

Napa Valley Dog Training Club – Board Minutes July 25, 2023

Mary Ash  Carol Coawette  Donna Golemon  Lori Jackson   
Karen Jackson - Absent David LeCount  Sue Osborn

approved

- I. Call to Order at: 4:32 p.m.
- II. Call for additional or changes to agenda – none.
- III. Treasurer's report – Lori Jackson
  - a. Checking \$21,649.82 Saving \$22,852.96 CD \$20,852.94
  - b. P&L's – no P&L's have been received for June.
- IV. Minutes – Donna Golemon
  - a. Approval of June 27<sup>th</sup>, 2023, board minutes, approved with the following change:  
Change of wording to VII, h New Business to:  
A motion was made to approve requested \$82.77, 3y/3n/0a, motion did not pass. The amount of \$50.00 was approved for the printing of 250 flyers for the event.
- V. Board, Committee & Chair Reports
  - a. Membership/Vouchers – Lori Jackson  
Will be transferring the membership list to Carol, effective immediately.
  - b. Office – Mary Ash, nothing to report.
  - c. Training – David LeCount
    - i. Class Cancellations for Session 5? Vange's classes were discussed because of the number of people signed up for the classes. David sent Vange an email during the meeting to find out what was happening with the classes but did not get a response by the end of the meeting. David will follow up on this.
    - ii. Scheduling of Training Meeting to set Session 7 and Session 1, 2024 – Session 7 will be set by email with a training meeting on October 25<sup>th</sup>, to set Sessions 1 and 2 for 2024. A motion was made to take off the week July 4<sup>th</sup>, 2024, 5y/1n/0a, motioned passed, no classes the week of July 4<sup>th</sup>.
    - iii. Since it has been 2 years since Kim Leslie has taught a session, per club policy, she is removed from the list of trainers. David will inform Kim and we need to get her key returned.
  - d. Publicity – Sue Osborn reported, flyer for the Humane Walk goodie bag completed.
  - e. Building – Lori Jackson, reporting for Karen, the necessary taping was done with the tape we had. More tape to be purchased. The building was sprayed by the pest control people on Friday.
  - f. Newsletter/Website – Sue Osborn, the website has been updated with the help of Sue's daughter so we will not be receiving an additional \$5.00 monthly charge. Next general meeting announcement date will be August 4<sup>th</sup>.

VI. Old Business

- a. Financial Services Contract – as of today we had not had a reply from Linda Luchsinger regarding the contract. A motion was made and past **6y/0n/0a** to send Linda an email asking her to respond by Friday July 28<sup>th</sup>, or we will take her non-response as not interested in doing the bookkeeping in 2024.
- b. Cindy Sarmiento had previously been given a class credit; Cindy is asking this to be changed to a class refund. Motion to change to a class refund \$40.00 **6y/0n/0a**, passed, refund to be given.
- c. Tabled Items:
  - i. Outside Training Referrals – After discussion, a motion was made **6y/0n/0a** to remove all referral information, no longer have listing of referrals. If a trainer wants to make a referral, they need to let the person know this is their opinion not the clubs.
  - ii. Changes to Guidelines and Procedures/By Laws – On hold

VII. New Business

- a. Student Database – Adrienne Amdahl has volunteered to assist Sue with updated and keeping up to date the database.
- b. Building Lease for Online Filing in “Documents”: after discussion it was decided that this was not necessary.
- c. Dogs Can Dance 2024 Contract, current contract is a 60/40 split for classes. With our rent going up we feel it is necessary to increase Judy’s rental fee. Our rent went up 7.5%. Discussion was held as to ways this could be done. By changing the split, or by setting a flat fee. No decision made, each of us is to think about this and will resume discussion at the next meeting.
- d. September General Meeting - Barbeque vs Pizza Party, after discussion a motion was made to have a Pizza Party **6y/0n/0a** we will ask for volunteers to bring salads or deserts.
- e. The club’s liability insurance has been paid, \$400.00. The coverage for directors is due soon.

VIII. Confirm August Board Meeting: Tuesday, August 29, 2023, 4:30 pm

IX. Meeting Adjourned at 7 pm

Respectfully Submitted,

*Donna Golemon*