

Napa Valley Dog Training Club
 Board Meeting Minutes
 August 26, 2025

Attendees: **Officers** – Linda Luchinser, President, Adrienne Amdahl – Vice President. **Members at Large** – Sandy Bonifield, Debbie Hilton. **Past President** – Linda Wargo

Meeting called to order at 12:15 pm

Linda Wargo motioned to approve the July 22, 2025 board meeting minutes as presented. Sandy seconded. Aye 5, No 0, Ab 0. Motion passed.

Treasurer’s Report – Linda Luchsinger for Vange Leonis

Checking \$23,075.73 @ 7/31/25
 Savings \$27,369.39 @ 7/31/25
 CD \$21,581.39 @ 7/31/25
 P&L for July a net loss of \$3,200.44. YTD profit of \$8,832.17

Vice President – Adrienne Amdahl

We currently have 55 members

Office – Sandy Bonifield

Sandy provided the numbers of current sign ups for session 6 classes. Sign ups close on September 1st and class numbers are low right now. Linda Wargo will work with Sandy to move people in low number classes to fuller classes the week after sign-ups close.

Training – Linda Luchsinger

The next training committee meeting will be on September 9th at 12:30 pm at the Club. Linda Wargo presented the proposed session schedule for 2026:

Session	From	To	Notes
1	January 12	February 21	Due to major repairs to building Session 1 may not begin until 1/19 and be 5 weeks long.
Break	February 23	February 28	
2	March 2	April 11	
Break	April 13	April 18	
3	April 20	May 30	
Break	June 1	June 6	
4	June 8	July 18	July 4 th is on a Saturday
Break	July 20	July 25	
5	July 27	September 5	
Break	September 7	September 12	Labor Day is September 7

6	September 14	October 24	
Break	October 26	October 31	
7	November 2	December 19 (6 weeks) or December 12 (5 weeks)	No classes week of November 23 (Thanksgiving)
Break	12/12 or 12/19	End of year	Depends on whether session 7 is 5 or 6 weeks long.

Sue Osborn sent Linda Luchsinger the 2025 session 7 schedule with Vange’s classes still showing TBA. Linda will connect with Vange to get a decision on her classes

The implementation of class reviews will occur at the Sept 9th training committee meeting.

Publicity – Linda Luchsinger for Vange Leonis

Laticia Sahs from Napa Humane will be a guest speaker at the September general membership meeting.

Building – Debbie Hilton

Six years of old documents have been purged and shredded (2010 – 2015). Debbie needs help storing existing documents in tubs on shelves. Adrienne will help Debbie with this project.

Pest spraying was done and should take care of the cockroaches.

Debbie met with Grafton Electrics (our property management’s electricians) to get a bid on installation of two large “Big Ass Fans 72” Mammoth model. The price of the fans is \$1,693.37 each plus labor of

We need a punch list for the pipe replacement/cement work that will be done by the landlord in December.

Our past car cling decals were brought up at the last general membership meeting. Sue gave Debbie the info about our past order. The cost at that time was \$82 for 50 clings. These are clings not stickers that go on the inside of the car window.

Debbie is going to have 11 x 17 class advertising posters made at Staples for the slat wall.

Old Business

Nominating committee for next year’s board – Sandy will chair the committee and we will need to find two people from our general membership to be on the committee.

Awards Banquet – in the future recipients need to pay a portion of the plaque cost. This year 58 tags were engraved at a cost of \$2.50 each for a total of \$145. Nine 10 x 13 perpetual

plaques (each with a picture and 12 tags + engraving) were made at \$75 each for a total of \$675 for the plaques. With shipping of \$80 the total expense was \$900. Linda Luchsinger has suggested that the club pay for the small tags and anyone getting a large plaque pays \$35 and the club will pay the remainder. Sandy motioned to accept Linda Luchsinger's suggestion. Linda Wargo seconded. Aye 5, No 0, Ab 0. Motion passed.

We still need to reconnect with Moving Forward toward Independence about having their clients involved with our club. Linda Luchsinger will reach out to Moving Forward to let them know that this needs to be discussed at our upcoming training committee meeting.

It has been suggested by a club member that we have an HR professional come in to review our documents and employment materials now that we are officially employers. Linda Luchsinger will talk to her daughter Marnie (an HR professional) about working with us.

We will promote a downtown dog walk for club members on Saturday, October 4th at 10 am
More info to follow.

New Business

The piping in the cement floor under our main training area (under the mats) must be replaced. The management is going to schedule the work for our down time during December. We need hard dates to determine if we have to make changes to Session 1 in 2026. Debbie is working with Ross on the dates and timing. Management will be providing us with some storage space and a crew to move items into said space and then move back after the repairs are complete. Debbie will find out how much space is going to be provided.

The Cairn Terrier Club of Northern California would like to rent our building on either September 14th or September 21st (the 14th is preferred) from 11 am – 3 pm. In addition to members from their club, they will be hosting members of the Northern California West Highland Terrier Club. Linda Wargo motioned to rent the building to the Cairn Terrier Club of Northern California for the all-day rate of \$75 on either September 14th or 21st. The Cairn Terrier Club of Northern California must obtain a certificate of insurance naming both the Napa Valley Dog Training Club and the Northern California West Highland Terrier Club as additional insureds. Adrienne seconded the motion. Aye 5, No 0, Ab 0. Motion passed.

Class refund/class credit policy. Adrienne presented a draft policy to the board modifying the current policy and allowing no refunds after 3 weeks of class. After discussion Adrienne was asked to redraft the policy and send to the board for approval via email. After board approval the new proposed policy will be sent to the general membership via email blast so it can be reviewed by the membership prior to a full vote at the September general membership meeting.

The next board meeting will be held on Tuesday September 23, 2025 at 12:15 pm at the PSI conference room.

Meeting adjourned at 2:34 pm

Minutes respectfully submitted by Adrienne Amdahl