

Napa Valley Dog Training Club – October 24, 2023, Board Minutes



Mary Ash  Carol Coawette  Donna Golemon  Lori Jackson   
Karen Jackson  David LeCount  (David by phone) Sue Osborn

I. CALL TO ORDER at: 4:30 pm

II. Call for additions or changes to agenda – AKC Info, New Business

III. TREASURER'S REPORT—Lori Jackson

- A. Checking: \$17,473.41
- B. Savings: \$22,366.62
- C. CD: \$20,492.80
- D. September P&L – has not been received.

IV. MINUTES—Donna Golemon

Approval of October 3, 2023, Board Meeting Minutes - no changes, **approved 7y/0n/0a**

V. BOARD, COMMITTEE & CHAIR REPORTS

A. MEMBERSHIP/VOUCHERS—Carol Coawette/Lori Jackson

2024 Membership Applications – Form is completed and will out with the next newsletter.

Bobbie Honsvick it was brought up to make Bobbie a lifetime member. This is done by a case by case. Approved, as of January 2024, Bobbie will be a lifetime member. 7Y/0n/0a. Donna to work on write up for presentation at general meeting. Sue will review.

Lori **approved, 7y/0n/0a** to print 100 pages of yellow vouchers.

B. OFFICE—Mary Ash – This session has been a zoo. Payments are still coming in. Carol and Roxanne have both been putting in extra hours to help with all the phone call, etc. Request for an additional \$40.00 in vouchers to both for the extra time they have put in. **Approved 7y/0n/0a.**

C. TRAINING—David LeCount

1. Reminder: Training Meeting changed to Oct. 26<sup>th</sup> at 5:15 pm - Set Sessions 1 & 2, 2024
2. Cancelled Session 7 Classes – Delightful Distractions Wednesday's at 2:30 cancelled only 2 people signed up.
3. Judy Gamet Contract
  - I agree to the 50/50 split on general classes, and 40/60 split on private lessons. Please keep my times of 3:00 - 9:00 locked in on Tuesdays. The pricing of classes will need to be changed in the contract:
    - \$150 for 6 week courses
    - \$130 for 5 week courses
    - Drop ins are \$30 each
    - \$10 member discount continues on 5 or 6 week sessions. Does not apply to drop ins. \$30 vouchers accepted for 5- or 6-week sessions only.This is my best strategy to help DCD cover the additional 10% that the club is asking, while also increasing the club income with less vouchers. At this time, the voucher discount is split 50/50 with DCD. That will continue.
  - Motion to **approve Judy's contract with above changes, 7y/0n/0a.** Sue will update contract and send to David.

D. PUBLICITY – Nothing reported.

E. BUILDING—Karen Jackson – This Friday building is being sprayed. Cleaning, next year we will continue to do every other week cleaning starting on January 5<sup>th</sup>.

F. NEWSLETTER/WEBSITE—Sue Osborn

1. November/December newsletter to be published 11/3/23

#### VI. OLD BUSINESS

1. Pricing for replacement floor level ladder—Donna Golemon

Discussion about cost of ladders and sizes of ladders. Based on research we will be getting 2 ladders, one for small dogs, and one for medium/large dogs. Scott Albini has volunteered to make. Mary will give him the specs for the ladders, and a cost of \$170.00 for both ladders (cost of one if were to purchase). Motion approved for the above with an addition note if cost is between \$170 and \$200, Mary can authorize. **Approved 7y/0n/0a**

2. AB5 Implementation Details – There is still work to be done. Effective 1/24 trainers to be given a W9 complete. Sue will print them for trainers to sign. Time sheets can be an individual item, they need to be turned into Lori, the treasurer by the Wednesday after the last day of the session. If late, that check will not be processed until the next month. Lori will let Linda Luchsinger know the amount of payment before withholdings. Linda has 3 days to process. When ready Sue will pick up, sign, and mail to the trainers. If Sue unavailable, someone who can sign on the checking account will pick up, etc.

3. Changes to Guidelines & Procedures/Bylaws – review of the document Sue drafted. Changes to be made. Once changes have been made, this sheet will go into the front of the Guidelines & Procedures which will update them. **Approved 7y/0n/0a**

#### VII. NEW BUSINESS

1. Educational Stipend – Lea submitted paper for reimbursement of \$89.00 for a class on adolescent dogs. **Approved 7y/0n/0a**. Discussion held regarding stipends, will continue.

2. Revise Class Fees & Drop-in document – document needs to be updated due to raise in class costs. Some of the changes 5-week class cost of \$125.00, 4-week class cost of \$100.00, etc. Discussion held, changes to be made by Sue, **Approved 7y/0n/0a**.

3. Class Credit Vouchers – Approval 6y/0n/1a, Mary to receive class credits for \$150.00, two scent work classes that she was unable to attend due to her injury.

VIII. CONFIRM NOVEMBER BOARD MEETING: Tuesday, November 28, 2023, 4:30 PM

IX. MEETING ADJOURNED at 6:35 pm

Respectfully Submitted,

*Donna Golemon*