

Napa Valley Dog Training Club – October 3, 2023, Board Minutes

Mary Ash ☒ Carol Coawette ☒ Donna Golemon ☒ Lori Jackson ☒
Karen Jackson-Absent David LeCount ☒ Sue Osborn ☒



- I. Call to Order at: 4:30 pm
- II. Call for additional or changes to agenda.
 - a. Insurance Policy
 - b. Safety Issues
- III. Treasurer's report – Lori Jackson
 - a. Checking \$17,951.93
 - b. Saving \$22,356.52
 - c. CD \$20,492.80
 - d. August P&L's – profit of \$1,911.14, and YTD profit of \$1,105.53
 - e. Webinars reimbursement for Carol Coawette in the amount of \$75.85 **Vote 6y/0n/0a**
 - f. Class credit for Mary Ash for Wednesday Adolescent Class, **Vote 6y/0n/0a**
 - g. Request for Susan Thent, Adolescent Wednesday at 10 am, dog had to have surgery, approved for a refund of \$125.00. **Vote 6y/0n/0a**
- IV. Minutes – Donna Golemon
 - a. New Business 5D, should be no not on
 - b. Add general membership to vote on raising of class fees.
- V. Board, Committee & Chair Reports
 - a. Presidents Report – Puppy/Adolescent safety issues. A student fell in Sandy's Wednesday Puppy class at 11 am., not seriously hurt. Slipped on a plastic crate plate, breaking it in half. Completed incident report. To be discussed at Training Committee meeting. Ladder broken, Donna to look at pricing to replace,
 - b. Membership/Vouchers – Carol Coawette/Lori Jackson
 - i. Carol – Have had an application for a new member to join for 4 months. If she does not come to the October meeting, check to be returned. **Vote 6y/0n/0a**
 - ii. Lori – was asked if new membership packets available, yes, they are.
 - c. Office – Mary Ash – Registration slow at first, but picking up and classes are filling. No one has signed up for the 5:30 pm puppy class, vote to change to am interest list and if enough people sign up class be held, **Vote 6y/0n/0a** David to notify.
 - d. Vange's classes have low registration Strengthening the Basics – 2 dogs; Delightful Distractions (Wednesday) – 0; Mighty Might's – 2 dogs; Delightful Distractions – 4 dogs, decision to be made on Monday, October 9th, by Mary and David as to holding these classes or not.
 - e. Training – David LeCount
 - i. Class Descriptions for Website – Vange's class descriptions approved for website use. **Vote 6y/0n/0a**
 - ii. Dogs Can Dance 2024 Contract approved last month, David to send contract to Judy for her review. Only change, Judy's percentage to us for classes, etc. to 50%, and privates to 40%,
 - f. Publicity – nothing reported.
 - g. Building – Lori Jackson reporting for Karen,
 - i. First aid kits for both people and dogs have been updated.

- ii. Parking in the back of the building is allowed per Mary's conversation with Ross.
- h. Newsletter/Website – Sue Osborn
 - i. Deadline for the Nov-Dec. Newsletter is October 22, 2023

VI. Old Business

- a. Financial Services Letter of Engagement has been signed by Linda.
- b. Changes to Guidelines and Procedures/Bylaws – Sue distributed a sheet for board members to review the changes for discussion next meeting.
- c. Vange sent out an email asking about the club's restructuring. The club is not restructuring.

VII. New Business

- a. Drop-in Details: Vouchers not for use in lower-level classes. Drops in can be done in upper classes with instructors' approval. Approved in August.
- b. Via Email: Board approved \$50,00 for Debbie Hilton for Halloween party.
- c. Next steps for AB5 implementation, a lot of discussion held on this topic, with nothing decided or voted on. To be continued.
- d. Motion to have on next month's agenda Educational Stipend. **Vote 6y/0n/0a**
- e. Insurance policy – Lori is working on getting a PDF copy to give to Sue for placing on-line.

VIII. Confirm next Board Meeting: October 24, at 4:30 pm

IX. Meeting Adjourned at 6:34 pm

Respectfully Submitted,

Donna Golemon