

NAPA VALLEY DOG TRAINING CLUB
GENERAL MEETING MINUTES
January 8 2024 at 6:30 PM at NVDTC Clubhouse

I. CALL TO ORDER at 6:29 pm

- A. Before continuing Ms. Wargo notified attendees that because of a lack of a secretary, she was using Zoom to record the session, and asked that individuals identify themselves before speaking.

II. Call for additions or changes to agenda - none

III. APPROVAL of December 11, 2023 MINUTES—Linda Wargo

- A. Debbie Hilton provided grammatical corrections
B. Minutes approved with corrections noted.

IV. TREASURER'S REPORT—Lori Jackson

- A. Business Checking Account: \$17,945.36
B. Business Savings Account: \$23,367.08
C. Certificate of Deposit: \$20,659.77
D. September & October Profit & Loss Statements:
Month of September \$424.05 - YTD September \$681.48
Month of October \$1778.3 -; YTD October \$2,459.78
E. Ms. Jackson also reported she renewed the CD

V. BOARD, COMMITTEE, & CHAIR REPORTS

A. PRESIDENT—Linda Wargo

- Mission and Code of Conduct Review conducted by Ms. Wargo
- AB5 Status
 - Five instructors signed the new IRS paperwork,
 - One assistant has signed on, one is ready to sign the paperwork and one assistant (Donna Albini) wants to volunteer their time
 - Received quote for workman's compensation Insurance
 - Linda Luchsinger cannot apply for our EDD# until we get closer to first payroll in February.
 - Sue Osborn has created a first draft employment Agreement using Lea Ronald's input.
 - Vouchers and coupons will be covered in Membership/Vouchers
 - Ms. Wargo reported that there is lots more to do: Working on Employee handbook, (Roxann Gracia to head up) Required training, required signage etc. Hoping to get general membership involved on subcommittees to help out with some of these things.
- Board Goals for 2024
 - Ms. Wargo reported the board brainstormed potential goals and projects for 2024. Some which folks just took responsibility for are noted in new business.

- The board agreed our top three based on immediacy were AB5, Update year end awards criteria and review educational stipend for potential changes
- Roxann Gracia is heading up updating year ends awards criteria.
- Updates to Guidelines and Procedures available
 - It was pointed out that the 2023 board had tabled approval of the guidelines and procedures thought to be approved. This was referred as an agenda item for the next board meeting.
 - Ms. Wargo noted that to save money, additional changes will be provided in addendums until we have drawn down the inventory of printed guidelines and procedures.

B. VICE PRESIDENT—Carol Coawette

- Ms. Coawette reported that to date 20 people had renewed or signed up as member for 2024. It was mentioned that there were four more memberships waiting posting.

C. MEMBERSHIP/VOUCHERS—Carol Coawette/Lori Jackson

- Per Ms. Lori Jackson, all vouchers expire at the end of 2024 **except** general meeting attendance vouchers and board membership vouchers..
- Ms. Jackson also noted that, starting tonight, coupons will be given for monthly general meeting attendance and board membership.

D. OFFICE—Mary Ash

- Ms Ash reported that classes start tomorrow.
- She also reported that, due to lack of signups, the two morning puppy classes were combined into the 6:00 pm Puppy class.

E TRAINING—Donna Golemon

- Ms. Wargo reported for Ms. Golemon that there will be a trainers' meeting between sessions 1 & 2, and that Ms. Golemon encouraged anyone who had ideas for special classes to contact her.

F. PUBLICITY

- Ms Wargo thanked Ms. Bergfelt for making Facebook posts
- Ms, Wargo thanked Ms. Gracia for refilling placards at some local vet offices.

G. BUILDING—Karen Jackson

- Ms. Jackson Reported water leak over storage center is being taking care of by complex management and that she finished taping the mats on the training floor.

H. NEWSLETTER/WEBSITE—Sue Osborn

- Ms. Osborn reported that the deadline for items for the February meeting announcement is January 22nd. And that the deadline for the March-April Newsletter is February 22nd.

I. HOSPITALITY

- Tonight: Linda Wargo, Roxann Gracia and Chris Mayer
- February 12, 2024: Marilane Bergfelt and Sandy Bonifeld

J. SUNSHINE—Debbie Hilton

- Ms. Hilton had nothing to report.

VI. OLD BUSINESS

1. Gerry Glantz Memorial Club Service Award — Lea Ronald
 - Ms. Ronald reported that award submissions are due January 15th and that people were allowed to submit more than one person for consideration.
2. Year End Awards — Linda Wargo
 - Ms Wargo reported the year end award submission are due today, and that if you owe her a picture of your dog to please email it to her as soon as possible.

VII. NEW BUSINESS

1. **Year End Banquet** – Sue Osborn has volunteered to chair.
2. **May Madness – May 13 2024**
 - Ms. Karen Jackson has volunteered to chair this event
 - Club to be closed May 11-13 for preparations.
3. **Luck of the Irish – March 11, 2024 – Debbie Hilton**
 - Ms. Hilton has volunteered to chair this event.
4. **Yearly Financial Audit – Linda**
 - Ms. Ash described how the audit is conducted, and Ms. Wargo noted that Kim Leslie had volunteered. And that Ms. Leonis was interested as well. Debbie Hilton also volunteered. Ms. Ash and Ms. Osborn to select someone.
5. **Other New Business**
 - Ms. Coawette reported that Ms. Osborn will be taking over requests by outside organizations to schedule use of the club.

VIII. BRAGS

- Ms. Coawette reported that her poodle, Louie, completed his overall AKC Scent Work Novice title and also earned a second place in an advanced buried search.
- Ms. Bonifield reported that she had a healthy litter of miniature schnauzer puppies
- Ms. Ash reported that another healthy litter of puppies bred by her friend, Richard.
- Ms. Gracia reported her portuguese podengo, Tanner, finished his first two AKC Excellent scent work titles

CONGRATULATIONS EVERYONE!

IX. MEETING ADJOURNED at 7:21 pm

Respectfully Submitted.

Linda Wargo, President