

NAPA VALLEY DOG TRAINING CLUB
Board Meeting Minutes
August 22, 2022

- I. Meeting called to order at 5:30 PM by Interim President Mary Ash. Other Board Members in attendance were Debbie Hilton, Lori Jackson, David LeCount and Sue Osborn.
- II. Additions or changes to the agenda:
Request to rent building on Saturday, January 21, 2023 by Paws was briefly discussed. Not knowing the schedule for 2023 Session 1 yet, decision on rental is on hold.
- III. TREASURER'S REPORT - Lori Jackson
 - A. Checking ...\$49,115.43
 - B. Savings.....\$22,363.91
 - C. Reimbursement Request: Lori will send email to Vange Leonis for additional information on expense of printing.
- IV. MINUTES APPROVAL - Debbie Hilton
July 25, 2022 Board Minutes were approved as written. (MSC)
- V. BOARD, COMMITTEE & CHAIR REPORTS
 - A. Membership/Vouchers - Lori Jackson
Question was brought up about Bianca (Blengino) Collins' membership. We have no record of her membership in the master binder. Is it possible her application was not forwarded when our PO Box was closed?
 - B. Office - Mary Ash
 1. Need additional helpers in the office. Sandy is still recuperating with her broken ankle.
 2. Mary asks that instructors not be logging in registrations. Students need to complete appropriate registration forms and attach check and vouchers and leave in drop box in office.
 - C. Training - David LeCount
 1. Training meeting scheduled for Sunday, August 28th at 4:30 to pin down Session 7 classes.
 2. David to confirm Carol and Linda have assistants for appropriate classes for session 6.
 3. Carol Coawette was approved to be an instructor for Puppy, Ado, GM1 and GM2 classes. Sue was approved to assist Ado and Gm1 (In addition to Puppy and Agility). Board voted via email.
 4. Sue will print a 2022 Instructor Contract for Carol to sign. Carol will be teaching one Puppy class and one Ado class in Session 6.
 5. Sue will use the 2022 Instructor Contract as a template for 2023 version.
 6. Curriculum Updates by the end of the year:
 - a. Puppy and Ado - Marilane and Lea will complete what they have been working on.
 - b. GM1 - Linda Luchsinger will review (Marilane's provided) template and revise as she suggests.
 - D. Publicity
Debbie will deliver rack cards to Napa Small Animal Hospital, Napa River and Napa West on Sept 13. Will ask General Membership volunteers to take

cards to additional Vets.

E. Building - Debbie Hilton

1. Pest Control Technician uncovered fleas in the building so, additional spraying was completed.
2. Ross Mini asks Club Members to call his cell phone at 707 363-5711 to report excessive noise or fumes from our neighboring tenants and to take a picture of any non student's dog using the front lawn.
3. We are not on Ross' schedule yet for work on insulation of our walls.

F. Sunshine - Debbie Hilton

Bianca Collins was sent a sympathy card on the passing of her stepfather.

G. Newsletter/Website - Sue Osborn

1. Newsletter will be sent out next week.
2. Sue will publish a request for a volunteer to assume Webmaster role.

VI. OLD BUSINESS

A. AB5 Research (from MDDTC): Mary will follow up with MDDTC CPA to get a referral for a local CPA.

B. Nominating Committee: Sue will send out an email to locate volunteers for the committee to seek candidates for the 2023 Board of Directors.

C. September 12 Barbecue:

1. Karen Jackson has volunteered to purchase and prep items for the BBQ.
2. Mary will bring cake and ice cream.

D. LAPS Use of Building:

Requested dates for September (17,24,) and October (1,8,15,22,29,30) have been approved.(MSC) November dates (4,5) will be addressed under a separate contract.

VII. NEW BUSINESS

A. California Federation of Dog Clubs sought our donation which was declined at this point.

B. Next "Bring your Dog to the Meeting " is scheduled as a Halloween costume contest.(MSC)

VIII. NEXT BOARD MEETING will be September 26 at 5PM.

IX. MEETING ADJOURNED at 7:45 PM

Minutes submitted by,
Debbie Hilton