

Napa Valley Dog Training Club

Board Meeting Minutes

November 1, 2021

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1. Call to order 6:40 pm
 - A. Board members present: Mary Ash, Sandy Bonifield, Marilane Bergfelt, Carol Coawette, Debbie Hilton, Linda Luchsinger and Sue Osborn
 - B. Linda Luchsinger is taking minutes tonight
2. Treasurer report as of October 31, 2021
 - A. Savings 22,339.48
 - B. Checking 45,531.54
 - C. Paypal: 2060.86
 - D. Financial reports attached to previous board minutes have been revised as requested by the board and emailed to board. October financials will be sent to board members. All financial reports are available by request.
3. Minutes approved as written for September
4. BOARD, COMMITTEE AND CHAIR REPORTS
 - A. PRESIDENT – SUE OSBORN No report
 - B. Vice President – Sandy Bonifield:
 1. Voting will take place at the November General Meeting
 - C. Membership/Vouchers – Carol Coawette
There was a discussion of giving vouchers for outside jobs for the club. i.e. Newsletter, Accounting. This will be tabled for the new board of 2022
 - D. Office – Mary Ash – No report
 - E Training:
 1. Refunds were given to Rose Hancock for ADO class , Linda Rankin and Tiffany Collins thru Paypal.
 2. Session 1 of 2022 is set and posted on the website
 3. Donna Albin and Bunny Lincoln have completed their provisional classes.
 4. Jyl Wilkinson – Sue will connect with Jyl to schedule observing our classes and possibly have her start in session 2 of 2022.
 5. Judy Gamet is changing back to collecting fees for her classes through DCD and paying the club for building rent at 40% of class fees. Sue will revise Judy's contract.
 6. Marilane will present to the training committee the results of her survey. Refunds vs. class Credits.
 7. The next training meeting will be set by the new training chair in 2022.
 - F. Publicity: flyers will be handed out for the remainder of the year.
 - G. Building: Debbie has been in touch with Ross regarding the leak in the back room. He will get to it when weather permits.
 - H. Sunshine: Linda Wargo's dad passed away. We sent a donation to Middleburgh Ambulance Corp in his memory. A thank you was received from Deassa Binstock for the donation in memory of De Brilz's parents to Ripple Effect.
5. Old Business:
 - A. Membership Benefits Brochure: Sue presented Printing costs from Minuteman for tri-fold.
 - B. Insurance document will be put in the safe

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- C. Guidelines and Procedures are being worked on by Sue and Marilane
- D. Registration Process – Mary Ash
 - 1. The club will be going back to a modified way of collecting class fees and deleting Paypal Dog Biz Pro. This will be phased out over several sessions.
 - 2. Instructor contract has been revised and will be submitted to board for approval for 2022.
 - 3. Class refund request and credit vouchers: Marilane is working on new forms for class refunds or credits. She is including instructions.
- 6. New Business
 - A. The Club Service Award nomination forms are ready and are to be turned into Debbie Hilton and the individual Competition Year End Award forms are available to be returned to Linda Wargo by Jan 6. Linda will handle to award plaques for 2021.
 - B. Under Guidelines and Procedures:
 - 1. We voted to raise the donations amount to \$100 for plants/flowers including delivery for a hospitalized member (flowers or donation). The amount was raised to \$150 for the death of a member. (donation only) 6 yea, 1 Nay
 - 2. The travel reimbursement for going to the AOCNC meeting was raised from \$30 to \$50 for one car driver.
 - C. The board has approved LAPS rental of the building in Jan & Feb. The dates requested are Jan 22,29 for ½ day. Feb 5,12,19,26 for ½ day and March 6 for a whole day.
 - D. Christmas party will be a potluck with a give steal game. Gifts are limited to \$15.00
 - E. Moving forward without a full board. We will keep open all the positions in hopes someone will step up. Positions empty are President, Vice President, Secretary, and one at-large position.
 - F. Voucher use is still for members only.
 - G. Discussion of instructor pay will be brought up at a future board meeting
- 7. Meeting adjourned at 9:40 PM.