

approved

Board Members in Attendance:

- Mary Ash
 - Donna Golemon
 - Lori Jackson
 - Karen Jackson - absent
 - David LeCount-by phone
 - Sue Osborn

<u>Item</u>	<u>Comments/Actions</u>	<u>Status</u>
	Meeting Called to Order at 4:35 pm by Mary.	None
Call for additions or changes to agenda:	Building scheduling – Building; ordering of toys – New Business	Update
Treasurers Report – Lori	Checking: \$28,561.64 Saving: \$22,365.21 CD: \$20,215.54 Purchased checks saving about \$40.00 Request for class credit Linda Luchsinger, dog in season, denied per club policy Donna Golemon and Mary Ash submitted reimbursement for seminar attended. \$200.00 seminar done by Amy Herot, NACSW, on scent work, both approved 5/5.	Info Denied Approved
Minutes-	Change under AB5 – should be step instead of stet Minutes approved with change	Approved
V. Board, Committee and Chair Reports		
Membership/Vouchers Lori Jackson	Membership list almost ready to send out	Info
Office – Mary	Procedure must be enforced regarding late payments, if payment not made by closing date, student will not be allowed in class. No one to be added after close of class. David to remind trainers at next meeting	Info
Training – David	A. Michael Patland, no update currently, still working on connecting with him B. Assistant List Updated – list need to be updated as discussed earlier, and then sent out to trainers and assistant trainers. Email listing for trainers and assistants revised to remove Stefanie Meinhardt, Maria Giacio, Judy Gamet and Debbie Hilton C. Change of Class Schedules and Times – no one is to change the class times without first going through David, Mary, and Sue. Reminder will be given at next training meeting	Closed Closed Closed
<u>Item</u>	<u>Comments/Actions</u>	<u>Status</u>
Publicity	Nothing to report	
Building – Karen Jackson absent	A. Donna will be taking over the calendar scheduling. The calendar will then include classes, so at a glance	Info

Report by Mary	people can see if it is being used. Debbie will still deal with outside use. Mary to inform Debbie	
Newsletter/Website Sue Osborn	June Meeting Announcement Deadline Mary 22 nd May/June Newsletter Publication Date April 28 th	Info
Old Business		
June 12 th , Game Night	Nothing new to report	Info
Status of Change of Officers Report to State	Mary forgot about this, will email Linda Luchsinger	Open
Building Rental Form Back-to-Back Release Building Use Policies form	Changes to the form to add space for lessee's name, no change in meaning on page 1 of form. After change to Building Use Policies (shown on page 2) to change item 8 to state "No rope, chain or retractable (i.e., Flexi) leashes while attending a NDVTC class," a large poster will be created of Building Use Policies for display at clubhouse.	Open
Referrals to outside sources – adding outside dog training referrals without approval	On hold until next month	On-hold
Annual Banquet	Flyer has been completed and sent out. Reservations need to be turned in by May 10 th .	Info
AB 5 Process Update	David and Donna will speak to Linda about getting us a contact and the amount she would charge for doing the books and doing payroll.	On-going
Student Equipment	Carol Coawette found some lambchop toys for \$4.99 each. Mary told her to get 20 of them. Carol was able to talk the seller into not charging us shipping or tax. Carol is also willing to take over doing the ordering of student equipment, and toys, approved 5/5. Approval to reimburse Carol for \$99.80 the cost of the toys, 5/5. Mary to Thank and inform Sandy	Approved
New Business		
Training Equipment Wishlist Results	Tabled to next month. Board member are to review requested items and come up with their own prioritize list.	On-going
Gift Certificates	Terminology to be changed on the certificate making it more user friendly	Closed
Next Board Meeting	May 23, 2023, at 4:30 pm	
Meeting Adjourned	Adjourned at 6:45 pm	

Respectfully Submitted,

Donna Golemon