

NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES

May 6, 2019

Page 1 of 2

I. CALL TO ORDER

- A. President, Linda Luchsinger, called the meeting to order at 6:34 PM.
- B. Board members present: Sandy Bonifield, Carol Coawette, Maria Giaccio, Linda Luchsinger, Stefanie Meinhardt, and Sue Osborn.

II. SECRETARY'S REPORT—Sue Osborn

MSC to approve the April 1, 2019 board minutes as published.

III. TREASURER'S REPORT—Stefanie Meinhardt

- A. Checking: \$46,744.44 as of April 30th.
- B. Savings: \$22,300.25 as of April 30th.
- C. Paypal: \$1,089.93 as of April 30th.
- D. Linda to check on past PG&E charges (billed as part of rental) to assure charges are correct.

IV. BOARD, COMMITTEE & CHAIR REPORTS

A. PRESIDENT—Linda Luchsinger

No Report

B. VICE-PRESIDENT—Sandy Bonifield

No Report

C. MEMBERSHIP—Carol Coawette

No Report

D. OFFICE—Sandy Bonifield

Linda Luchsinger will help out in office Wednesday nights while Sandy is away (May 16-26).

E. TRAINING

1. Next meeting is May 29th—schedules for sessions 6 & 7 to be set.
2. A new class curriculum is in trial stage. Some classes are reverting to parts of old class curriculum. With good ideas in both old and new curriculums, they may be integrated.
3. Because of only one sign-up, session 4 Small Dog Social class has been cancelled.
4. Rolling Table for Rally Signs: Stefanie to email the rolling table she found online to board members. Linda will then forward to Mary Ash for her approval. Once approved by Mary, Stefanie will order.
5. Follow up on reactive dog from Thursday, Session 2 GM1 class: Linda Luchsinger spoke to student to invite back. Student did not return. Stefanie refunded class fee through Paypal.

F. PUBLICITY

Rack cards continue to be distributed in community.

G. BUILDING—Maria Giaccio

1. Because of Ross Mini's busy schedule, overhead lights on the training floor have yet to be fixed. Other items that need to be taken care of by Ross are also on hold.
2. Linda Luchsinger will ask Karl Luchsinger to fix broken baby gates.

H. NEWSLETTER/WEBSITE—Sue Osborn

The May-June newsletter went out May 5th and included information about the open house, a clicker demo for the next general meeting, LAPS Animal Assisted Therapy, Stefanie Meinhardt's service award, a thank you to Laurie Higuera for her presentation at the March general meeting, information about June 30th Whiskersminster Dog Show, schedules for sessions 4 and 5, CGC awardees, and brags. Next newsletter will be the July-August issue. Deadline to submit is June 20th.

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Page 2 of 2

I. AOCNC—Sue Osborn, Mary Ash, Joy Wood

1. AOCNC held their quarterly meeting, hosted by Oakland Dog Training Club, on April 6, 2019.
2. Summer workshop is scheduled for end of July. AOCNC will be looking for volunteers.
3. AOCNC is working on details for their annual seminar and expects to have more information in July.

V. OLD BUSINESS—Open House - April 20, 2019

- A. Sue presented a summary for the open house, which included positive comments from attendees about the open house, information on drawing entries and winners, voucher requests for participants, and a pie chart showing guest book results.
- B. MSC to give vouchers to open house volunteers as listed in the open house summary.

VI. NEW BUSINESS

A. Cancellation of 3-Week Classes

Marlene Soldavini may take a short leave from teaching. If this occurs, club will need to cancel 3-week classes on Wednesdays.

B. Napa Humane Wellness Clinic

Request from Lisa Alexander of Napa Humane for NVDTTC to do a training demo at their Sunday, June 23rd wellness clinic. Response to be discussed at May13th general meeting.

C. Treat Jars

MSC for Maria Giaccio to take remaining LIXIT treat jars to Whiskers, Tails & Ferals' June 30th Whiskersminster Dog Show to hand out along with NVDTTC information.

D. Building Cleanup

Marilane Bergfelt agreed to help coordinate a building cleanup day. Date to be determined at May13th general meeting.

E. LIXIT Donations

LIXIT needs to contact NVDTTC before leaving donations.

F. Laminated Emergency Tags

Stefanie presented a form she created for emergency information which can be filled out for pets and added to tags she purchased for lamination. This can be an activity at a "Bring Your Dog to the Meeting Night."

G. Proposed "Bring Your Dog to the Meeting Night" on June 10, 2019

Linda Luchsinger will talk to Donna Golemon about doing a scent work exercise for members' dogs at "Bring Your Dog to the Meeting Night."

H. Open House Donations

MSC to earmark what is left from this year's 2019 open house monetary donations (from Donna Albini and Marion Segel) for the 2020 open house.

VII. MEETING ADJOURNED at 8:23 PM.

Respectively submitted by
Sue Osborn, Secretary

Attachment:

Treasurer's Profit & Loss for April

Napa Valley Dog Training Club
Profit Loss
 April 2019

	TOTAL April	TOTAL Jan- March	TOTAL Jan- April
Ordinary Income/Expense			
Income			
400 - Class Fees			
401 - Ado Dog	-125.00	5,250.00	5,125.00
402 - Puppy		5,440.00	5,440.00
403 - GM1	-115.00	5,685.00	5,570.00
404 - GM2		1,125.00	1,125.00
405 - Rally		2,051.50	2,051.50
406 - Puppy Playtime		340.00	340.00
407 - Small Dog Social		505.00	505.00
408 - Scent Work		3,343.50	3,343.50
409 - Dog Dancing		2,115.00	2,115.00
410 - CGC		1,250.00	1,250.00
411 - Beyond Basics		125.00	125.00
Total 400 - Class Fees	-240.00	27,230.00	26,990.00
420 - Equipment		684.75	684.75
430 - Dues		1,120.00	1,120.00
435 - Miscellaneous		8.00	8.00
440 - Building Rental		516.00	516.00
445 - Donation		1.00	1.00
450 - Discounts		(1,007.90)	(1,007.90)
460 - Vouchers		(2,185.00)	(2,185.00)
470 - Scent Work Trial		804.09	804.09
Total Income	10,020.87	27,170.94	37,191.81
Vouchers/Discounts % Class Fees			
Expense			
500 - AOCNC	40.00	185.00	225.00
503 - Advertising		160.01	160.01
505 - Building			
506 - Repairs & Maintenance	273.73	170.81	444.54
507 - Renovation		52.51	52.51
505 - Building - Other		167.82	167.82
Total 505 - Building	273.73	391.14	664.87
510 - Bank Charges		380.13	380.13
513 - Class Supplies		661.52	661.52
515 - Events & Trials			
515a - Scentwork		405.35	405.35
515b - Tracking		25.92	25.92
Total 515 - Events & Trials	0.00	431.27	431.27
520 - Instructor Fees	112.00	3,644.00	3,756.00
530 - Leashes/Collars/Treat Pouches		1,608.73	1,608.73
535 - Office Supplies		386.42	386.42
537 - Outside Services	455.00	1,800.00	2,255.00
538 - Postage/PO Box		134.00	134.00
540 - Rent	3,816.00	11,448.00	15,264.00
550 - Toys		600.25	600.25
555 - Storage	109.00	327.00	436.00
560 - Telephone	177.13	530.32	707.45
575 - Utilities	556.79	1,391.37	1,948.16
580 - Special Events			
580a - Awards Dinner		1,441.53	1,441.53
580b - Open House		60.97	60.97
580c - Walk for Animals		93.66	93.66
580d - Various		47.69	47.69
Total 580 - Special Events	0.00	1,643.85	1,643.85
583 - Donations		500.00	500.00
585 - Website	69.99	265.77	335.76
Total Expense	5,883.37	26,488.78	32,372.15
Net Ordinary Income	4,137.50	682.16	4,819.66
Other Income/Expense			
Other Income			
910 - Interest Income	3.13	8.60	11.73
Total Other Income	3.13	8.60	11.73
Net Other Income	3.13	8.60	11.73
Net Income	4,140.63	690.76	4,831.39