

Napa Valley Dog Training Club
Board Meeting Minutes
May 20, 2025

Attendees: **Officers** – Linda Luchsinger, President, Adrienne Amdahl – Vice President, **Members at Large** – Sandy Bonifield, Vange Leonis, Debbie Hilton, **Past President** – Linda Wargo

Meeting called to order at 12:25 pm

Closed session – an incident report was discussed and noted that proper action was taken

The following changes were requested to be made to the April 22, 2025 minutes: Fix the misspelling of Sandy's last name, fix a typo in the footer, and note that the correction to the April 1st minutes concerning the vote number on three of that meeting's votes was incorrect. Three votes were taken while only 5 voting members were present, the rest of the items requiring a vote happened with six members present (one member was late to the meeting). Linda Luchsinger motioned to accept the April 22, 2025 minutes as corrected, Vange seconded. Aye 6, No 0, Ab 0 – motion passed

Treasurer's Report – Vange Leonis

Checking at 4/30/25 - \$15,702.39

Savings at 4/30/25 - \$22,369.52

CD at 4/30/25 - \$21,579.95

P&L for March 2025 net profit of \$3,766.32

Vange has looked into Zelle at Umpqua. The bank will hopefully have that service available to businesses in June of this year.

Staff has been asking about direct deposit of their paychecks. Linda Luchsinger will look into how that work with the payroll program. Vange will be reaching out to all of the NVDTC employees to let them know that going forward, paychecks will be mailed to them rather than picking them up at the Club.

Vice President – Adrienne Amdahl

We currently have 49 registered members. Two (Brenna Meko and David LeCount) have paid as new members but have not been voted in at a General Meeting. Brenna paid in January 2025 and was informed by both Adrienne and Sandy that she needed to attend a General Meeting to be voted in. David paid after the member renewal period and has therefore become new member status. David was informed at the May meeting that he would need to attend the June meeting to be voted in. Linda Wargo noted she will leave a note for the instructor teaching Brenna Meko's class to let her know again that she needs to attend a General Meeting and be voted in and she will be unable to take the class discount until that happens.

Office – Sandy Bonifield

Too many people are helping in the office and things have become confusing. No one should touch sign up sheets except Sandy, Roxann and Linda Wargo.

Training – Linda Luchsinger (interim training chair)

The next training meeting will be June 4th at 12:30pm at the Club to set session 5, 6 and 7

Donna Golemon has officially resigned as training chair.

There will be no scent work classes in session 5 due to the summer heat.

A subcommittee will be put together at the training meeting to create new class evaluation forms.

Publicity – Vange Leonis

We want to move the club BBQ from the July General Membership meeting to the August meeting. Debbie will contact Ross (property mgr.) to see if it's ok with the BBQ being outside.

July and September General Membership Meetings are available to have guest speakers

NVDTC promotional information has been placed on community boards in Sonoma, Napa, Vallejo and Benicia.

Building – Debbie Hilton

A roach trap has been set by the refrigerator (so far only spiders have been caught)

The theme for our June 9th General Membership meeting is Hawaiian. Sandy and Linda Luchsinger will provide refreshments.

Marilane Bergfelt and Debbie are continuing to work on purging documents for shredding.

Newsletter/Website – the deadline for getting information to Sue Osborn for the next newsletter is June 22nd.

Old Business

NACSW Trial

Trial date is May 31 – June 1 at Napa Valley College.

Debbie is in charge of grounds and is getting needed items together.

Sharon Leos is the Volunteer Coordinator and she will be emailing all of the volunteers soon.

Publicity

A draft of the NVDTC class description document was presented showing the class level color coding. The draft was currently presented in “track changes” mode. The board requested that a clean document (accepting the current changes) be created

and presented to the training committee at the upcoming June 4th meeting.

New Business

The Club will purchase a basic first aid kit to trainers will take with them anytime they are taking a class offsite.

Vange has gotten a refund request from Carol. Carol has a student with two dogs that have attended two classes. The student's schedule has changed and they are asking for a full refund. Vange was instructed to follow our posted refund policy giving them a refund of \$200 of the \$300 they paid for the classes.

Dogs Can Dance – Judy Gamet would like to hold a 90-minute workshop at the club on August 23, 2025 from 9:30 am – 11:00 am. She will split the profit with the club 50-50. Linda Wargo motioned that, as long as the club calendar is clear that day, we allow Judy to hold her workshop and split the profit 50-50. Sandy seconded. Aye6, No 0, Ab 0. Motion passed.

Meeting adjourned at 2:25 pm

Minutes respectfully submitted by Adrienne Amdahl