

NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES

Monday, October 5, 2020

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I. CALL TO ORDER

- A. President, Linda Luchsinger, called the meeting to order 6:34 PM.
- B. Board members present: Sandy Bonifield, Carol Coawette, Debbie Hilton , Linda Luchsinger, Stefanie Meinhardt, Sue Osborn, and Marion Sigel.

II. TREASURER'S REPORT—Stefanie Meinhardt

- A. As of October 2nd:
 - 1. Savings: \$22,341.27
 - 2. Checking: \$37,751.76
 - 3. Paypal: \$849.79
- B. **Paying Down Rental Debt**

MSC that in addition to making our full November rent payment of \$4,288, NVDTC will also make an arrears payment of \$2,144.
- G. When bills come in, Stefanie is to pay them immediately.

III. SECRETARY'S REPORT—Sue Osborn

MSC to approve September 7, 2020 Board Minutes as published with the following changes and corrections: 1) show Sue Osborn as attending, and 2) replace Stefanie Meinhardt's name with Mary Ash as a member at large nominee.

IV. BOARD, COMMITTEE & CHAIR REPORTS

A. PRESIDENT—Linda Luchsinger

1. Revised Lease From Sawyer Properties

- a. Sawyer Properties has included a charge of \$1,740 for a pro rata share of listed expenses on top of our building rental—an exorbitant amount for the club to pay. Linda will talk to other businesses in the complex to find out what their leases are like and then contact Sawyer Properties regarding this.
- b. Under AGREEMENT on lease, paragraph #2 can be likely be removed since NVDTC will be paying off all payments in arrears by the dates outlined in Sawyer Properties stated repayment schedule.

2. Phone/WIFI Install

The scheduled install date of October 2nd did not happen due to need to access tap line in other businesses that shut down early because of smoke from fires. New installation date is scheduled for Friday, October 9th.

B. VICE-PRESIDENT—Sandy Bonifield

No Report.

C. MEMBERSHIP/VOUCHERS—Carol Coawette

- 1. Carol has given out vouchers for Session 5.
- 2. Membership applications for 2021 are now available at the clubhouse.

D. OFFICE—Sandy Bonifield

With Sandy, Marilane and Mary taking care of office duties, all is running well.

E. TRAINING—Linda Luchsinger

1. Report from October 4, 2020 Training Meeting

- a. Instructors are to keep an eye on the counts button (located on the home page of the website) and before official registration closing date, be responsible for

NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES

Monday, October 5, 2020

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contacting Donna to let her know they can find enough students to run the class. If trainer does not contact Donna by official registration closing date, the class will be closed, no exceptions. If contacted by instructor in time, Donna will keep such classes open until start date of class—MSC.

b. Kim is taking over Sandy's Wednesday classes for the rest of the year.

2. **Class Payment Deadline**

Student class payment must be received by the 26th of the month or student's place will be given to someone on the waiting list. This information will be added to the website and to DogBizPro—MSC.

3. MSC to approve Marilane's request for reimbursement of online classes for 2020 for \$200 in the form of vouchers to be given to Debbie Hilton.

4. **Seminar/Webinar Reimbursement Form**

Sue will send link to form to instructors and assistants for them to request reimbursement for online training classes.

5. Due to Donna's involvement with scent work trial in April of 2021, Sue will take responsibility for DogBizPro relief from December 2020 to May 2021.

F. **PUBLICITY**—Marion Sigel

1. Instead of business cards being passed out to students, Sue will email trainers to see how many are interested in individualized cards (printed from her personal printer) to give to their students.

2. Marion will be touching base with vets to see about providing them rack cards.

G. **BUILDING**—Debbie Hilton

1. **Shop Vac Status**

Robert Osborn replaced melted plug due to overheating from a over-packed filter. The shop vac is now working fine.

2. Pest Spraying is scheduled for November 24th between 8 am and 12 pm.

3. Ross will be having a new rollup door installed in our space sometime in November.

4. Debbie recently cleaned out electrical room. Ross will be taking old electrical items out of the electrical room.

H. **NEWSLETTER/WEBSITE**—Sue Osborn

1. The November-December newsletter deadline is October 20th.

2. An AB5 related changes to website and Guidelines & Procedures report created by Marion and Sue was tabled to next meeting. Copies of report were passed out to board members for them to review beforehand.

I. **AOCNC**—Sue Osborn, Mary Ash

AOCNC's October 3rd meeting cancelled, new date to be determined.

VI. **OLD BUSINESS**

A. **2021 Scent Work Trial**

1. Scent Work trial has been approved by board with contract signed by Linda Luchsinger on September 14, 2020 for April 17-18, 2021.

2. Twenty to 30 volunteers needed.

3. Donna will need help with Dog Biz Pro. Sue will take on responsibility for finding help.

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B. Membership Packet

Sue will work with Debbie on updating.

C. Paypal Cancellation Fees

From now until the end of the year, Stefanie will keep a tally on how many refunds are generated due to students dropping classes (costing the club \$3.32 each time this happens). Board will review this tally and evaluate about charging a cancellation fee in such cases.

VII. NEW BUSINESS

A. Agenda Submittal Deadlines

Sue will set up a new directory on the website to post agendas for upcoming meetings as well as submittal deadlines for agenda items and advertise this to members.

B. Creation of Volunteer Interest List

Membership applications will be taken home by Marion to review member's interests and experience checkoffs to see who can help with Dog Biz Pro relief and scent work trial.

C. Request from Judy Gamet for Dropin Exception.

MSC to deny request due to policy already in place because of COVID-19.

D. Observation of Class by Debbie Hilton

MSC for Debbie to attend a class without a dog at a reduced rate.

VIII. MEETING ADJOURNED at 8:32 PM

Respectively submitted by
Sue Osborn, NVDTTC Secretary

Attachment:

Financials for October 2020

General Ledger as of September 30, 2020

6:17 PM
10/02/20
Accrual Basis

Napa Valley Dog Training Club
Balance Sheet
As of October 2, 2020

	<u>Oct 2, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · Cash - Mechanics Bank	37,751.76
105 · Savings - Mechanics Bank	22,341.27
110 · Paypal Clearing Account	849.79
Total Checking/Savings	<u>60,942.82</u>
Other Current Assets	
120 · Cash - Joy Wood Memorial	-200.00
Total Other Current Assets	<u>-200.00</u>
Total Current Assets	<u>60,742.82</u>
TOTAL ASSETS	<u>60,742.82</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	6,432.00
Total Accounts Payable	<u>6,432.00</u>
Total Current Liabilities	<u>6,432.00</u>
Total Liabilities	6,432.00
Equity	
300 · Equity	52,972.13
32000 · Unrestricted Net Assets	15,978.08
Net Income	-14,639.39
Total Equity	<u>54,310.82</u>
TOTAL LIABILITIES & EQUITY	<u>60,742.82</u>

6:17 PM
 10/02/20
 Accrual Basis

Napa Valley Dog Training Club Profit & Loss YTD Comparison September 2020

	Sep 20	Jan - Sep 20
Ordinary Income/Expense		
Income		
400 · Class Fees		
401 · Ado Dog	2,600.00	11,621.80
402 · Puppy	2,075.00	11,887.50
403 · GM1	1,650.00	7,007.50
404 · GM2	750.00	2,757.50
405 · Rally	1,450.00	5,051.77
408 · Scent Work	1,675.00	11,039.71
409 · Dog Dancing	1,400.00	6,545.00
410 · CGC	500.00	1,072.50
413 · Tricks & Games	100.00	300.00
415 · Trick Dog	0.00	437.50
418 · Agility	400.00	1,767.50
419 · Delightful Distractions	0.00	0.00
Total 400 · Class Fees	12,600.00	59,488.28
425 · Equipment	200.00	1,080.00
430 · Dues	0.00	822.00
435 · Miscellaneous	0.00	96.00
440 · Building Rental	0.00	495.00
445 · Donation	0.00	0.50
490 · Class Credit	0.00	-375.00
Total Income	12,800.00	61,606.78
Cost of Goods Sold		
448 · Instructor Fees	1,644.00	11,513.00
450 · Discounts	0.00	1,067.60
460 · Vouchers	1,185.00	4,875.00
Total COGS	2,829.00	17,455.60
Gross Profit	9,971.00	44,151.18
Expense		
500 · AOCNC	0.00	130.00
503 · Advertising	0.00	113.12
505 · Building		
506 · Repairs & Maintenance	349.17	983.58
507 · Renovation	0.00	296.59
Total 505 · Building	349.17	1,280.17
510 · Bank Charges	234.46	1,290.70
513 · Class Supplies	266.90	736.11
515 · Events & Trials		
515a · Scentwork	0.00	807.80
Total 515 · Events & Trials	0.00	807.80
517 · Education	0.00	850.00
525 · Insurance	0.00	800.00
530 · Leashes/Collars/Treat Pouches	65.07	762.34
533 · Licenses & Permits	0.00	55.00
535 · Office Supplies	0.00	321.44
537 · Outside Services	360.00	2,060.50
538 · Postage/PO Box	0.00	207.14
539 · Property Taxes	0.00	61.89
540 · Rent	6,432.00	39,521.00
550 · Toys	0.00	6.44
555 · Storage	0.00	678.13
560 · Telephone	226.67	1,850.82
575 · Utilities		
575a · Electricity	0.00	533.00
575b · Gas	0.00	194.00
575c · Garbage	40.08	355.49
Total 575 · Utilities	40.08	1,082.49
580 · Special Events		

6:17 PM
10/02/20
Accrual Basis

Napa Valley Dog Training Club
Profit & Loss YTD Comparison
September 2020

	<u>Sep 20</u>	<u>Jan - Sep 20</u>
580a · Awards Dinner	0.00	267.08
580b · Open House	0.00	227.35
580d · Various	0.00	648.85
Total 580 · Special Events	<u>0.00</u>	<u>1,143.28</u>
583 · Donations	0.00	100.00
585 · Website	69.99	661.89
Total Expense	<u>8,044.34</u>	<u>54,520.26</u>
Net Ordinary Income	1,926.66	-10,369.08
Other Income/Expense		
Other Income		
910 · Interest Income	0.92	17.69
Total Other Income	<u>0.92</u>	<u>17.69</u>
Net Other Income	<u>0.92</u>	<u>17.69</u>
Net Income	<u><u>1,927.58</u></u>	<u><u>-10,351.39</u></u>

Napa Valley Dog Training Club Profit & Loss Prev Year Comparison September 2020

	Sep 20	Sep 19	\$ Change
Ordinary Income/Expense			
Income			
400 · Class Fees			
401 · Ado Dog	2,600.00	1,770.00	830.00
402 · Puppy	2,075.00	1,750.00	325.00
403 · GM1	1,650.00	1,770.00	-120.00
404 · GM2	750.00	750.00	0.00
405 · Rally	1,450.00	840.00	610.00
408 · Scent Work	1,675.00	1,160.00	515.00
409 · Dog Dancing	1,400.00	1,080.00	320.00
410 · CGC	500.00	0.00	500.00
413 · Tricks & Games	100.00	0.00	100.00
416 · Obedience	0.00	250.00	-250.00
418 · Agility	400.00	0.00	400.00
Total 400 · Class Fees	12,600.00	9,370.00	3,230.00
425 · Equipment	200.00	74.00	126.00
430 · Dues	0.00	16.00	-16.00
440 · Building Rental	0.00	405.00	-405.00
445 · Donation	0.00	27.00	-27.00
Total Income	12,800.00	9,892.00	2,908.00
Cost of Goods Sold			
448 · Instructor Fees	1,644.00	704.00	940.00
450 · Discounts	0.00	495.60	-495.60
460 · Vouchers	1,185.00	1,265.00	-80.00
Total COGS	2,829.00	2,464.60	364.40
Gross Profit	9,971.00	7,427.40	2,543.60
Expense			
503 · Advertising	0.00	145.46	-145.46
505 · Building			
506 · Repairs & Maintenance	349.17	125.23	223.94
507 · Renovation	0.00	50.00	-50.00
Total 505 · Building	349.17	175.23	173.94
510 · Bank Charges	234.46	60.36	174.10
513 · Class Supplies	266.90	297.52	-30.62
530 · Leashes/Collars/Treat Pouches	65.07	310.96	-245.89
535 · Office Supplies	0.00	69.93	-69.93
537 · Outside Services	360.00	384.00	-24.00
540 · Rent	6,432.00	4,045.00	2,387.00
555 · Storage	0.00	119.00	-119.00
560 · Telephone	226.67	432.00	-205.33
575 · Utilities			
575a · Electricity	0.00	92.00	-92.00
575b · Gas	0.00	34.85	-34.85
575c · Garbage	40.08	29.79	10.29
Total 575 · Utilities	40.08	156.64	-116.56
580 · Special Events			
580d · Various	0.00	97.58	-97.58
Total 580 · Special Events	0.00	97.58	-97.58
585 · Website	69.99	69.99	0.00
Total Expense	8,044.34	6,363.67	1,680.67
Net Ordinary Income	1,926.66	1,063.73	862.93
Other Income/Expense			
Other Income			
910 · Interest Income	0.92	2.96	-2.04
Total Other Income	0.92	2.96	-2.04

6:17 PM
10/02/20
Accrual Basis

Napa Valley Dog Training Club
Profit & Loss Prev Year Comparison
September 2020

	<u>Sep 20</u>	<u>Sep 19</u>	<u>\$ Change</u>
Net Other Income	0.92	2.96	-2.04
Net Income	<u>1,927.58</u>	<u>1,066.69</u>	<u>860.89</u>

6:16 PM

10/02/20

Accrual Basis

Napa Valley Dog Training Club
Profit & Loss by Class
September 2020

	<u>Ado Dog</u>	<u>Agility</u>	<u>CGC</u>	<u>Dog Dan...</u>	<u>GM1</u>	<u>GM2</u>	<u>Puppy</u>	<u>Rally</u>	<u>Scent Wo...</u>	<u>Tricks & ...</u>	<u>Unclassif...</u>	<u>TOTAL</u>
Ordinary Income/Expense												
Income												
400 · Class Fees												
401 · Ado Dog	2,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,600.00
402 · Puppy	0.00	0.00	0.00	0.00	0.00	0.00	2,075.00	0.00	0.00	0.00	0.00	2,075.00
403 · GM1	0.00	0.00	0.00	0.00	1,650.00	0.00	0.00	0.00	0.00	0.00	0.00	1,650.00
404 · GM2	0.00	0.00	0.00	0.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00	750.00
405 · Rally	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,450.00	0.00	0.00	0.00	1,450.00
408 · Scent Work	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,675.00	0.00	0.00	1,675.00
409 · Dog Dancing	0.00	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,400.00
410 · CGC	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
413 · Tricks & Games	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	100.00
418 · Agility	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
Total 400 · Class Fees	<u>2,600.00</u>	<u>400.00</u>	<u>500.00</u>	<u>1,400.00</u>	<u>1,650.00</u>	<u>750.00</u>	<u>2,075.00</u>	<u>1,450.00</u>	<u>1,675.00</u>	<u>100.00</u>	<u>0.00</u>	<u>12,600.00</u>
425 · Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
Total Income	<u>2,600.00</u>	<u>400.00</u>	<u>500.00</u>	<u>1,400.00</u>	<u>1,650.00</u>	<u>750.00</u>	<u>2,075.00</u>	<u>1,450.00</u>	<u>1,675.00</u>	<u>100.00</u>	<u>200.00</u>	<u>12,800.00</u>
Cost of Goods Sold												
448 · Instructor Fees	516.00	112.00	0.00	0.00	128.00	128.00	408.00	0.00	224.00	128.00	0.00	1,644.00
460 · Vouchers	40.00	0.00	40.00	350.00	120.00	0.00	100.00	40.00	495.00	0.00	0.00	1,185.00
Total COGS	<u>556.00</u>	<u>112.00</u>	<u>40.00</u>	<u>350.00</u>	<u>248.00</u>	<u>128.00</u>	<u>508.00</u>	<u>40.00</u>	<u>719.00</u>	<u>128.00</u>	<u>0.00</u>	<u>2,829.00</u>
Gross Profit	<u>2,044.00</u>	<u>288.00</u>	<u>460.00</u>	<u>1,050.00</u>	<u>1,402.00</u>	<u>622.00</u>	<u>1,567.00</u>	<u>1,410.00</u>	<u>956.00</u>	<u>-28.00</u>	<u>200.00</u>	<u>9,971.00</u>
Net Ordinary Income	<u>2,044.00</u>	<u>288.00</u>	<u>460.00</u>	<u>1,050.00</u>	<u>1,402.00</u>	<u>622.00</u>	<u>1,567.00</u>	<u>1,410.00</u>	<u>956.00</u>	<u>-28.00</u>	<u>200.00</u>	<u>9,971.00</u>
Net Income	<u><u>2,044.00</u></u>	<u><u>288.00</u></u>	<u><u>460.00</u></u>	<u><u>1,050.00</u></u>	<u><u>1,402.00</u></u>	<u><u>622.00</u></u>	<u><u>1,567.00</u></u>	<u><u>1,410.00</u></u>	<u><u>956.00</u></u>	<u><u>-28.00</u></u>	<u><u>200.00</u></u>	<u><u>9,971.00</u></u>

6:15 PM

10/02/20

Accrual Basis

Napa Valley Dog Training Club
General Ledger
As of September 30, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
101 · Cash - Mechanics Bank							37,959.64
Bill Pmt -C...	9/1/2020	2940	Sawyer Properties		20000 · Accou...	-2,144.00	35,815.64
Check	9/7/2020	2951	Debbie Hilton		-SPLIT-	-222.72	35,592.92
Check	9/9/2020	2952	Sawyer Properties	2nd 1/2 July rent	-SPLIT-	-2,144.00	33,448.92
Deposit	9/11/2020			Deposit	-SPLIT-	740.75	34,189.67
Deposit	9/11/2020			Deposit	-SPLIT-	1,140.00	35,329.67
Check	9/14/2020	2953	Sandy Bonifield	sm martingales	530 · Leashes...	-65.07	35,264.60
Check	9/15/2020	2954	NRWS-Collections		575c · Garbage	-40.08	35,224.52
Check	9/15/2020	2955	AT&T		560 · Telephone	-226.67	34,997.85
Check	9/15/2020	2956	Oriana Murray	refund sess 4	402 · Puppy	-75.00	34,922.85
Check	9/15/2020	2957	Amy Cordle	refund sess 4	418 · Agility	-100.00	34,822.85
Check	9/15/2020	2958	Margie Vulk	sess 4 & sess 5 ov...	-SPLIT-	-100.00	34,722.85
Transfer	9/22/2020			Funds Transfer	110 · Paypal ...	6,000.00	40,722.85
Deposit	9/24/2020			Deposit	-SPLIT-	200.00	40,922.85
Check	9/27/2020		Stephanie's Web Design / Dog Biz Pro		585 · Website	-69.99	40,852.86
Check	9/28/2020	2959	Napa Valley PSI		537 · Outside ...	-360.00	40,492.86
Transfer	9/28/2020			Funds Transfer	110 · Paypal ...	500.00	40,992.86
Check	9/29/2020	2961	Marilane Bergfelt		-SPLIT-	-393.35	40,599.51
Check	9/29/2020	2962	Kim Leslie	sess 5	-SPLIT-	-384.00	40,215.51
Check	9/29/2020	2963	Sandy Bonifield	sess 5	-SPLIT-	-512.00	39,703.51
Check	9/29/2020	2964	Lea Ronald	sess 5	448 · Instructo...	-128.00	39,575.51
Check	9/29/2020	2965	De Brilz	sess 5	-SPLIT-	-160.00	39,415.51
Check	9/29/2020	2966	De Brilz	sess 4	448 · Instructo...	-60.00	39,355.51
Check	9/29/2020	2967	Donna Golemon	sess 5	448 · Instructo...	-224.00	39,131.51
Check	9/29/2020	2968	Stefanie Meinhardt	sess 5	448 · Instructo...	-112.00	39,019.51
Check	9/30/2020	2969	Marilane Bergfelt		-SPLIT-	-64.00	38,955.51
Deposit	9/30/2020			Deposit	-SPLIT-	1,047.00	40,002.51
Deposit	9/30/2020			Deposit	-SPLIT-	868.25	40,870.76
Deposit	9/30/2020			Deposit	-SPLIT-	1,169.00	42,039.76
Total 101 · Cash - Mechanics Bank						4,080.12	42,039.76
105 · Savings - Mechanics Bank							22,340.35
Deposit	9/30/2020			Deposit	910 · Interest I...	0.92	22,341.27
Total 105 · Savings - Mechanics Bank						0.92	22,341.27
110 · Paypal Clearing Account							659.25
Transfer	9/22/2020			Funds Transfer	101 · Cash - ...	-6,000.00	-5,340.75
Transfer	9/28/2020			Funds Transfer	101 · Cash - ...	-500.00	-5,840.75
Deposit	9/30/2020			Deposit	-SPLIT-	6,690.54	849.79
Total 110 · Paypal Clearing Account						190.54	849.79
120 · Cash - Joy Wood Memorial							0.00
Deposit	9/24/2020	4253	Vange Leonis	Deposit	101 · Cash - ...	-100.00	-100.00
Deposit	9/24/2020	2770	Marcie Neller	Deposit	101 · Cash - ...	-50.00	-150.00
Deposit	9/24/2020	3610	Trina Wagner	Deposit	101 · Cash - ...	-50.00	-200.00
Total 120 · Cash - Joy Wood Memorial						-200.00	-200.00
20000 · Accounts Payable							-4,288.00
Bill	9/1/2020	9-2020	Sawyer Properties		-SPLIT-	-4,288.00	-8,576.00
Bill Pmt -C...	9/1/2020	2940	Sawyer Properties		101 · Cash - ...	2,144.00	-6,432.00
Total 20000 · Accounts Payable						-2,144.00	-6,432.00
24000 · Payroll Liabilities							0.00
Total 24000 · Payroll Liabilities							0.00
300 · Equity							-52,972.13
Total 300 · Equity							-52,972.13
30000 · Opening Balance Equity							0.00
Total 30000 · Opening Balance Equity							0.00
32000 · Unrestricted Net Assets							-15,978.08
Total 32000 · Unrestricted Net Assets							-15,978.08

6:15 PM
 10/02/20
 Accrual Basis

Napa Valley Dog Training Club
General Ledger
 As of September 30, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
400 · Class Fees							-46,888.28
401 · Ado Dog							-9,021.80
Deposit	9/11/2020			Deposit	101 · Cash - ...	-300.00	-9,321.80
Deposit	9/30/2020			Deposit	101 · Cash - ...	-75.00	-9,396.80
Deposit	9/30/2020			Deposit	101 · Cash - ...	-300.00	-9,696.80
Deposit	9/30/2020			Deposit	101 · Cash - ...	-200.00	-9,896.80
Deposit	9/30/2020			Deposit	110 · Paypal ...	-1,725.00	-11,621.80
Total 401 · Ado Dog						-2,600.00	-11,621.80
402 · Puppy							-9,812.50
Deposit	9/11/2020			Deposit	101 · Cash - ...	-400.00	-10,212.50
Deposit	9/11/2020			Deposit	101 · Cash - ...	-200.00	-10,412.50
Check	9/15/2020	2956	Oriana Murray	refund sess 4	101 · Cash - ...	75.00	-10,337.50
Deposit	9/30/2020			Deposit	101 · Cash - ...	-200.00	-10,537.50
Deposit	9/30/2020			Deposit	101 · Cash - ...	-100.00	-10,637.50
Deposit	9/30/2020			Deposit	101 · Cash - ...	-100.00	-10,737.50
Deposit	9/30/2020			Deposit	110 · Paypal ...	-1,150.00	-11,887.50
Total 402 · Puppy						-2,075.00	-11,887.50
403 · GM1							-5,357.50
Deposit	9/11/2020			Deposit	101 · Cash - ...	-100.00	-5,457.50
Deposit	9/11/2020			Deposit	101 · Cash - ...	-200.00	-5,657.50
Deposit	9/30/2020			Deposit	101 · Cash - ...	-200.00	-5,857.50
Deposit	9/30/2020			Deposit	101 · Cash - ...	-100.00	-5,957.50
Deposit	9/30/2020			Deposit	101 · Cash - ...	-100.00	-6,057.50
Deposit	9/30/2020			Deposit	110 · Paypal ...	-950.00	-7,007.50
Total 403 · GM1						-1,650.00	-7,007.50
404 · GM2							-2,007.50
Deposit	9/30/2020			Deposit	110 · Paypal ...	-750.00	-2,757.50
Total 404 · GM2						-750.00	-2,757.50
405 · Rally							-3,601.77
Deposit	9/11/2020			Deposit	101 · Cash - ...	-300.00	-3,901.77
Check	9/15/2020	2958	Margie Vulk	sess 4	101 · Cash - ...	50.00	-3,851.77
Check	9/15/2020	2958	Margie Vulk	sess 5	101 · Cash - ...	50.00	-3,801.77
Deposit	9/30/2020			Deposit	101 · Cash - ...	-150.00	-3,951.77
Deposit	9/30/2020			Deposit	101 · Cash - ...	-50.00	-4,001.77
Deposit	9/30/2020			Deposit	101 · Cash - ...	-200.00	-4,201.77
Deposit	9/30/2020			Deposit	110 · Paypal ...	-850.00	-5,051.77
Total 405 · Rally						-1,450.00	-5,051.77
406 · Puppy Playtime							0.00
Total 406 · Puppy Playtime							0.00
407 · Small Dog Social							0.00
Total 407 · Small Dog Social							0.00
408 · Scent Work							-9,364.71
Deposit	9/11/2020			Deposit	101 · Cash - ...	-200.00	-9,564.71
Deposit	9/11/2020			Deposit	101 · Cash - ...	-75.00	-9,639.71
Deposit	9/30/2020			Deposit	101 · Cash - ...	-375.00	-10,014.71
Deposit	9/30/2020			Deposit	101 · Cash - ...	-200.00	-10,214.71
Deposit	9/30/2020			Deposit	101 · Cash - ...	-525.00	-10,739.71
Deposit	9/30/2020			Deposit	110 · Paypal ...	-300.00	-11,039.71
Total 408 · Scent Work						-1,675.00	-11,039.71
409 · Dog Dancing							-5,145.00
Deposit	9/11/2020			Deposit	101 · Cash - ...	-100.00	-5,245.00
Deposit	9/11/2020			Deposit	101 · Cash - ...	-100.00	-5,345.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	-300.00	-5,645.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	-200.00	-5,845.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	-400.00	-6,245.00
Deposit	9/30/2020			Deposit	110 · Paypal ...	-300.00	-6,545.00
Total 409 · Dog Dancing						-1,400.00	-6,545.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
410 · CGC							-572.50	
Deposit	9/30/2020			Deposit	101 · Cash - ...	-100.00	-672.50	
Deposit	9/30/2020			Deposit	110 · Paypal ...	-400.00	-1,072.50	
Total 410 · CGC							-500.00	-1,072.50
411 · Beyond Basics							0.00	
Total 411 · Beyond Basics							0.00	
412 · Community Walks							0.00	
Total 412 · Community Walks							0.00	
413 · Tricks & Games							-200.00	
Deposit	9/11/2020			Deposit	101 · Cash - ...	-100.00	-300.00	
Total 413 · Tricks & Games							-100.00	-300.00
414 · Tracking							0.00	
Total 414 · Tracking							0.00	
415 · Trick Dog							-437.50	
Total 415 · Trick Dog							-437.50	
416 · Obedience							0.00	
Total 416 · Obedience							0.00	
417 · Jumps & Tunnels							0.00	
Total 417 · Jumps & Tunnels							0.00	
418 · Agility							-1,367.50	
Check	9/15/2020	2957	Amy Cordle	refund sess 4	101 · Cash - ...	100.00	-1,267.50	
Deposit	9/30/2020			Deposit	110 · Paypal ...	-500.00	-1,767.50	
Total 418 · Agility							-400.00	-1,767.50
419 · Delightful Distractions							0.00	
Total 419 · Delightful Distractions							0.00	
400 · Class Fees - Other							0.00	
Total 400 · Class Fees - Other							0.00	
Total 400 · Class Fees							-12,600.00	-59,488.28
425 · Equipment							-880.00	
Deposit	9/11/2020			Deposit	101 · Cash - ...	-65.75	-945.75	
Deposit	9/11/2020			Deposit	101 · Cash - ...	-40.00	-985.75	
Deposit	9/30/2020			Deposit	101 · Cash - ...	-27.00	-1,012.75	
Deposit	9/30/2020			Deposit	101 · Cash - ...	-38.25	-1,051.00	
Deposit	9/30/2020			Deposit	101 · Cash - ...	-29.00	-1,080.00	
Total 425 · Equipment							-200.00	-1,080.00
430 · Dues							-822.00	
Total 430 · Dues							-822.00	
435 · Miscellaneous							-96.00	
Total 435 · Miscellaneous							-96.00	
440 · Building Rental							-495.00	
Total 440 · Building Rental							-495.00	
445 · Donation							-0.50	
Total 445 · Donation							-0.50	
470 · Scent Work Trial							0.00	
Total 470 · Scent Work Trial							0.00	
490 · Class Credit							375.00	
Total 490 · Class Credit							375.00	

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Type	Date	Num	Name	Memo	Split	Amount	Balance
448 · Instructor Fees							9,869.00
Check	9/29/2020	2962	Kim Leslie	sess 5	101 · Cash - ...	128.00	9,997.00
Check	9/29/2020	2962	Kim Leslie	sess 5	101 · Cash - ...	128.00	10,125.00
Check	9/29/2020	2962	Kim Leslie	sess 5	101 · Cash - ...	128.00	10,253.00
Check	9/29/2020	2963	Sandy Bonifield	sess 5	101 · Cash - ...	256.00	10,509.00
Check	9/29/2020	2963	Sandy Bonifield	sess 5	101 · Cash - ...	256.00	10,765.00
Check	9/29/2020	2964	Lea Ronald	sess 5	101 · Cash - ...	128.00	10,893.00
Check	9/29/2020	2965	De Brilz	sess 5	101 · Cash - ...	120.00	11,013.00
Check	9/29/2020	2965	De Brilz	sess 5	101 · Cash - ...	40.00	11,053.00
Check	9/29/2020	2966	De Brilz	sess 4	101 · Cash - ...	60.00	11,113.00
Check	9/29/2020	2967	Donna Golemon	sess 5	101 · Cash - ...	224.00	11,337.00
Check	9/29/2020	2968	Stefanie Meinhardt	sess 5	101 · Cash - ...	112.00	11,449.00
Check	9/30/2020	2969	Marilane Bergfelt		101 · Cash - ...	32.00	11,481.00
Check	9/30/2020	2969	Marilane Bergfelt		101 · Cash - ...	32.00	11,513.00
Total 448 · Instructor Fees						1,644.00	11,513.00
450 · Discounts							1,067.60
Total 450 · Discounts							1,067.60
460 · Vouchers							3,690.00
Deposit	9/11/2020			Deposit	101 · Cash - ...	80.00	3,770.00
Deposit	9/11/2020			Deposit	101 · Cash - ...	40.00	3,810.00
Deposit	9/11/2020			Deposit	101 · Cash - ...	80.00	3,890.00
Deposit	9/11/2020			Deposit	101 · Cash - ...	25.00	3,915.00
Deposit	9/11/2020			Deposit	101 · Cash - ...	40.00	3,955.00
Deposit	9/11/2020			Deposit	101 · Cash - ...	35.00	3,990.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	40.00	4,030.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	80.00	4,110.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	160.00	4,270.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	50.00	4,320.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	40.00	4,360.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	40.00	4,400.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	40.00	4,440.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	50.00	4,490.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	205.00	4,695.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	160.00	4,855.00
Deposit	9/30/2020			Deposit	101 · Cash - ...	20.00	4,875.00
Total 460 · Vouchers						1,185.00	4,875.00
500 · AOCNC							130.00
Total 500 · AOCNC							130.00
503 · Advertising							113.12
Total 503 · Advertising							113.12
505 · Building							931.00
506 · Repairs & Maintenance							634.41
Check	9/7/2020	2951	Debbie Hilton	fans	101 · Cash - ...	86.16	720.57
Check	9/7/2020	2951	Debbie Hilton	supplies	101 · Cash - ...	136.56	857.13
Check	9/29/2020	2961	Marilane Bergfelt	various bldg & covi...	101 · Cash - ...	126.45	983.58
Total 506 · Repairs & Maintenance						349.17	983.58
507 · Renovation							296.59
Total 507 · Renovation							296.59
505 · Building - Other							0.00
Total 505 · Building - Other							0.00
Total 505 · Building						349.17	1,280.17
510 · Bank Charges							1,056.24
Deposit	9/30/2020			Deposit	110 · Paypal ...	234.46	1,290.70
Total 510 · Bank Charges						234.46	1,290.70

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
513 · Class Supplies							469.21	
Check	9/29/2020	2961	Marilane Bergfelt		101 · Cash - ...	133.45	602.66	
Check	9/29/2020	2961	Marilane Bergfelt		101 · Cash - ...	133.45	736.11	
Total 513 · Class Supplies							266.90	736.11
515 · Events & Trials							807.80	
515a · Scentwork							807.80	
Total 515a · Scentwork							807.80	
515b · Tracking							0.00	
Total 515b · Tracking							0.00	
515 · Events & Trials - Other							0.00	
Total 515 · Events & Trials - Other							0.00	
Total 515 · Events & Trials							807.80	
517 · Education							850.00	
Total 517 · Education							850.00	
525 · Insurance							800.00	
Total 525 · Insurance							800.00	
530 · Leashes/Collars/Treat Pouches							697.27	
Check	9/14/2020	2953	Sandy Bonifield	sm martingales	101 · Cash - ...	65.07	762.34	
Total 530 · Leashes/Collars/Treat Pouches							65.07	762.34
533 · Licenses & Permits							55.00	
Total 533 · Licenses & Permits							55.00	
535 · Office Supplies							321.44	
Total 535 · Office Supplies							321.44	
537 · Outside Services							1,700.50	
Check	9/28/2020	2959	Napa Valley PSI		101 · Cash - ...	360.00	2,060.50	
Total 537 · Outside Services							360.00	2,060.50
538 · Postage/PO Box							207.14	
Total 538 · Postage/PO Box							207.14	
539 · Property Taxes							61.89	
Total 539 · Property Taxes							61.89	
540 · Rent							33,089.00	
Bill	9/1/2020	9-2020	Sawyer Properties		20000 · Accou...	4,288.00	37,377.00	
Check	9/9/2020	2952	Sawyer Properties	2nd 1/2 July rent	101 · Cash - ...	2,144.00	39,521.00	
Total 540 · Rent							6,432.00	39,521.00
542 · Reimbrsmnts Misc Class Supplies							0.00	
Total 542 · Reimbrsmnts Misc Class Supplies							0.00	
550 · Toys							6.44	
Total 550 · Toys							6.44	
555 · Storage							678.13	
Total 555 · Storage							678.13	
560 · Telephone							1,624.15	
Check	9/15/2020	2955	AT&T		101 · Cash - ...	226.67	1,850.82	
Total 560 · Telephone							226.67	1,850.82
575 · Utilities							1,042.41	
575a · Electricity							533.00	
Bill	9/1/2020	9-2020	Sawyer Properties		20000 · Accou...	0.00	533.00	
Check	9/9/2020	2952	Sawyer Properties	2nd 1/2 July rent	101 · Cash - ...	0.00	533.00	
Total 575a · Electricity							0.00	533.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
575b · Gas							194.00
Bill	9/1/2020	9-2020	Sawyer Properties		20000 · Accou...	0.00	194.00
Check	9/9/2020	2952	Sawyer Properties	2nd 1/2 July rent	101 · Cash - ...	0.00	194.00
Total 575b · Gas						0.00	194.00
575c · Garbage							315.41
Check	9/15/2020	2954	NRWS-Collections		101 · Cash - ...	40.08	355.49
Total 575c · Garbage						40.08	355.49
575 · Utilities - Other							0.00
Total 575 · Utilities - Other						0.00	0.00
Total 575 · Utilities						40.08	1,082.49
580 · Special Events							1,143.28
580a · Awards Dinner							267.08
Total 580a · Awards Dinner						267.08	267.08
580b · Open House							227.35
Total 580b · Open House						227.35	227.35
580c · Walk for Animals							0.00
Total 580c · Walk for Animals						0.00	0.00
580d · Various							648.85
Total 580d · Various						648.85	648.85
580 · Special Events - Other							0.00
Total 580 · Special Events - Other						0.00	0.00
Total 580 · Special Events						0.00	1,143.28
583 · Donations							100.00
Total 583 · Donations						100.00	100.00
585 · Website							591.90
Check	9/27/2020		Stephanie's Web Design / Dog Biz Pro		101 · Cash - ...	69.99	661.89
Total 585 · Website						69.99	661.89
66000 · Payroll Expenses							0.00
Total 66000 · Payroll Expenses						0.00	0.00
910 · Interest Income							-16.77
Deposit	9/30/2020			Deposit	105 · Savings ...	-0.92	-17.69
Total 910 · Interest Income						-0.92	-17.69
No acct							0.00
Total no acct						0.00	0.00
TOTAL						0.00	0.00