

NVDTC BOARD MEETING MINUTES
APRIL 25, 2022

- I. CALL TO ORDER at 5:30 PM by Interim President Mary Ash. Other Board Members in attendance were Debbie Hilton, Lori Jackson, David LeCount and Sue Osborn.

- II. ADDITIONS OR CHANGES TO AGENDA
 - A. Requests for reimbursement added under Treasurer's Report.
 - B. Equipment use request by Marilane Bergfelt added under New Business.

- III. TREASURER'S REPORT-Lori Jackson
 - A. Business Savings Account...\$22,363.19 (as of 4/25/22)
 - B. Checking Account.....\$44,849.64 “
 - C. PayPal (Sue).....\$1,203.01 “
 - D. Request for Reimbursement for assistant Carol Coawette's educational webinar was approved for \$40. (MSC)
 - E. Lori to send email to Vange Leonis regarding status of her reimbursement request. (MSC)

- IV. MINUTES-Debbie Hilton

Approval of March 28, 2022 minutes was made with the following corrections:
Under Section V. BOARD, CHAIR & COMMITTEE REPORTS, Training:
#2. The 5:45PM Scent Work class conflicts with attendance of the General Meeting and will not be held on those nights. (MSC)
#3. No classes will be held after 5PM in the Clubhouse on General Meeting nights to allow time for demos to be set up.

- V. BOARD, COMMITTEE AND CHAIR REPORTS
 - A. Membership/Vouchers-Lori Jackson
Lori is currently working on corrections to the membership roster and will be able to post the updated version soon.
 - B. Office- Mary Ash
See comments under Old Business, Registration Process Update.
 - C. Training-David LeCount
David will send email to Vange Leonis regarding clarification of her classes for Session 4.
 - D. Publicity
No discussion
 - E. Building-Debbie Hilton
 - 1. Key #3 was signed out to Linda ILuchsinger as a replacement for her lost key.

2. Mary restated the new amount for our monthly building lease will be \$4,376 effective May 1, 2022 per our contract with Sawyer Properties. In addition, there will be a one time charge of \$1,367.73 as an adjustment of the triple net fees for the past year (also due 5/1/22).
- F. Sunshine-Debbie Hilton
No report
- G. Newsletter/Website-Sue Osborn
New website expected to go live April 30th.

VI. OLD BUSINESS

- A. Awards Banquet
1. Sue presented copies of sign up form for Luncheon.
 2. Debbie will put together a \$50 gift basket for the drawing. (MSC)
- B. 2021 Audit Report
Findings will be sent to last year's acting Treasurer for her review.
- C. Registration Process Update
Registration opens May 2 at noon. Office workers in place and Sue will be on hand to assist first day also.
- D. Virtual Titling
Club participation proposal has been dropped.
- E. Guidelines and Procedures
Sue is getting back to final updates after other priorities.
- F. New Insurance Company
Topic tabled until next meeting.
- G. Cleaning/Disinfecting Procedures
Considerations were made regarding how to adapt direction during current relaxed Covid 19 mandates. Work in progress.

VII. NEW BUSINESS

- A. June Pizza Party
Sue will send out RSVP/survey to General Membership to help plan pizza order.
- B. Assembly Bills 1901 and 1881
Board Members will send individual emails to Assembly Committee.
- C. Building Use
David will send email to Lea in response to her letter.
- D. One day loan of disinfectant sprayer to Marilane was approved to prep for last minute foster of Keeshond Rescue puppies. (MSC)

VIII. NEXT BOARD MEETING will be held on May 23, 2022 at 5:30PM.

IX. MEETING ADJOURNED at 8:10PM.

Minutes submitted by,
Debbie Hilton