

NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES

Monday, December 7, 2020

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I. CALL TO ORDER

- A. Vice President, Sandy Bonifield, called the meeting to order a 6:35 PM.
- B. Board members present:
Sandy Bonifield, Carol Coawette, Debbie Hilton, Stefanie Meinhardt, and Sue Osborn. Absent: Linda Luchsinger, Marion Sigel. Incoming Board members: Mary Ash, Roxann Gracia

II. TREASURER'S REPORT—Stefanie Meinhardt

- A. As of November 30th:
 - 1. Checking: \$26,510.23
 - 2. Savings: \$22,343.14
 - 3. Paypal: \$1,223.79
 - 4. Net loss for year \$21,352
- B. Financial Reports for November attached.
- C. All utility bills are caught up regarding payment.

III. SECRETARY'S REPORT—Sue Osborn

- A. MSC to approve November 2, 2020 Board Minutes.
- B. 2021 Board member names have been sent to AKC. Sue will provide AKC link to Roxann for updating names when needed.

IV. BOARD, COMMITTEE & CHAIR REPORTS

- A. PRESIDENT—Linda Luchsinger
No report.
- B. VICE-PRESIDENT—Sandy Bonifield
No report.
- C. MEMBERSHIP/VOUCHERS—Carol Coawette
 - 1. Membership Applications: Carol has mailed out hardcopies. As of today, 12 members have turned in their membership applications.
 - 2. Carol emailed instructors and assistants to let them know they are to have their membership for 2021 in before teaching or assisting classes in 2021.
- D. OFFICE—Sandy
Sandy thanked Mary as backbone for the office at a time when Sandy and Marilane have needed downtime.
- E. TRAINING—Linda
 - 1. Volunteer needed to take over producing training handouts will be brought up at general meeting.
 - 2. DogBizPro Help: Anne Stanley will input shot records and payments and Chelsea Murdock will make phone calls regarding overdue payments and shot records.
 - 3. Reactive Rover Information: Due to Shelter-in-Place, Marilane has not been able to meet with Suzie and Wayne to discuss Reactive Rover classes at our site. She is going to take pictures of the room and send floor plan to them during the break.
 - 4. Trainer Contract: Sue will work on AB5 compliancy update so contracts can be provided to trainers for 2021.

NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES

Monday, December 7, 2020

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5. MSC to refund Colleen \$75 for missed classes due to car accident.
6. Special Class Offering: Marilane is working with Vange to offer a variation of the approved Community Exploration Walks for session two. No field trips involved but focus and skills will be the same.
7. Board approved vouchers for Anne Stanley, Chelsea Murdock and Donna for Dog Biz Pro work on the basis of being office help: \$40 per session for Anne and Donna, \$20 for Chelsea per session.
8. Once a student has registered for a specific class, they cannot be put on a wait list for the same class at a different time.
9. A week after registration opens, Donna can contact instructor of classes that have not filled to determine if instructor is willing to change type of class to accommodate demand.

F. PUBLICITY—Marion

1. Proposal presented by Debbie for vehicle static clings will be presented to general membership. Sue will send an email to general for opinions before the meeting.
2. Proposal presented by Roxann Gracia for logo'd polos will be presented to general membership with photos and dollar amounts.

G. BUILDING—Debbie

1. Comcast WIFI:
 - a. Debbie sent an email to board, office staff (Mary, Sandy, Marilane), and Registrar (Donna) for password to Internet.
 - b. Users assigned for access to Comcast account are Debbie Hilton and Stefanie Meinhardt.
2. Cleaning of Building:
 - a. Debbie will be setting aside certain times for cleaning/organizing the building during holiday closure.
 - b. Sue will send an email to members to request help.

H. NEWSLETTER/WEBSITE—Sue

1. Deadline for submittals for January-February newsletter is December 20th.
2. Posting of photos on Facebook showing classes in progress on hold.

I. AOCNC—Sue, Mary

No report.

V. OLD BUSINESS

A. Status of Property Owner Agreement

Sandy will touch base with Linda tomorrow.

B. Conformation Practice Sessions with Michelle Chaney

1. Marilane has dropped off a session 1 schedule to Michelle.
2. Mary will contact Michelle this week to see what day and time works best for her.

C. Scent Work Trial—Mary Ash

Sue sent email out to recruit someone to organize members to help at trial.

D. AB5 related changes to Website and Guidelines & Procedures - Marion & Sue

Tabled.

NAPA VALLEY DOG TRAINING CLUB BOARD MEETING MINUTES

Monday, December 7, 2020

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VI. NEW BUSINESS

A. Year End Banquet—Sandy (Chair), Mary—Tabled.

B. NVDTC Building Use

1. Review of Building Use Rental Charges—Tabled.
2. MSC with two abstaining to change “dog-related activities” to “animal-related activities and to include statement “hoofed animals must be booted” in the building use contract.

C. Past Member Laurie Morris

Debbie sent a card to Laurie’s family in sympathy of Laurie passing in September.

D. Joy Wood Memorial

Mary reported Joy’s husband is interested in planting a tree in her memory.

E. Continuation of Classes: Via Slack six board members approved finishing classes through session 7.

F. Bait Bag Price Increase

Price to students for bait bags is now \$4.00.

G. Archival Clarification of Membership/Student Records

1. Records are to be kept for seven years.
2. Carol will work with Mary about keeping membership applications.
3. Mary will take care of phone call records.

H. Vouchers for DogBizPro Work

The vouchers for Anne and Donna are to be \$40 each, and for Chelsea \$20. MSC to give Donna a voucher \$40 a session as of December 1st MSC.

I. Grant Opportunity: Napa Valley Community Foundation

Sue will send out related information to board members

J. Covid-19 Contingency Plan

If shutdown of classes happens because of new COVID-19 restrictions, payments can be forwarded to next upcoming session by Donna or refunds made as requested; Mary will help Stefanie with refunds. It was agreed that should the club have to close due to COVID, all classes would be cancelled.

VII. MEETING ADJOURNED at 9:03 PM

Respectively submitted by
Sue Osborn, Secretary

Attachments

1:36 PM
12/09/20
Accrual Basis

Napa Valley Dog Training Club
Balance Sheet
As of November 30, 2020

	<u>Nov 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · Cash - Mechanics Bank	26,510.23
105 · Savings - Mechanics Bank	22,343.14
110 · Paypal Clearing Account	1,223.79
Total Checking/Savings	<u>50,077.16</u>
Other Current Assets	
120 · Cash - Joy Wood Memorial	-200.00
Total Other Current Assets	<u>-200.00</u>
Total Current Assets	<u>49,877.16</u>
TOTAL ASSETS	<u>49,877.16</u>
LIABILITIES & EQUITY	
Equity	
300 · Equity	52,972.13
32000 · Unrestricted Net Assets	15,978.08
Net Income	-19,073.05
Total Equity	<u>49,877.16</u>
TOTAL LIABILITIES & EQUITY	<u>49,877.16</u>

Napa Valley Dog Training Club Profit & Loss YTD Comparison November 2020

	Nov 20	Jan - Nov 20
Ordinary Income/Expense		
Income		
400 · Class Fees		
401 · Ado Dog	1,175.00	14,971.80
402 · Puppy	400.00	13,487.50
403 · GM1	0.00	9,107.50
404 · GM2	0.00	3,557.50
405 · Rally	550.00	6,801.77
408 · Scent Work	425.00	13,014.71
409 · Dog Dancing	300.00	7,895.00
410 · CGC	0.00	1,172.50
411 · Beyond Basics	0.00	100.00
413 · Tricks & Games	0.00	300.00
415 · Trick Dog	0.00	437.50
418 · Agility	200.00	2,167.50
419 · Delightful Distractions	0.00	0.00
Total 400 · Class Fees	3,050.00	73,013.28
425 · Equipment	37.75	1,147.75
430 · Dues	210.00	1,137.00
435 · Miscellaneous	1.25	97.25
440 · Building Rental	0.00	495.00
445 · Donation	0.00	0.50
490 · Class Credit	0.00	-375.00
Total Income	3,299.00	75,515.78
Cost of Goods Sold		
448 · Instructor Fees	3,510.00	19,143.00
450 · Discounts	0.00	1,067.60
460 · Vouchers	320.00	6,055.00
Total COGS	3,830.00	26,265.60
Gross Profit	-531.00	49,250.18
Expense		
500 · AOCNC	0.00	130.00
503 · Advertising	0.00	113.12
505 · Building		
506 · Repairs & Maintenance	83.74	1,129.24
507 · Renovation	0.00	296.59
Total 505 · Building	83.74	1,425.83
510 · Bank Charges	25.30	1,516.70
513 · Class Supplies	128.63	868.47
515 · Events & Trials		
515a · Scentwork	0.00	807.80
Total 515 · Events & Trials	0.00	807.80
517 · Education	200.00	1,050.00
525 · Insurance	0.00	800.00
530 · Leashes/Collars/Treat Pouches	235.01	997.35
533 · Licenses & Permits	0.00	90.00
535 · Office Supplies	31.98	360.36
537 · Outside Services	450.00	2,870.50
538 · Postage/PO Box	22.00	229.14
539 · Property Taxes	0.00	61.89
540 · Rent	4,288.00	50,241.00
550 · Toys	340.29	346.73
555 · Storage	0.00	678.13
560 · Telephone	122.30	2,366.97
575 · Utilities		
575a · Electricity	181.00	714.00
575b · Gas	0.00	194.00
575c · Garbage	40.08	435.65
Total 575 · Utilities	221.08	1,343.65

7 PM
09/20
Fiscal Basis

Napa Valley Dog Training Club
Profit & Loss YTD Comparison
November 2020

	<u>Nov 20</u>	<u>Jan - Nov 20</u>
580 · Special Events		
580a · Awards Dinner	0.00	267.08
580b · Open House	0.00	227.35
580d · Various	0.00	648.85
Total 580 · Special Events	0.00	1,143.28
583 · Donations	0.00	100.00
585 · Website	69.99	801.87
Total Expense	<u>6,218.32</u>	<u>68,342.79</u>
Net Ordinary Income	-6,749.32	-19,092.61
Other Income/Expense		
Other Income		
910 · Interest Income	0.95	19.56
Total Other Income	<u>0.95</u>	<u>19.56</u>
Net Other Income	<u>0.95</u>	<u>19.56</u>
Net Income	<u><u>-6,748.37</u></u>	<u><u>-19,073.05</u></u>

1:37 PM

12/09/20

Accrual Basis

**Napa Valley Dog Training Club
Profit & Loss by Class
November 2020**

	Ado Dog	Agility	Dog Danc...	GM1	GM2	Puppy	Rally	Scent Work	Unclassif...	TOTAL
Ordinary Income/Expense										
Income										
400 · Class Fees										
401 · Ado Dog	1,175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,175.00
402 · Puppy	0.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	400.00
403 · GM1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
405 · Rally	0.00	0.00	0.00	0.00	0.00	0.00	550.00	0.00	0.00	550.00
408 · Scent Work	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425.00	0.00	425.00
409 · Dog Dancing	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
418 · Agility	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Total 400 · Class Fees	<u>1,175.00</u>	<u>200.00</u>	<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>	<u>550.00</u>	<u>425.00</u>	<u>0.00</u>	<u>3,050.00</u>
425 · Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.75	37.75
430 · Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	210.00	210.00
435 · Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.25	1.25
Total Income	<u>1,175.00</u>	<u>200.00</u>	<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00</u>	<u>550.00</u>	<u>425.00</u>	<u>249.00</u>	<u>3,299.00</u>
Cost of Goods Sold										
448 · Instructor Fees	774.00	112.00	0.00	212.00	160.00	384.00	448.00	880.00	540.00	3,510.00
460 · Vouchers	0.00	0.00	120.00	0.00	0.00	0.00	70.00	130.00	0.00	320.00
Total COGS	<u>774.00</u>	<u>112.00</u>	<u>120.00</u>	<u>212.00</u>	<u>160.00</u>	<u>384.00</u>	<u>518.00</u>	<u>1,010.00</u>	<u>540.00</u>	<u>3,830.00</u>
Gross Profit	<u>401.00</u>	<u>88.00</u>	<u>180.00</u>	<u>-212.00</u>	<u>-160.00</u>	<u>16.00</u>	<u>32.00</u>	<u>-585.00</u>	<u>-291.00</u>	<u>-531.00</u>
Net Ordinary Income	<u>401.00</u>	<u>88.00</u>	<u>180.00</u>	<u>-212.00</u>	<u>-160.00</u>	<u>16.00</u>	<u>32.00</u>	<u>-585.00</u>	<u>-291.00</u>	<u>-531.00</u>
Net Income	<u><u>401.00</u></u>	<u><u>88.00</u></u>	<u><u>180.00</u></u>	<u><u>-212.00</u></u>	<u><u>-160.00</u></u>	<u><u>16.00</u></u>	<u><u>32.00</u></u>	<u><u>-585.00</u></u>	<u><u>-291.00</u></u>	<u><u>-531.00</u></u>

1:37 PM
 12/09/20
 Accrual Basis

Napa Valley Dog Training Club
Profit & Loss Prev Year Comparison
 November 2020

	Nov 20	Nov 19	\$ Change
Ordinary Income/Expense			
Income			
400 · Class Fees			
401 · Ado Dog	1,175.00	2,125.00	-950.00
402 · Puppy	400.00	520.00	-120.00
403 · GM1	0.00	375.00	-375.00
404 · GM2	0.00	510.00	-510.00
405 · Rally	550.00	160.00	390.00
408 · Scent Work	425.00	590.00	-165.00
409 · Dog Dancing	300.00	540.00	-240.00
411 · Beyond Basics	0.00	425.00	-425.00
418 · Agility	200.00	250.00	-50.00
Total 400 · Class Fees	3,050.00	5,495.00	-2,445.00
425 · Equipment	37.75	288.50	-250.75
430 · Dues	210.00	350.00	-140.00
435 · Miscellaneous	1.25	0.00	1.25
440 · Building Rental	0.00	40.00	-40.00
Total Income	3,299.00	6,173.50	-2,874.50
Cost of Goods Sold			
448 · Instructor Fees	3,510.00	1,386.00	2,124.00
450 · Discounts	0.00	212.00	-212.00
460 · Vouchers	320.00	110.00	210.00
Total COGS	3,830.00	1,708.00	2,122.00
Gross Profit	-531.00	4,465.50	-4,996.50
Expense			
505 · Building			
506 · Repairs & Maintenance	83.74	95.00	-11.26
Total 505 · Building	83.74	95.00	-11.26
510 · Bank Charges	25.30	49.33	-24.03
513 · Class Supplies	128.63	8.73	119.90
517 · Education	200.00	0.00	200.00
530 · Leashes/Collars/Treat Pouches	235.01	0.00	235.01
533 · Licenses & Permits	0.00	60.00	-60.00
535 · Office Supplies	31.98	86.03	-54.05
537 · Outside Services	450.00	361.00	89.00
538 · Postage/PO Box	22.00	0.00	22.00
540 · Rent	4,288.00	4,045.00	243.00
550 · Toys	340.29	0.00	340.29
555 · Storage	0.00	119.00	-119.00
560 · Telephone	122.30	206.76	-84.46
575 · Utilities			
575a · Electricity	181.00	146.00	35.00
575b · Gas	0.00	0.00	0.00
575c · Garbage	40.08	5.06	35.02
Total 575 · Utilities	221.08	151.06	70.02
585 · Website	69.99	69.99	0.00
Total Expense	6,218.32	5,251.90	966.42
Net Ordinary Income	-6,749.32	-786.40	-5,962.92
Other Income/Expense			
Other Income			
910 · Interest Income	0.95	2.66	-1.71
Total Other Income	0.95	2.66	-1.71
Net Other Income	0.95	2.66	-1.71
Net Income	-6,748.37	-783.74	-5,964.63

1:36 PM
 12/09/20
 Accrual Basis

Napa Valley Dog Training Club General Ledger As of November 30, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
101 · Cash - Mechanics Bank							33,934.25
Check	11/2/2020	2990	Debbie Hilton		-SPLIT-	-115.72	33,818.53
Check	11/2/2020	2991	Donna Golemon		517 · Education	-200.00	33,618.53
Check	11/17/2020	2992	Carol Coawette	membership mailing	538 · Postage/...	-22.00	33,596.53
Check	11/17/2020	2993	Napa Valley PSI	5 wks	537 · Outside ...	-450.00	33,146.53
Check	11/17/2020	2994	NRWS-Collections		575c · Garbage	-40.08	33,106.45
Check	11/17/2020	2995	Comcast	8155 30 017 11978...	560 · Telephone	-122.30	32,984.15
Check	11/17/2020	2996	Sawyer Properties		-SPLIT-	-4,469.00	28,515.15
Check	11/30/2020	2997	Judy Gamet/Dogs Can Dance		448 · Instructo...	-540.00	27,975.15
Check	11/30/2020	2998	Kim Leslie		-SPLIT-	-822.00	27,153.15
Check	11/30/2020	2999	Lea Ronald		448 · Instructo...	-128.00	27,025.15
Check	11/30/2020	3000	Donna Golemon		448 · Instructo...	-880.00	26,145.15
Check	11/30/2020	3001	De Brilz		-SPLIT-	-100.00	26,045.15
Check	11/30/2020	3002	Marilane Bergfelt		-SPLIT-	-608.63	25,436.52
Check	11/30/2020	3003	Sandy Bonifield		-SPLIT-	-575.30	24,861.22
Check	11/30/2020	3004	Mary Ash		448 · Instructo...	-448.00	24,413.22
Check	11/30/2020	3005	Stefanie Meinhardt		448 · Instructo...	-112.00	24,301.22
Check	11/30/2020		Stephanie's Web Design / Dog Biz Pro		585 · Website	-69.99	24,231.23
Deposit	11/30/2020			Deposit	-SPLIT-	1,530.00	25,761.23
Deposit	11/30/2020			Deposit	-SPLIT-	749.00	26,510.23
Total 101 · Cash - Mechanics Bank						-7,424.02	26,510.23
105 · Savings - Mechanics Bank							22,342.19
Deposit	11/30/2020			Deposit	910 · Interest I...	0.95	22,343.14
Total 105 · Savings - Mechanics Bank						0.95	22,343.14
110 · Paypal Clearing Account							549.09
Deposit	11/30/2020			Deposit	-SPLIT-	674.70	1,223.79
Total 110 · Paypal Clearing Account						674.70	1,223.79
120 · Cash - Joy Wood Memorial							-200.00
Total 120 · Cash - Joy Wood Memorial							-200.00
20000 · Accounts Payable							0.00
Total 20000 · Accounts Payable							0.00
24000 · Payroll Liabilities							0.00
Total 24000 · Payroll Liabilities							0.00
300 · Equity							-52,972.13
Total 300 · Equity							-52,972.13
30000 · Opening Balance Equity							0.00
Total 30000 · Opening Balance Equity							0.00
32000 · Unrestricted Net Assets							-15,978.08
Total 32000 · Unrestricted Net Assets							-15,978.08
400 · Class Fees							-69,963.28
401 · Ado Dog							-13,796.80
Deposit	11/30/2020			Deposit	110 · Paypal ...	-700.00	-14,496.80
Deposit	11/30/2020			Deposit	101 · Cash - ...	-300.00	-14,796.80
Deposit	11/30/2020			Deposit	101 · Cash - ...	-175.00	-14,971.80
Total 401 · Ado Dog						-1,175.00	-14,971.80
402 · Puppy							-13,087.50
Deposit	11/30/2020			Deposit	101 · Cash - ...	-400.00	-13,487.50
Total 402 · Puppy						-400.00	-13,487.50
403 · GM1							-9,107.50
Deposit	11/30/2020			Deposit	110 · Paypal ...	100.00	-9,007.50
Deposit	11/30/2020			Deposit	101 · Cash - ...	-100.00	-9,107.50
Total 403 · GM1						0.00	-9,107.50
404 · GM2							-3,557.50
Total 404 · GM2							-3,557.50
405 · Rally							-6,251.77

1:36 PM

12/09/20

Accrual Basis

Napa Valley Dog Training Club
General Ledger
As of November 30, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
Deposit	11/30/2020			Deposit	101 · Cash - ...	-550.00	-6,801.77
	Total 405 · Rally					-550.00	-6,801.77
	406 · Puppy Playtime						0.00
	Total 406 · Puppy Playtime						0.00
	407 · Small Dog Social						0.00
	Total 407 · Small Dog Social						0.00
	408 · Scent Work						-12,589.71
Deposit	11/30/2020			Deposit	101 · Cash - ...	-100.00	-12,689.71
Deposit	11/30/2020			Deposit	101 · Cash - ...	-325.00	-13,014.71
	Total 408 · Scent Work					-425.00	-13,014.71
	409 · Dog Dancing						-7,595.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	-300.00	-7,895.00
	Total 409 · Dog Dancing					-300.00	-7,895.00
	410 · CGC						-1,172.50
	Total 410 · CGC						-1,172.50
	411 · Beyond Basics						-100.00
	Total 411 · Beyond Basics						-100.00
	412 · Community Walks						0.00
	Total 412 · Community Walks						0.00
	413 · Tricks & Games						-300.00
	Total 413 · Tricks & Games						-300.00
	414 · Tracking						0.00
	Total 414 · Tracking						0.00
	415 · Trick Dog						-437.50
	Total 415 · Trick Dog						-437.50
	416 · Obedience						0.00
	Total 416 · Obedience						0.00
	417 · Jumps & Tunnels						0.00
	Total 417 · Jumps & Tunnels						0.00
	418 · Agility						-1,967.50
Deposit	11/30/2020			Deposit	110 · Paypal ...	-100.00	-2,067.50
Deposit	11/30/2020			Deposit	101 · Cash - ...	-100.00	-2,167.50
	Total 418 · Agility					-200.00	-2,167.50
	419 · Delightful Distractions						0.00
	Total 419 · Delightful Distractions						0.00
	400 · Class Fees - Other						0.00
	Total 400 · Class Fees - Other						0.00
	Total 400 · Class Fees					-3,050.00	-73,013.28
	425 · Equipment						-1,110.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	-10.00	-1,120.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	-27.75	-1,147.75
	Total 425 · Equipment					-37.75	-1,147.75
	430 · Dues						-927.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	-210.00	-1,137.00
	Total 430 · Dues					-210.00	-1,137.00
	435 · Miscellaneous						-96.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	-1.25	-97.25
	Total 435 · Miscellaneous					-1.25	-97.25

1:36 PM
 12/09/20
 Accrual Basis

Napa Valley Dog Training Club
General Ledger
 As of November 30, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
440 · Building Rental							-495.00
Total 440 · Building Rental							-495.00
445 · Donation							-0.50
Total 445 · Donation							-0.50
470 · Scent Work Trial							0.00
Total 470 · Scent Work Trial							0.00
490 · Class Credit							375.00
Total 490 · Class Credit							375.00
448 · Instructor Fees							15,633.00
Check	11/30/2020	2997	Judy Gamet/Dogs Can Dance		101 · Cash - ...	540.00	16,173.00
Check	11/30/2020	2998	Kim Leslie		101 · Cash - ...	438.00	16,611.00
Check	11/30/2020	2998	Kim Leslie		101 · Cash - ...	160.00	16,771.00
Check	11/30/2020	2998	Kim Leslie		101 · Cash - ...	96.00	16,867.00
Check	11/30/2020	2998	Kim Leslie		101 · Cash - ...	128.00	16,995.00
Check	11/30/2020	2999	Lea Ronald		101 · Cash - ...	128.00	17,123.00
Check	11/30/2020	3000	Donna Golemon		101 · Cash - ...	880.00	18,003.00
Check	11/30/2020	3001	De Brilz		101 · Cash - ...	80.00	18,083.00
Check	11/30/2020	3001	De Brilz		101 · Cash - ...	20.00	18,103.00
Check	11/30/2020	3002	Marilane Bergfelt		101 · Cash - ...	256.00	18,359.00
Check	11/30/2020	3002	Marilane Bergfelt		101 · Cash - ...	128.00	18,487.00
Check	11/30/2020	3002	Marilane Bergfelt		101 · Cash - ...	64.00	18,551.00
Check	11/30/2020	3002	Marilane Bergfelt		101 · Cash - ...	32.00	18,583.00
Check	11/30/2020	3004	Mary Ash		101 · Cash - ...	448.00	19,031.00
Check	11/30/2020	3005	Stefanie Meinhardt		101 · Cash - ...	112.00	19,143.00
Total 448 · Instructor Fees						3,510.00	19,143.00
450 · Discounts							1,067.60
Total 450 · Discounts							1,067.60
460 · Vouchers							5,735.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	120.00	5,855.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	70.00	5,925.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	40.00	5,965.00
Deposit	11/30/2020			Deposit	101 · Cash - ...	90.00	6,055.00
Total 460 · Vouchers						320.00	6,055.00
500 · AOCNC							130.00
Total 500 · AOCNC							130.00
503 · Advertising							113.12
Total 503 · Advertising							113.12
505 · Building							1,342.09
506 · Repairs & Maintenance							1,045.50
Check	11/2/2020	2990	Debbie Hilton	covid/bldg	101 · Cash - ...	83.74	1,129.24
Total 506 · Repairs & Maintenance						83.74	1,129.24
507 · Renovation							296.59
Total 507 · Renovation							296.59
505 · Building - Other							0.00
Total 505 · Building - Other							0.00
Total 505 · Building						83.74	1,425.83
510 · Bank Charges							1,491.40
Deposit	11/30/2020			Deposit	110 · Paypal ...	25.30	1,516.70
Total 510 · Bank Charges						25.30	1,516.70
513 · Class Supplies							739.84
Check	11/30/2020	3002	Marilane Bergfelt		101 · Cash - ...	128.63	868.47
Total 513 · Class Supplies						128.63	868.47
515 · Events & Trials							807.80

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Accrual Basis

Napa Valley Dog Training Club
General Ledger
As of November 30, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
515a · Scentwork							807.80
Total 515a · Scentwork							807.80
515b · Tracking							0.00
Total 515b · Tracking							0.00
515 · Events & Trials - Other							0.00
Total 515 · Events & Trials - Other							0.00
Total 515 · Events & Trials							807.80
517 · Education							850.00
Check	11/2/2020	2991	Donna Golemon		101 · Cash - ...	200.00	1,050.00
Total 517 · Education						200.00	1,050.00
525 · Insurance							800.00
Total 525 · Insurance							800.00
530 · Leashes/Collars/Treat Pouches							762.34
Check	11/30/2020	3003	Sandy Bonifield		101 · Cash - ...	235.01	997.35
Total 530 · Leashes/Collars/Treat Pouches						235.01	997.35
533 · Licenses & Permits							90.00
Total 533 · Licenses & Permits							90.00
535 · Office Supplies							328.38
Check	11/2/2020	2990	Debbie Hilton	membership packets	101 · Cash - ...	31.98	360.36
Total 535 · Office Supplies						31.98	360.36
537 · Outside Services							2,420.50
Check	11/17/2020	2993	Napa Valley PSI	5 wks	101 · Cash - ...	450.00	2,870.50
Total 537 · Outside Services						450.00	2,870.50
538 · Postage/PO Box							207.14
Check	11/17/2020	2992	Carol Coawette	membership mailing	101 · Cash - ...	22.00	229.14
Total 538 · Postage/PO Box						22.00	229.14
539 · Property Taxes							61.89
Total 539 · Property Taxes							61.89
540 · Rent							45,953.00
Check	11/17/2020	2996	Sawyer Properties		101 · Cash - ...	4,288.00	50,241.00
Total 540 · Rent						4,288.00	50,241.00
542 · Reimbrsmnts Misc Class Supplies							0.00
Total 542 · Reimbrsmnts Misc Class Supplies							0.00
550 · Toys							6.44
Check	11/30/2020	3003	Sandy Bonifield		101 · Cash - ...	340.29	346.73
Total 550 · Toys						340.29	346.73
555 · Storage							678.13
Total 555 · Storage							678.13
560 · Telephone							2,244.67
Check	11/17/2020	2995	Comcast	8155 30 017 11978...	101 · Cash - ...	122.30	2,366.97
Total 560 · Telephone						122.30	2,366.97
575 · Utilities							1,122.57
575a · Electricity							533.00
Check	11/17/2020	2996	Sawyer Properties		101 · Cash - ...	181.00	714.00
Total 575a · Electricity						181.00	714.00
575b · Gas							194.00
Check	11/17/2020	2996	Sawyer Properties		101 · Cash - ...	0.00	194.00
Total 575b · Gas						0.00	194.00

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 Accrual Basis

Napa Valley Dog Training Club
General Ledger
 As of November 30, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance	
575c · Garbage							395.57	
Check	11/17/2020	2994	NRWS-Collections		101 · Cash - ...	40.08	435.65	
Total 575c · Garbage							40.08	435.65
575 · Utilities - Other							0.00	
Total 575 · Utilities - Other							0.00	
Total 575 · Utilities							221.08	1,343.65
580 · Special Events							1,143.28	
580a · Awards Dinner							267.08	
Total 580a · Awards Dinner							267.08	
580b · Open House							227.35	
Total 580b · Open House							227.35	
580c · Walk for Animals							0.00	
Total 580c · Walk for Animals							0.00	
580d · Various							648.85	
Total 580d · Various							648.85	
580 · Special Events - Other							0.00	
Total 580 · Special Events - Other							0.00	
Total 580 · Special Events							1,143.28	
583 · Donations							100.00	
Total 583 · Donations							100.00	
585 · Website							731.88	
Check	11/30/2020		Stephanie's Web Design / Dog Biz Pro		101 · Cash - ...	69.99	801.87	
Total 585 · Website							69.99	801.87
66000 · Payroll Expenses							0.00	
Total 66000 · Payroll Expenses							0.00	
910 · Interest Income							-18.61	
Deposit	11/30/2020			Deposit	105 · Savings ...	-0.95	-19.56	
Total 910 · Interest Income							-0.95	-19.56
No acct							0.00	
Total no acct							0.00	
TOTAL						0.00	0.00	