

NVDTC BOARD MEETING MINUTES

December 5, 2022

- I. The Meeting was called to order at 4:30PM by Interim President Mary Ash. Other Board Members in attendance were Debbie Hilton, Lori Jackson, David LeCount and Sue Osborn.

- II. Additions to the agenda:
 - A. Paws Building Use under New Business
 - B. Dogkind under New Business
 - C. 2023 Officers under Old Business

- III. TREASURER'S REPORT-Lori Jackson
 - A. Checking Account: \$26,882.98
 - B. Savings Account: \$22,364.09
 - C. CD: \$20,034.28
 - D. Lori advised the Board of a mistaken cancellation of our Board of Directors liability ins. but, all has been straightened out. In the future if there are any problems with our account we just need to speak to our broker, Dennis directly.
 - E. Debbie will get in touch with Linda Luchsinger to see if she has received renewal form for our 2023 Business License.

- IV. The October 24/November 8 Minutes were approved with the following correction: Under Section V. #G-2 scratch that line due to incorrect info. (MSC)

- V. Board, Committee and Chair Reports
 - A. Membership-Lori Jackson
 - Lori will create an updated membership roster after January 1.
 - B. Office-Mary Ash
 1. The Board approved keeping 2023 Session 1 closing date as is scheduled on Dec 5 with no class changes after that. (MSC)
Payment and Shot records due 12/12.
 2. 11AM PUPPY has been cancelled (didn't fill)
12PM ADO is changed to 11Am
SMALL DOG ADO has been cancelled (did't fill)
 - C. Training-David LeCount
 1. Training Committee letters re: Laura Dalton is on hold.
 2. Marilane has sent out an email to assistants to obtain updates on their availability.
 3. David will send out an email to instructors to confirm

Session2 schedule or receive changes.

4. Sue will print out 2 instructor contracts for Carol and Mary.
All other contracts have been received.
5. David has followed up with Vange regarding correct sequence of procedure for establishing new classes.

D. Publicity

1. Sue expressed a thank you to Donna Golemon and all the volunteers that participated in the Christmas Photo Shoot.
2. Sue asked for consensus on advertising our Dec 12 Xmas potluck and Gift exchange on Facebook.
3. Hall Winery Harvest Hounds Event Volunteers, Debbie, Sandy, Linda L. and Jennifer were recognized for their participation. Thank you.

E. Building-Debbie Hilton

1. 2023 Pest Control dates were presented for Jan thru Oct and will be done on Fridays of break week between sessions.
2. Jan 7 was proposed for a cleanup/work party day but, the suggestion was to wait until Feb 25..
3. An email was sent to Ross Mini about building the wall above our restroom to help mitigate the fumes (discussed earlier this year). Hoping it could be done during the December break. No response yet. Debbie will follow up.

F. Sunshine-Debbie Hilton

No report

VI. Old Business

- A. Regarding Napa Humane Training Classes Mary will touch base with Wendi P. after the holidays once their budgets have been approved and they know how they how they want to proceed.
- B. David will follow up with Linda L. and Kim Leslie to get an update on GM1 Curriculum status.
- C. 2023 Officers: Donna Golemon has stepped forward and will assume the position of Secretary. (MSC)

VII. New Business

- A. Moving forward with AB5 compliance
 1. David has researched payroll taxes for employees and employers, as well as, payroll company fees.
 2. Letter will go out to instructors to notify them of a Jan 20 meeting they need to attend to review AB5 implementation.
- B. LAPS and PAWS Building Use dates for 2023 have been tentatively noted on the calendar as follows:
 1. LAPS: 2/24, 2/25, 3/4, 3/11, 3/18, 3/25, 4/1, 4/14, 4/15

2. PAWS: 4/22, 9/16
- C. Board's business approvals conducted via email between scheduled meetings are noted here:
 1. Written response re: to encouraging participation in club activities suggestions from member. Board did not find suggestions feasible at this time.
 2. \$125 class donation given to Kiwanis.
 3. Payment rollover from cancelled Session 7 scent work classes to Session 1.
- D. Discussion was held on whether the Building Use Coordinator needs to be a Board Member. No decision yet.
- E. List of NVDTTC 2023 Officers will be sent to AKC in Jan 2023 by Secretary.
- F. A Dec 16 meeting has been set up with NVSS (cleaning service) supervisors to introduce Karen Jackson as the 2023 Building Mgr.
- G. Status of Dog Collar Inventory: Sandy placed an order last Wed, should be arriving soon.
- H. Status of Dog Toy Inventory: Sandy has received 2 boxes and will bring in to the club.
- I. Agility Equipment for proposed disposal was review by Lea, Vange and Marilane. There were a few items they wanted to keep for Entry Classes but, Sue said her husband, Robert could probably make something out of pvc as a replacement.
- J. Revision of Bylaws
Topic on hold.
- K. Club affiliation with Dogkind referral by Lea:
Mary asked the Board Members to review their website individually before discussion at next meeting.

VIII. Next Meeting scheduled for January 24 at 12 noon.

IX. Meeting adjourned at 7:11PM.

Minutes submitted by,
Debbie Hilton