

NAPA VALLEY DOG TRAINING CLUB
BOARD MEETING MINUTES
4:30 PM – Tuesday, August 27, 2024
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I. CALL TO ORDER at: 4:35 pm

- A. In attendance: Linda Wargo, Donna Golemon, Mary Ash, Carol Coawette, Lori Jackson, Karen Jackson
- B. Absent: Roxann Gracia

II. Call for additions or changes to agenda.

- Request for a 7:30 time limit for board meetings
- Add Scent Work trial to new business
- CGC test added to Training Topic

III. TREASURER'S REPORT—Lori Jackson

- A. Checking: \$15,734.07
- B. Savings: \$22,368.39
- C. CD: \$21,226.95
- D. July P&Ls
 - July Profit \$4,488.65
 - YTD profit -\$263.57

IV. MINUTES—Linda Wargo

- 1. Approval of the July 16, 2024 Board Meeting Minutes – approved as written

V. BOARD, COMMITTEE & CHAIR REPORTS

A. MEMBERSHIP/VOUCHERS—Carol Coawette/Lori Jackson

- Lori Jackson provided a detailed report of the dollar amount remaining of outstanding vouchers. Discussed what to do with the expiring vouchers: have holders turn them in or just not honor them when they are turned in (headache for the office staff). No decision made..
- The board discussed eliminating meeting vouchers starting in 2025. Main reasons are that they don't seem to be a motivator for getting people to meetings and club members already receive \$10 off each class they sign up for. To be brought up to the membership.

B. OFFICE—Mary Ash

- Mary Ash reported that there was not enough enrollment to hold the following classes: Friday evening GM1 and GM2 classes, Friday 10:00 Delightful Distractions class, Strengthening the basics Wednesday 1:30, and Sunday Community Walks and Strengthening the Basics.

C. TRAINING—Donna Golemon

- Donna Golemon reported on the July 18th training meeting. Of note, a subcommittee

on class orientation will be preparing a report.

- Next Training meeting is October 21 at 5:30 pm.
- Donna met with Toni Belt, a scent work student who is a dog groomer by trade, about holding a grooming seminar potentially in November to cover basic grooming care. Board approved. (6Y, 0N, 0A)
- Donna met with Jyl Wilkinson a local dog trainer who is certified to conduct and assess Advanced and Urban CGC tests. She is willing to set up a test for club members and students who wish to obtain these certifications. Motion was made to go forward with this opportunity. Approved. (6Y, 0N, 0A)

D. PUBLICITY

- Nothing to report

E. BUILDING—Karen Jackson

- Karen Jackson reported that Ross explained the office sound proofing project has been put off due to lack of workers.

F. NEWSLETTER/WEBSITE

- Nothing to report

VI. OLD BUSINESS

A. Trainer Promotion Subcommittee Report – Mary Ash

- Mary Ash reported she has begun writing up the report

B. Building Opening/Closing Policy – Linda and Donna

- Linda Wargo reported that she had purchased the Smart Lock but circumstances required her to return it to Amazon. It will continue to be pursued as an alternative.

C. Club Open House and Garage Sale in 2025

- Board discussed whether to hold both or split up them up. Ultimately decided to split and not pursue the Dog Garage sale. Decided to bring to general to see if there were members interested in working on an open house committee.

D. Workplace violence memo for the record

- Board voted to approve the memo as written (6Y, 0N, 0A)

E. Changing Insurance companies

- Board discussed changing insurance policies because of the members' dogs now not being covered on our current policy. Linda Wargo to contact our broker to see what other policies are available that will cover members' dogs.

F. Board Goals and Projects for 2024 - Tabled

- a. Educational Stipend Changes
- b. Financial Review – Linda and Roxann

G. Halloween and Christmas photo opportunities.

- Halloween. It was decided to put the photo screen up before the October general meeting and to leave it up until Halloween for the classes to have photo ops.
- Christmas. It was decided to put the screen up Thanksgiving weekend when the club is normally decorated for Christmas. To be coordinated with Debbie Hilton.

VII. NEW BUSINESS

A. LAPS request to have equipment fee waived

- Board approved reducing the equipment fee for LAPS to \$25 for their entire fall

training class. (vote distribution not recorded)

- Board approved providing a key to LAPS for the duration of their fall class schedule. (6Y, 0N, 0A)

B. Equipment Sales - Mary

- Analysis of current inventory vs sales – Carol Coawette provided a current inventory.
- Decide whether to continue to sell equipment. Board discussed whether to continue to sell equipment and it was decided to sell martingales, six and four foot leashes in a couple of widths and bait bags.

C. Member use of club equipment when renting the building - Mary

- Items off limits. Issue with use of the rally equipment which is used for Thursday classes. Linda Wargo volunteered to donate her rally equipment for club members use so the class materials won't be used.
- How to control. Linda suggested that a sign be placed on the class equipment explaining it is off limits. She will clearly indicate her donation as being for club members use.

D. Revised By-Laws review and approval to send to membership (Information previously provided by Roxann)

- Board members noted they had not yet completed their review of the changes. To be reviewed at next board meeting.

E. Pooph complaints.

- Board discussed the current complaints that Pooph was not working, especially on the door frame. It was reiterated that Pooph needs to be sprayed and then let dry on its own. Discussion about the doorframe led to the conclusion that it was probably saturated like the lattice that had to be thrown out and that we should try using urination deterrent such as NoGo. Karen Jackson will try this out.

F. Requirement to offer retirement accounts to employees in 2025.

- Linda Wargo explained that this is a California State requirement, but that we just have to set up the option on Calsavers and it is no cost to us. Once the account is set up all employees need to be notified that it exists.

G. Scent work Trial

- Donna Golemon brought up the possibility of hosting either an NW1 or AKC scent work trial. Member Ann Stanley has volunteered to cochair with her. To make it happen we need a location, a six-month lead time and support from the members. To be brought up at the next general meeting.

VIII. CONFIRM NEXT BOARD MEETING: Tuesday, September 24 at 4:30 pm . Location to be determined

IX. MEETING ADJOURNED at 6:47 pm

**Submitted by,
Linda Wargo**