

Napa Valley Dog Training Club – August 29, 2023 Board Minutes

Mary Ash ☒ Carol Coawette ☒ Donna Golemon ☒ Lori Jackson ☒
Karen Jackson ☒ David LeCount ☒ (David arrived late) Sue Osborn ☒



approved

- I. Call to Order at: 4:33 pm
- II. Call for additional or changes to agenda.
 - a. Roofing the building
 - b. Adding Insurance policy to documents
- III. Treasurer's report – Lori Jackson
 - a. Checking \$17,854.61
 - b. Saving \$22,366.16
 - c. CD \$20,399.96
 - d. July P&L's – profit of \$2,501.12, for July and YTD loss of \$805.61
- IV. Minutes – Donna Golemon
 - a. Approval of July board minutes – no changes Approved 6/y/0n/0a.
 - b. Approval of Past special board meeting minutes – Dated February 10th, approved 6y/0n/0a
- V. Board, Committee & Chair Reports
 - a. Membership/Vouchers – Carol Coawette/Lori Jackson
 - i. Membership packets upkeep – tabled until next meeting.
 - b. Office – Mary Ash – Classes full, except for Vange's. Previous session Vange let person in on the third week of class, she has been told in the past that this can't be done. Only the Strengthening Basics, Wed, 1:30 pm, class has enough people registered to be held. The following classes are cancelled: Delightful Distractions, Wed. 2:30 pm, Confidence Building and Confidence Building Overflow on Fridays, is cancelled. On Sundays Mighty Might's and Mighty Might's Overflow are cancelled. Since David is not in attendance, Donna will send an email to Vange informing her of the above. Motion for the above made and approved 6y/0n/0a
 - c. Training – David LeCount
 - i. Class Descriptions for Website – on hold
 - ii. Session 7 Finalized – is ready for posting
 - iii. 2024 Instructor Contracts? – on hold, till decision about AB5
 - iv. Merging of classes – Unlike classes will not be combined into one class. This does not affect combining classes like GM1 and GM2 together, motion made and approved 5y/0n/1a.
 - d. Publicity – Press Release for Napa Valley Register, Sue will be sending a Press Release to the paper for publication.
 - e. Building – Karen Jackson
 - i. Building flooding report – S&K Fabrications had a hose brake causing water to spill over into our portion of the building. Mary was notified by Ross of this incident which happened on Tuesday August 22nd. All the Tuesday classes were cancelled, as were the Wednesday morning classes. Emergency vouchers were issued to the students effected. Judy is doing a makeup class on September 5th. S&K pulled up both layers of mats for them to dry and then laid them down and re-taped. S&K provided the tape, and we were given the

excess tape which should last a long time. The wall was also checked for any damage and there was none.

- ii. September pizza party – Sue will be sending out an email for people to reply to, so we have an idea of the number of pizzas to purchase.
- iii. Roofing – The building is to be roofed the week of September 11th through September 14th. Parking will be an issue. Mary is going to talk with Ross and will come up with a plan as to how to deal with the parting on those days. Evening classes should not be affected by this.
- f. Newsletter/Website – Sue Osborn
 - i. Sept-Oct Newsletter to be published 9/1/23.
 - ii. Deadline for Oct. Meeting Announcement 9/22/23

VI. Old Business

- a. 2024 Year-Round Session Schedule – will present later.
- b. Changes to Guidelines and Procedures/Bylaws – Sue is working on the items that need to be changed. And will be presented to the board as progress is made. The changes will then have to go to the general membership for approval.
- c. Dogs Can Dance 2024 Contract – it was voted to increase Judy's percentage to us for classes, etc. to 50%, and privates to 40%, the vote was 5y/1n/1a. After more discussion, the item was tabled to the next meeting. Lori is to provide to the board information on how much money has been received from Judy to date.
- d. Financial Services Contract AB5 Implementation Status – More discussion regarding Linda's contract. Result, Mary is going to sign and take the contract to Linda. Mary will get this done my Tuesday, September 5th. A cover letter will also be done stating that Linda has 5 business days to respond. Mary will have Linda sign the cover letter.

VII. New Business

- a. Via email:
 - i. Carol approved for priority teaching of Wednesday morning classes 6y/0n/0a.
 - ii. Class Certificate donated to Dogs for Dogs event raffle at Downtown Joes 6y/0n/0a.
- b. Reinstatement of Class Drop-ins – It was voted to resume drop-in classes and to also allow the \$25.00 payment to be paid using vouchers. Motion made and passed 7y/0n/0a.
- c. 2024 Membership Applications – after discussion, motion made to raise membership dues from \$35.00 to \$40.00, and that there is only one type of membership at this time, 7y/0n/0a. Need to go to membership for approval.
- d. Class Fees – discussion on training the class fees for all classes to \$150.00. This would be effective January 2024, and with no change to the voucher amounts. 4y/0n/3a. To be voted on by General Membership.
- e. Insurance policy placement in policies – it was decided instead to copy the policy and have it at the dog club. Motion made and passed 7y/0n\0a.

VIII. Confirm next Board Meeting: October 3rd, at 4:30 pm

IX. Meeting Adjourned at 6:45 pm

Respectfully Submitted,

Donna Golemon