

NVDTC BOARD MEETING MINUTES
JUNE 27, 2022

- I. The meeting was called to order at 5:30 PM by Interim President Mary Ash. Other Board Members in attendance were Debbie Hilton, Lori Jackson, David LeCount and Sue Osborn.

- II. Addition to agenda under New Business #J Critter Comforters.

- III. TREASURER'S REPORT - Lori Jackson
 - A. Checking Acct. \$46,576.37
 - B. Savings Acct. \$22,363.89

- IV. MINUTES - Debbie Hilton
 - June 1, 2022 Board Minutes approved as written. (MSC)

- V. BOARD, COMMITTEE & CHAIR REPORTS
 - A. Membership/Vouchers - Lori Jackson
 - No report
 - B. Office - Mary Ash
 - Session 5 : This is typically a slow time of year, classes not filling up as fast. Phones seem to be working fine now after Comcast Tech came out.
 - C. Training - David LeCount
 - David will send out Training Meeting minutes sans schedules since they're still in final stages.
 - D. Publicity
 - Debbie has finished updating mailing address on business cards and last of the rack cards have been edited as well.
 - E. Building - Debbie Hilton
 - Pest Control spraying was completed June 17.
 - F. Sunshine - Debbie Hilton
 - 1. Anne Stanley's dog, "Fig", had to have surgery due to torn ACL.
 - 2. Mary mentioned Donna Golemon's loss of her cat, "Rosie".
 - G. Newsletter/Website - Sue Osborn
 - July-August newsletter will come out this week.

- VI. OLD BUSINESS
 - A. Jubilant July Jamboree
 - 1. Sue will send out flyers and a RSVP survey to membership.
 - 2. Sue will also create posters to advertise event to students.
 - B. Guidelines & Procedures Distribution
 - Sue received a quote from Minute Man for 75 copies to be printed which she will challenge and get back to the Board.
 - C. Change of Club Insurance
 - Lori will call Kennel Pro to go over application and fee with agent.

- D. Cleaning and Disinfecting Procedures Disclaimer
To be added to the posted Cleaning and Disinfecting Schedule:
“Schedule of cleaning and disinfecting requirements will be flexible when state or county mandates are changed or relaxed.”
- E. Audit Report Distribution
Sue will send out Audit findings to Membership.
- F. Assembly Bill 1901
Any further discussion on hold, bill is moving through channels.
- G. Follow up from General Meeting
 1. Shelving for Rally equipment has been purchased and installed.
 2. Walk for Animals volunteers are Marilane, Lea and Cheryl (George).
 3. Sandy has volunteered to do purchasing of leashes and collars.

VII. NEW BUSINESS

- A. LAPS Building Use request for the following dates:
Sept 17.....1/2 day Sept 24.....1/2 or full day?
Oct 1, 8, 15, 22.....1/2 or full day? Oct 30 full day
Nov 4.....1/2 day (evening) Nov 5....full day
 1. Need firmed up dates and times from LAPS by August 20. (MSC)
 2. Motion was made to standardize cleaning deposit for all groups at \$100. (MSC)
 3. Sue will notify Marilane of both decisions.
- B. PAWS FOR HEALING Building Use
Date is now August 13 from 8 - 12. Sue has sent all required paperwork to Sara.
- C. Building Use Coordinator position transfers over to Debbie Hilton as of July 1, 2022.
- D. Awards Banquet Expenses
 1. Two refunds of dinner expenses were made to those who were not able to attend for health reasons.
 2. Club paid for hors d'oeuvres, cake, tax and tip as well as, awards and gifts to outgoing Board members.
- E. Revisiting AB5
Mary will seek advice from Mt Diablo Club's lawyer and CPA.
- F. Cooler/Air Conditioner for our HOT summer
Mary is looking into a used floor standing indoor swamp cooler for \$800. David will do some research on cost and warranty of a new version.
- G. Sept BBQ approved. (MSC)
Club would provide buns, meat, condiments. Need volunteers for baked beans, salad, desert, drinks. Budget of \$400 to be submitted to General Membership for approval.
- H. Class Curriculum
 1. There are concerns about set curriculums not being followed by everyone.
 2. There will be a committee formed to rewrite/update curriculum.
- I. Hot Weather Closures
Will be at the individual instructor's discretion.
- J. Agility Equipment

Most of our agility equipment is out of date and we don't have a an instructor. One idea is to hold a silent auction (for some of the equipment that is not being used by other classes) perhaps in September.

K. Facebook

Training postings should reflect NVDTC approved training guidelines.

J. Critter Comforters coordinator Gwenn McKenzie has resigned and retired from the position. All comforters and supplies have been donated.

VIII. Next Board Meeting scheduled for July 18, 2022 (as Sue Osborn will be on vacation on July 25).

IX. Meeting adjourned at 8PM.

Minutes submitted by,
Debbie Hilton