mixed green salad with house dressing, choice of Ravioli, a chicken dish or a salmon dish. Tea, Coffee and Coke included. Mary will order the cake. Mary and Sue will do decorations. Need vote from membership regarding costs the club will cover.	On-going
Financial Meeting April 8th 11 am	Please review the information, Donna to send copies of Oct. and Nov.	Reminder
AB5	Discussion held on next step to be done	On-going

New Business		
Google email/password	A Google email account has been set up for business use, NVDTCBoard@gmail.com the password was given out	Infor
Business conducted by email	Approval for JMD Dog Sports to rent the building on June 3 and 4 vote 4/6 2 abstained	Approved
Change of Officers reported	Mary to check with Linda to see if officer changes has been reported to the state	In Progress
Building Rental Documents	Documents were reviewed. Change to be made to the Liability Signature form, leaving a space for the Hosts name to be added	In Progress
Referrals to other trainers/Group	Discussion held regarding this and that a procedure and an approval process need to be written	On-hold
Thank you, Linda Wargo	Linda to receive a \$100.00 Gift Certificate as a thank you for donating the new jumps. Approved 6/6	In Progress
Next Board Meeting	April 25 th at 4:30	
Meeting Adjourned	6:30 pm	

Respectfully Submitted,

Donna Golemon