

NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES

Monday, November 2, 2020

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I. CALL TO ORDER

- A. Vice President, Sandy Bonifield, called the meeting to order at 6:32 PM.
- B. Board members present:
Sandy Bonifield, Carol Coawette, Debbie Hilton, Stefanie Meinhardt, Sue Osborn, and Marion Sigel. Absent: Linda Luchsinger. Guest: Mary Ash

II. TREASURER'S REPORT—Stefanie Meinhardt

- A. As of October 2nd:
 - 1. Checking: \$33,934.25
 - 2. Savings: \$22,342.19
 - 3. Paypal: \$549.09
 - 4. Rent is now completely caught up.
 - 5. Net loss for year is approximately \$12,300.
- B. Financial Reports for October attached.
- C. Stefanie is working on paying in arrears utility bills. Sandy will talk to Linda's secretary about exact charges.

III. SECRETARY'S REPORT—Sue Osborn

MSC to approve October 5, 2020 Board Minutes as published.

IV. BOARD, COMMITTEE & CHAIR REPORTS

A. PRESIDENT—Linda Luchsinger

Revised Lease From Sawyer Properties:

Sandy will touch base with Linda Luchsinger before calling Stephen Brant about lease regarding his response to cut Triple Net in half from amount shown on revised lease sent in September. There has been no word about contacting a property manager for assistance negotiating contract with Sawyer Properties.

B. VICE-PRESIDENT—Sandy Bonifield

No Report

C. MEMBERSHIP/VOUCHERS—Carol Coawette

- 1. Carol will mail out membership applications along with a self-addressed envelope (*without a stamp*) and a cover letter Sue will write.
- 2. Carol has issued vouchers for session six.
- 3. Membership roster updated today and will be emailed to board members. Sandy will put a copy in front of the membership book.

D. OFFICE—Sandy Bonifield

Sandy, Marilane, and Mary are taking care of office duties, all is running well.

E. TRAINING

- 1. 2021 Session schedules for first three sessions of 2021 are set except for some instructors still needed to teach classes.
- 2. Next Training Meeting is scheduled for December 5th at 1:00 PM at clubhouse.
- 3. MSC to approve reimbursement for \$200 for training/webinar classes to Donna as documented and submitted.
- 4. Two class credit/vouchers were mailed to Denise Calderon as approved by board members via email.
- 5. Members Anne Stanley and Chelsea Maddock are willing to help with Dog-

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- BizPro payments and shot records. Meeting to be set up to work out details.
6. Trainer contract for 2021 under review by Marion, Sue, and Marilane.
 7. Mary will teach rally classes during the times on Thursdays previously set aside for Pat White as Pat does not have enough students willing to train during COVID-19. If Pat decides to return, she will need to schedule classes on another day.
 8. MSC to not schedule a class on session schedules if there is not a trainer available to teach it.
 9. Question about advanced class students being required to adhere to payment deadline was not resolved.
 10. MSC for Lea to teach 6 PM Puppy and 7 PM Adolescent classes and to drop the 5:00 PM slot on Wednesday nights for Session 1, 2021.

F. PUBLICITY—Marion Sigel

1. Marion, Marilane, and Sue met to go over procedures for flyers for special classes, distribution of them and to set up a procedure to send to instructors.
2. Marion will distribute class flyers to pet stores and Wilson's.
3. Marion and Sue working on an eye-catching poster with OCR code and advertising NVDTTC classes that can also be distributed to pet stores and Wilson's.
4. Mary Ash will check into source for ordering NVDTTC logo'd static clings for car windows.

G. BUILDING—Debbie Hilton

1. WIFI is now set up with password. For general use, free access through Xfinity is available. Debbie and Sue to look into setting up designated users.
2. Overhead Light at front door has been fixed by Ross Mini.
3. Rat hole in office patched by Ross.
4. Toilet seat replaced.
5. Hand truck tire now inflated.

H. NEWSLETTER/WEBSITE—Sue Osborn

1. November-December newsletter has been published with copy on slat wall.
2. Current Members Membership Application is now online

I. AOCNC—Sue Osborn, Mary Ash

All AOCNC activity is currently on hold.

VI. OLD BUSINESS

A. Scent Work Trial

Planning Meeting is scheduled for November 7th at 12:30 PM. If any committee member cannot attend, the scent work trial will be cancelled.

B. Membership Packet Update

Debbie has completed several packets for use for the rest of the year and will set up new packets to be handed out in the new year. starting in 202, since packets have not been updated in years, the newly updated packets will also be given to members who attend meetings.

C. Paypal Cancellation Fees End of Year Tally

Approximately 12 refunds have been made since last board meeting.

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D. Member Interest and Experience List

Marion has put together information from 2020 membership applications and will provide list to Mary Ash to check for those who can volunteer for scent work trial.

VII. NEW BUSINESS

A. NVDTC Building Use:

1. Conformation Practice Sessions

Michelle Chaney has requested interest in holding conformation practice sessions at the clubhouse. Sandy will call her to find out what days work best after which a set of guidelines will be prepared for review at the general meeting.

2. Building use by Karen Pryor Academy

An email was sent by Sue to Mariah Klein, Karen Pryor Academy, with information on use of building. A response has yet to be received.

3. MSC to not organize one-on-one training.

4. Review of changing building rental charges - Tabled.

5. Changing dog-related vs animal-related wording in contract - Tabled.

B. Holy Sit Dog Training information was presented to board members on a FYI basis for consideration. See attached.

C. MSC to use Slack program in lieu of email for Board communication.

D. MSC to not give out vouchers for Zoom attendance of meetings

E. Year End Awards chair will be Linda Wargo. In order for a member to receive an award, they must have attended at least one club meeting in 2020—MSC.

F. Guidelines for trainers from Donna Golemon were reviewed by board with a couple of suggested clarifications. Board asked for guidelines to be sent to trainers for review as well. Once finalized, a poster showing guidelines will be placed in office.

VIII. MEETING ADJOURNED at 9:06 PM

Respectively submitted by
Sue Osborn, NVDTC Secretary

Attachments:

Holy Sit Training Information
Financials for November 2020

From: BEN BERGFELT bergfelt@comcast.net
Subject: Connecting with Private Dog Trainer - FYI
Date: November 1, 2020 at 12:59 PM
To: Osborn, Sue sue@osborngraphics.com



Sue - FYI for the board:

I responded to a NVDTTC office call from Delina of Holy Sit Dog Training. She is a professional trainer, originally from Ohio. She now lives in Yountville and provides one-on-one board and train from her home. Her clients seem to be landowners who want their dogs to be reliable off-leash on their property. (Sounds like the typical 'winery dog' thing to me.)

She is looking for places she can proof the client dog's skills with distractions. With COVID, that has been difficult for everyone. I've invited her to come to my class on Wednesday (without a dog) to see the location and neighboring areas. Before she comes, I'll connect with Ross to see how he feels about a private dog trainer visiting the site infrequently.

As a professional courtesy, I would like to see if we can help her. Delina's company fills a very different need than the NVDTTC. She is interested in the contact info we have for regional resources and I'm sure she has info that we could benefit from too.

During our conversation we agreed that she would not need to use the building, nor bring reactive dogs to the property. (She is a single mum and is not longer doing reactive / aggressive dogs. Smart lady!)
ML

11:01 AM
11/02/20
Accrual Basis

Napa Valley Dog Training Club
Balance Sheet
As of October 31, 2020

	<u>Oct 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · Cash - Mechanics Bank	33,934.25
105 · Savings - Mechanics Bank	22,342.19
110 · Paypal Clearing Account	549.09
Total Checking/Savings	<u>56,825.53</u>
Other Current Assets	
120 · Cash - Joy Wood Memorial	-200.00
Total Other Current Assets	<u>-200.00</u>
Total Current Assets	<u>56,625.53</u>
TOTAL ASSETS	<u>56,625.53</u>
LIABILITIES & EQUITY	
Equity	
300 · Equity	52,972.13
32000 · Unrestricted Net Assets	15,978.08
Net Income	-12,324.68
Total Equity	<u>56,625.53</u>
TOTAL LIABILITIES & EQUITY	<u>56,625.53</u>

11:04 AM
 11/02/20
 Accrual Basis

Napa Valley Dog Training Club Profit & Loss YTD Comparison October 2020

	Oct 20	Jan - Oct 20
Ordinary Income/Expense		
Income		
400 · Class Fees		
401 · Ado Dog	2,175.00	13,796.80
402 · Puppy	1,200.00	13,087.50
403 · GM1	2,100.00	9,107.50
404 · GM2	800.00	3,557.50
405 · Rally	1,200.00	6,251.77
408 · Scent Work	1,550.00	12,589.71
409 · Dog Dancing	1,050.00	7,595.00
410 · CGC	100.00	1,172.50
411 · Beyond Basics	100.00	100.00
413 · Tricks & Games	0.00	300.00
415 · Trick Dog	0.00	437.50
418 · Agility	200.00	1,967.50
419 · Delightful Distractions	0.00	0.00
Total 400 · Class Fees	10,475.00	69,963.28
425 · Equipment	30.00	1,110.00
430 · Dues	105.00	927.00
435 · Miscellaneous	0.00	96.00
440 · Building Rental	0.00	495.00
445 · Donation	0.00	0.50
490 · Class Credit	0.00	-375.00
Total Income	10,610.00	72,216.78
Cost of Goods Sold		
448 · Instructor Fees	4,120.00	15,633.00
450 · Discounts	0.00	1,067.60
460 · Vouchers	860.00	5,735.00
Total COGS	4,980.00	22,435.60
Gross Profit	5,630.00	49,781.18
Expense		
500 · AOCNC	0.00	130.00
503 · Advertising	0.00	113.12
505 · Building		
506 · Repairs & Maintenance	61.92	1,045.50
507 · Renovation	0.00	296.59
Total 505 · Building	61.92	1,342.09
510 · Bank Charges	200.70	1,491.40
513 · Class Supplies	3.73	739.84
515 · Events & Trials		
515a · Scentwork	0.00	807.80
Total 515 · Events & Trials	0.00	807.80
517 · Education	0.00	850.00
525 · Insurance	0.00	800.00
530 · Leashes/Collars/Treat Pouches	0.00	762.34
533 · Licenses & Permits	35.00	90.00
535 · Office Supplies	6.94	328.38
537 · Outside Services	360.00	2,420.50
538 · Postage/PO Box	0.00	207.14
539 · Property Taxes	0.00	61.89
540 · Rent	8,576.00	45,953.00
550 · Toys	0.00	6.44
555 · Storage	0.00	678.13
560 · Telephone	393.85	2,244.67
575 · Utilities		
575a · Electricity	0.00	533.00
575b · Gas	0.00	194.00
575c · Garbage	40.08	395.57
Total 575 · Utilities	40.08	1,122.57

Napa Valley Dog Training Club
Profit & Loss Prev Year Comparison
October 2020

	Oct 20	Oct 19	\$ Change
Ordinary Income/Expense			
Income			
400 · Class Fees			
401 · Ado Dog	2,175.00	2,240.00	-65.00
402 · Puppy	1,200.00	1,750.00	-550.00
403 · GM1	2,100.00	1,730.00	370.00
404 · GM2	800.00	375.00	425.00
405 · Rally	1,200.00	215.00	985.00
408 · Scent Work	1,550.00	745.00	805.00
409 · Dog Dancing	1,050.00	1,080.00	-30.00
410 · CGC	100.00	0.00	100.00
411 · Beyond Basics	100.00	625.00	-525.00
414 · Tracking	0.00	435.00	-435.00
417 · Jumps & Tunnels	0.00	850.00	-850.00
418 · Agility	200.00	0.00	200.00
Total 400 · Class Fees	10,475.00	10,045.00	430.00
425 · Equipment	30.00	160.00	-130.00
430 · Dues	105.00	140.00	-35.00
440 · Building Rental	0.00	196.00	-196.00
470 · Scent Work Trial	0.00	125.00	-125.00
490 · Class Credit	0.00	125.00	-125.00
Total Income	10,610.00	10,791.00	-181.00
Cost of Goods Sold			
448 · Instructor Fees	4,120.00	2,508.00	1,612.00
450 · Discounts	0.00	398.70	-398.70
460 · Vouchers	860.00	785.00	75.00
Total COGS	4,980.00	3,691.70	1,288.30
Gross Profit	5,630.00	7,099.30	-1,469.30
Expense			
505 · Building			
506 · Repairs & Maintenance	61.92	140.57	-78.65
Total 505 · Building	61.92	140.57	-78.65
510 · Bank Charges	200.70	186.83	13.87
513 · Class Supplies	3.73	0.00	3.73
530 · Leashes/Collars/Treat Pouches	0.00	11.15	-11.15
533 · Licenses & Permits	35.00	0.00	35.00
535 · Office Supplies	6.94	54.75	-47.81
537 · Outside Services	360.00	404.16	-44.16
540 · Rent	8,576.00	4,045.00	4,531.00
542 · Reimbrsmnts Misc Class Supplies	0.00	113.50	-113.50
555 · Storage	0.00	119.00	-119.00
560 · Telephone	393.85	190.59	203.26
575 · Utilities			
575a · Electricity	0.00	149.00	-149.00
575b · Gas	0.00	0.00	0.00
575c · Garbage	40.08	34.85	5.23
Total 575 · Utilities	40.08	183.85	-143.77
580 · Special Events			
580b · Open House	0.00	13.98	-13.98
580c · Walk for Animals	0.00	21.42	-21.42
580d · Various	0.00	17.15	-17.15
Total 580 · Special Events	0.00	52.55	-52.55
585 · Website	69.99	189.39	-119.40
Total Expense	9,748.21	5,691.34	4,056.87
Net Ordinary Income	-4,118.21	1,407.96	-5,526.17
Other Income/Expense			
Other Income			

11:04 AM
11/02/20
Accrual Basis

Napa Valley Dog Training Club
Profit & Loss Prev Year Comparison
October 2020

	<u>Oct 20</u>	<u>Oct 19</u>	<u>\$ Change</u>
910 · Interest Income	0.92	2.85	-1.93
Total Other Income	0.92	2.85	-1.93
Net Other Income	0.92	2.85	-1.93
Net Income	<u>-4,117.29</u>	<u>1,410.81</u>	<u>-5,528.10</u>

11:02 AM

11/02/20

Accrual Basis

**Napa Valley Dog Training Club
Profit & Loss by Class
October 2020**

	<u>Ado Dog</u>	<u>Agility</u>	<u>Beyond ...</u>	<u>CGC</u>	<u>Delightf...</u>	<u>Dog Dan...</u>	<u>GM1</u>	<u>GM2</u>	<u>Puppy</u>	<u>Rally</u>	<u>Scent W...</u>	<u>Unclasi...</u>	<u>TOTAL</u>
Ordinary Income/Expense													
Income													
400 · Class Fees													
401 · Ado Dog	2,175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,175.00
402 · Puppy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	0.00	0.00	1,200.00
403 · GM1	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	0.00	0.00	0.00	0.00	0.00	2,100.00
404 · GM2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	0.00	0.00	0.00	0.00	800.00
405 · Rally	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	0.00	1,200.00
408 · Scent Work	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,550.00	0.00	1,550.00
409 · Dog Dancing	0.00	0.00	0.00	0.00	0.00	1,050.00	0.00	0.00	0.00	0.00	0.00	0.00	1,050.00
410 · CGC	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
411 · Beyond Basics	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
418 · Agility	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Total 400 · Class Fees	2,175.00	200.00	100.00	100.00	0.00	1,050.00	2,100.00	800.00	1,200.00	1,200.00	1,550.00	0.00	10,475.00
425 · Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	30.00
430 · Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.00	105.00
Total Income	2,175.00	200.00	100.00	100.00	0.00	1,050.00	2,100.00	800.00	1,200.00	1,200.00	1,550.00	135.00	10,610.00
Cost of Goods Sold													
448 · Instructor Fees	800.00	112.00	0.00	128.00	128.00	0.00	256.00	128.00	368.00	768.00	352.00	1,080.00	4,120.00
460 · Vouchers	100.00	0.00	0.00	40.00	0.00	65.00	150.00	0.00	0.00	95.00	410.00	0.00	860.00
Total COGS	900.00	112.00	0.00	168.00	128.00	65.00	406.00	128.00	368.00	863.00	762.00	1,080.00	4,980.00
Gross Profit	1,275.00	88.00	100.00	-68.00	-128.00	985.00	1,694.00	672.00	832.00	337.00	788.00	-945.00	5,630.00
Net Ordinary Income	1,275.00	88.00	100.00	-68.00	-128.00	985.00	1,694.00	672.00	832.00	337.00	788.00	-945.00	5,630.00
Net Income	1,275.00	88.00	100.00	-68.00	-128.00	985.00	1,694.00	672.00	832.00	337.00	788.00	-945.00	5,630.00

11:05 AM
 11/02/20
 Accrual Basis

Napa Valley Dog Training Club General Ledger As of October 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
101 · Cash - Mechanics Bank							42,039.76
Check	10/1/2020	2960	Sawyer Properties		-SPLIT-	-4,288.00	37,751.76
Check	10/5/2020	2970	Judy Gamet/Dogs Can Dance		448 · Instructo...	-540.00	37,211.76
Bill Pmt -C...	10/6/2020	2971	Sawyer Properties	2nd 1/2 Aug & Sept...	20000 · Accou...	-4,288.00	32,923.76
Check	10/12/2020	2972	Debbie Hilton	cleaning/covid supp...	506 · Repairs ...	-61.92	32,861.84
Transfer	10/13/2020			Funds Transfer	110 · Paypal ...	3,500.00	36,361.84
Check	10/15/2020	2973	AT&T	final bill	560 · Telephone	-171.60	36,190.24
Deposit	10/16/2020			Deposit	-SPLIT-	1,120.00	37,310.24
Deposit	10/16/2020			Deposit	-SPLIT-	1,357.00	38,667.24
Transfer	10/16/2020			Funds Transfer	110 · Paypal ...	2,300.00	40,967.24
Check	10/19/2020	2974	Minuteman Press		-SPLIT-	-10.67	40,956.57
Check	10/19/2020	2975	NRWS-Collections		575c · Garbage	-40.08	40,916.49
Check	10/19/2020	2976	Napa Valley PSI		537 · Outside ...	-360.00	40,556.49
Check	10/20/2020	2977	Mary Ash	sess 5	-SPLIT-	-448.00	40,108.49
Check	10/21/2020	2978	Donna Golemon	CGC renewal	533 · Licenses...	-35.00	40,073.49
Check	10/25/2020	2979	Sawyer Properties		-SPLIT-	-4,288.00	35,785.49
Deposit	10/27/2020			Deposit	-SPLIT-	1,173.00	36,958.49
Check	10/27/2020		Stephanie's Web Design / Dog Biz Pro		585 · Website	-69.99	36,888.50
Check	10/27/2020	2980	Comcast		-SPLIT-	-222.25	36,666.25
Check	10/31/2020	2981	Judy Gamet/Dogs Can Dance		448 · Instructo...	-540.00	36,126.25
Check	10/31/2020	2982	Kim Leslie		-SPLIT-	-768.00	35,358.25
Check	10/31/2020	2983	Linda Luchsinger		448 · Instructo...	-128.00	35,230.25
Check	10/31/2020	2984	Stefanie Meinhardt		448 · Instructo...	-112.00	35,118.25
Check	10/31/2020	2985	Marilane Bergfelt		-SPLIT-	-192.00	34,926.25
Check	10/31/2020	2986	Lea Ronald		448 · Instructo...	-128.00	34,798.25
Check	10/31/2020	2987	Donna Golemon		448 · Instructo...	-352.00	34,446.25
Check	10/31/2020	2989	De Briliz		-SPLIT-	-240.00	34,206.25
Check	10/31/2020	2988	Mary Ash		-SPLIT-	-672.00	33,534.25
Transfer	10/31/2020			Funds Transfer	110 · Paypal ...	400.00	33,934.25
Total 101 · Cash - Mechanics Bank						-8,105.51	33,934.25
105 · Savings - Mechanics Bank							22,341.27
Deposit	10/31/2020			Deposit	910 · Interest I...	0.92	22,342.19
Total 105 · Savings - Mechanics Bank						0.92	22,342.19
110 · Paypal Clearing Account							849.79
Transfer	10/13/2020			Funds Transfer	101 · Cash - ...	-3,500.00	-2,650.21
Transfer	10/16/2020			Funds Transfer	101 · Cash - ...	-2,300.00	-4,950.21
Transfer	10/31/2020			Funds Transfer	101 · Cash - ...	-400.00	-5,350.21
Deposit	10/31/2020			Deposit	-SPLIT-	5,899.30	549.09
Total 110 · Paypal Clearing Account						-300.70	549.09
120 · Cash - Joy Wood Memorial							-200.00
Total 120 · Cash - Joy Wood Memorial							-200.00
20000 · Accounts Payable							-4,288.00
Bill Pmt -C...	10/6/2020	2971	Sawyer Properties	2nd 1/2 Aug & Sept...	101 · Cash - ...	4,288.00	0.00
Total 20000 · Accounts Payable						4,288.00	0.00
24000 · Payroll Liabilities							0.00
Total 24000 · Payroll Liabilities							0.00
300 · Equity							-52,972.13
Total 300 · Equity							-52,972.13
30000 · Opening Balance Equity							0.00
Total 30000 · Opening Balance Equity							0.00
32000 · Unrestricted Net Assets							-15,978.08
Total 32000 · Unrestricted Net Assets							-15,978.08

11:05 AM
 11/02/20
 Accrual Basis

Napa Valley Dog Training Club
General Ledger
 As of October 31, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
400 · Class Fees							-59,488.28
401 · Ado Dog							-11,621.80
Deposit	10/16/2020			Deposit	101 · Cash - ...	-300.00	-11,921.80
Deposit	10/16/2020			Deposit	101 · Cash - ...	-300.00	-12,221.80
Deposit	10/16/2020			Deposit	101 · Cash - ...	-75.00	-12,296.80
Deposit	10/27/2020			Deposit	101 · Cash - ...	-300.00	-12,596.80
Deposit	10/31/2020			Deposit	110 · Paypal ...	-1,200.00	-13,796.80
Total 401 · Ado Dog						-2,175.00	-13,796.80
402 · Puppy							-11,887.50
Deposit	10/16/2020			Deposit	101 · Cash - ...	-100.00	-11,987.50
Deposit	10/16/2020			Deposit	101 · Cash - ...	-100.00	-12,087.50
Deposit	10/31/2020			Deposit	110 · Paypal ...	-1,000.00	-13,087.50
Total 402 · Puppy						-1,200.00	-13,087.50
403 · GM1							-7,007.50
Deposit	10/16/2020			Deposit	101 · Cash - ...	-400.00	-7,407.50
Deposit	10/27/2020			Deposit	101 · Cash - ...	-100.00	-7,507.50
Deposit	10/31/2020			Deposit	110 · Paypal ...	-1,600.00	-9,107.50
Total 403 · GM1						-2,100.00	-9,107.50
404 · GM2							-2,757.50
Deposit	10/31/2020			Deposit	110 · Paypal ...	-800.00	-3,557.50
Total 404 · GM2						-800.00	-3,557.50
405 · Rally							-5,051.77
Deposit	10/16/2020			Deposit	101 · Cash - ...	-150.00	-5,201.77
Deposit	10/16/2020			Deposit	101 · Cash - ...	-250.00	-5,451.77
Deposit	10/27/2020			Deposit	101 · Cash - ...	-350.00	-5,801.77
Deposit	10/31/2020			Deposit	110 · Paypal ...	-450.00	-6,251.77
Total 405 · Rally						-1,200.00	-6,251.77
406 · Puppy Playtime							0.00
Total 406 · Puppy Playtime							0.00
407 · Small Dog Social							0.00
Total 407 · Small Dog Social							0.00
408 · Scent Work							-11,039.71
Deposit	10/16/2020			Deposit	101 · Cash - ...	-300.00	-11,339.71
Deposit	10/16/2020			Deposit	101 · Cash - ...	-200.00	-11,539.71
Deposit	10/27/2020			Deposit	101 · Cash - ...	-800.00	-12,339.71
Deposit	10/31/2020			Deposit	110 · Paypal ...	-250.00	-12,589.71
Total 408 · Scent Work						-1,550.00	-12,589.71
409 · Dog Dancing							-6,545.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	-250.00	-6,795.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	-200.00	-6,995.00
Deposit	10/27/2020			Deposit	101 · Cash - ...	-100.00	-7,095.00
Deposit	10/31/2020			Deposit	110 · Paypal ...	-500.00	-7,595.00
Total 409 · Dog Dancing						-1,050.00	-7,595.00
410 · CGC							-1,072.50
Deposit	10/16/2020			Deposit	101 · Cash - ...	-100.00	-1,172.50
Total 410 · CGC						-100.00	-1,172.50
411 · Beyond Basics							0.00
Deposit	10/31/2020			Deposit	110 · Paypal ...	-100.00	-100.00
Total 411 · Beyond Basics						-100.00	-100.00
412 · Community Walks							0.00
Total 412 · Community Walks							0.00
413 · Tricks & Games							-300.00
Total 413 · Tricks & Games							-300.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
414 · Tracking							0.00	
Total 414 · Tracking							0.00	
415 · Trick Dog							-437.50	
Total 415 · Trick Dog							-437.50	
416 · Obedience							0.00	
Total 416 · Obedience							0.00	
417 · Jumps & Tunnels							0.00	
Total 417 · Jumps & Tunnels							0.00	
418 · Agility							-1,767.50	
Deposit	10/31/2020			Deposit	110 · Paypal ...	-200.00	-1,967.50	
Total 418 · Agility							-200.00	-1,967.50
419 · Delightful Distractions							0.00	
Total 419 · Delightful Distractions							0.00	
400 · Class Fees - Other							0.00	
Total 400 · Class Fees - Other							0.00	
Total 400 · Class Fees							-10,475.00	-69,963.28
425 · Equipment							-1,080.00	
Deposit	10/16/2020			Deposit	101 · Cash - ...	-12.00	-1,092.00	
Deposit	10/27/2020			Deposit	101 · Cash - ...	-18.00	-1,110.00	
Total 425 · Equipment							-30.00	-1,110.00
430 · Dues							-822.00	
Deposit	10/16/2020			Deposit	101 · Cash - ...	-105.00	-927.00	
Total 430 · Dues							-105.00	-927.00
435 · Miscellaneous							-96.00	
Total 435 · Miscellaneous							-96.00	
440 · Building Rental							-495.00	
Total 440 · Building Rental							-495.00	
445 · Donation							-0.50	
Total 445 · Donation							-0.50	
470 · Scent Work Trial							0.00	
Total 470 · Scent Work Trial							0.00	
490 · Class Credit							375.00	
Total 490 · Class Credit							375.00	
448 · Instructor Fees							11,513.00	
Check	10/5/2020	2970	Judy Gamet/Dogs Can Dance		101 · Cash - ...	540.00	12,053.00	
Check	10/20/2020	2977	Mary Ash	sess 5	101 · Cash - ...	96.00	12,149.00	
Check	10/20/2020	2977	Mary Ash	sess 5	101 · Cash - ...	352.00	12,501.00	
Check	10/31/2020	2981	Judy Gamet/Dogs Can Dance		101 · Cash - ...	540.00	13,041.00	
Check	10/31/2020	2982	Kim Leslie		101 · Cash - ...	384.00	13,425.00	
Check	10/31/2020	2982	Kim Leslie		101 · Cash - ...	128.00	13,553.00	
Check	10/31/2020	2982	Kim Leslie		101 · Cash - ...	128.00	13,681.00	
Check	10/31/2020	2982	Kim Leslie		101 · Cash - ...	128.00	13,809.00	
Check	10/31/2020	2983	Linda Luchsinger		101 · Cash - ...	128.00	13,937.00	
Check	10/31/2020	2984	Stefanie Meinhardt		101 · Cash - ...	112.00	14,049.00	
Check	10/31/2020	2985	Marilane Bergfelt		101 · Cash - ...	160.00	14,209.00	
Check	10/31/2020	2985	Marilane Bergfelt		101 · Cash - ...	32.00	14,241.00	
Check	10/31/2020	2986	Lea Ronald		101 · Cash - ...	128.00	14,369.00	
Check	10/31/2020	2987	Donna Golemon		101 · Cash - ...	352.00	14,721.00	
Check	10/31/2020	2989	De Brilz		101 · Cash - ...	160.00	14,881.00	
Check	10/31/2020	2989	De Brilz		101 · Cash - ...	80.00	14,961.00	
Check	10/31/2020	2988	Mary Ash		101 · Cash - ...	416.00	15,377.00	

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	10/31/2020	2988	Mary Ash		101 · Cash - ...	128.00	15,505.00
Check	10/31/2020	2988	Mary Ash		101 · Cash - ...	128.00	15,633.00
Total 448 · Instructor Fees						4,120.00	15,633.00
450 · Discounts							1,067.60
Total 450 · Discounts							1,067.60
460 · Vouchers							4,875.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	85.00	4,960.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	20.00	4,980.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	40.00	5,020.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	40.00	5,060.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	20.00	5,080.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	110.00	5,190.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	5.00	5,195.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	5.00	5,200.00
Deposit	10/16/2020			Deposit	101 · Cash - ...	40.00	5,240.00
Deposit	10/27/2020			Deposit	101 · Cash - ...	80.00	5,320.00
Deposit	10/27/2020			Deposit	101 · Cash - ...	50.00	5,370.00
Deposit	10/27/2020			Deposit	101 · Cash - ...	285.00	5,655.00
Deposit	10/27/2020			Deposit	101 · Cash - ...	40.00	5,695.00
Deposit	10/27/2020			Deposit	101 · Cash - ...	40.00	5,735.00
Total 460 · Vouchers						860.00	5,735.00
500 · AOCNC							130.00
Total 500 · AOCNC							130.00
503 · Advertising							113.12
Total 503 · Advertising							113.12
505 · Building							1,280.17
506 · Repairs & Maintenance							983.58
Check	10/12/2020	2972	Debbie Hilton	cleaning/covid supp...	101 · Cash - ...	61.92	1,045.50
Total 506 · Repairs & Maintenance						61.92	1,045.50
507 · Renovation							296.59
Total 507 · Renovation							296.59
505 · Building - Other							0.00
Total 505 · Building - Other							0.00
Total 505 · Building						61.92	1,342.09
510 · Bank Charges							1,290.70
Deposit	10/31/2020			Deposit	110 · Paypal ...	200.70	1,491.40
Total 510 · Bank Charges						200.70	1,491.40
513 · Class Supplies							736.11
Check	10/19/2020	2974	Minuteman Press	flyers	101 · Cash - ...	3.73	739.84
Total 513 · Class Supplies						3.73	739.84
515 · Events & Trials							807.80
515a · Scentwork							807.80
Total 515a · Scentwork							807.80
515b · Tracking							0.00
Total 515b · Tracking							0.00
515 · Events & Trials - Other							0.00
Total 515 · Events & Trials - Other							0.00
Total 515 · Events & Trials							807.80
517 · Education							850.00
Total 517 · Education							850.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
525 · Insurance							800.00
Total 525 · Insurance							800.00
530 · Leashes/Collars/Treat Pouches							762.34
Total 530 · Leashes/Collars/Treat Pouches							762.34
533 · Licenses & Permits							55.00
Check	10/21/2020	2978	Donna Golemon	CGC renewal	101 · Cash - ...	35.00	90.00
Total 533 · Licenses & Permits							35.00 90.00
535 · Office Supplies							321.44
Check	10/19/2020	2974	Minuteman Press	membership apps	101 · Cash - ...	6.94	328.38
Total 535 · Office Supplies							6.94 328.38
537 · Outside Services							2,060.50
Check	10/19/2020	2976	Napa Valley PSI		101 · Cash - ...	360.00	2,420.50
Total 537 · Outside Services							360.00 2,420.50
538 · Postage/PO Box							207.14
Total 538 · Postage/PO Box							207.14
539 · Property Taxes							61.89
Total 539 · Property Taxes							61.89
540 · Rent							37,377.00
Check	10/1/2020	2960	Sawyer Properties		101 · Cash - ...	4,288.00	41,665.00
Check	10/25/2020	2979	Sawyer Properties		101 · Cash - ...	4,288.00	45,953.00
Total 540 · Rent							8,576.00 45,953.00
542 · Reimbrsmnts Misc Class Supplies							0.00
Total 542 · Reimbrsmnts Misc Class Supplies							0.00
550 · Toys							6.44
Total 550 · Toys							6.44
555 · Storage							678.13
Total 555 · Storage							678.13
560 · Telephone							1,850.82
Check	10/15/2020	2973	AT&T	final bill	101 · Cash - ...	171.60	2,022.42
Check	10/27/2020	2980	Comcast	installation costs	101 · Cash - ...	111.92	2,134.34
Check	10/27/2020	2980	Comcast		101 · Cash - ...	110.33	2,244.67
Total 560 · Telephone							393.85 2,244.67
575 · Utilities							1,082.49
575a · Electricity							533.00
Check	10/1/2020	2960	Sawyer Properties		101 · Cash - ...	0.00	533.00
Check	10/25/2020	2979	Sawyer Properties		101 · Cash - ...	0.00	533.00
Total 575a · Electricity							0.00 533.00
575b · Gas							194.00
Check	10/1/2020	2960	Sawyer Properties		101 · Cash - ...	0.00	194.00
Check	10/25/2020	2979	Sawyer Properties		101 · Cash - ...	0.00	194.00
Total 575b · Gas							0.00 194.00
575c · Garbage							355.49
Check	10/19/2020	2975	NRWS-Collections		101 · Cash - ...	40.08	395.57
Total 575c · Garbage							40.08 395.57
575 · Utilities - Other							0.00
Total 575 · Utilities - Other							0.00
Total 575 · Utilities							40.08 1,122.57
580 · Special Events							1,143.28
580a · Awards Dinner							267.08
Total 580a · Awards Dinner							267.08

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Type	Date	Num	Name	Memo	Split	Amount	Balance
580b · Open House							227.35
Total 580b · Open House							227.35
580c · Walk for Animals							0.00
Total 580c · Walk for Animals							0.00
580d · Various							648.85
Total 580d · Various							648.85
580 · Special Events - Other							0.00
Total 580 · Special Events - Other							0.00
Total 580 · Special Events							1,143.28
583 · Donations							100.00
Total 583 · Donations							100.00
585 · Website							661.89
Check	10/27/2020		Stephanie's Web Design / Dog Biz Pro		101 · Cash - ...	69.99	731.88
Total 585 · Website						69.99	731.88
66000 · Payroll Expenses							0.00
Total 66000 · Payroll Expenses							0.00
910 · Interest Income							-17.69
Deposit	10/31/2020			Deposit	105 · Savings ...	-0.92	-18.61
Total 910 · Interest Income						-0.92	-18.61
No acct							0.00
Total no acct							0.00
TOTAL						0.00	0.00