

approved

Special Board Meeting – February 10th at 4:35 pm

Subject: AB5 Roll Out

Present: Mary, Sue, Lori, Karen, David and Donna

After discussion it was decided to start with the bookkeeping service. Each person gave their opinion on the topic, then a vote was taken: Use Linda or an outside agency, voted to use an outside agency for all Bookkeeping services. (6/6)

David is going to contact accounting businesses and make the following inquiries:

- Method of entry for journal entry (what's needed from us)
- Will they set everything up that we need (guide us)
- Timecards, design and submission of
- If they do taxes
- W-4 to trainers to sign
- Fees broken down
- Red flag, going from self-employed to employed, their opinion
- Submit any reporting that needs to be done State and Federal

Some discussion held on vacation time, sick leave, etc... and other items with no decisions made.

Meeting Adjourned at 5:40 pm